

**DISTRICT OF WELLS REGULAR COUNCIL MEETING  
TUESDAY January 17, 2023—7:00pm  
IN-PERSON and ONLINE (VIA ZOOM)  
AGENDA**

**ZOOM Link: (see full Zoom Link on Page 4)**  
<https://us02web.zoom.us/j/84497698502?pwd=QjVGSzdmcDJnOVFVS2haeCtqMIN2Zz09>

**1.0 CALL TO ORDER and INDIGENOUS LANDS ACKNOWLEDGMENT**

**1.1 Agenda for the Regular Council meeting of Tuesday January 17, 2023, 7:00pm**

1.2 **Recommendation/s:** THAT Council approves the agenda for the Regular Council meeting of Tuesday January 17, 2023, as circulated.

**2.0 MINUTES**

2.1 **Recommendation/s:** THAT Council approves the minutes for the Regular Council meeting of Tuesday January 17, 2022, as circulated.

**3.0 DELEGATIONS AND PRESENTATIONS**

3.1 **Tera Grady**, Supervisor of Solid Waste Management, Cariboo Regional District; Solid Waste Management Plan Update and Presentation (presentation posted on [www.wells.ca](http://www.wells.ca) home page).

3.2 **Recommendation/s:** THAT Council receives the Tera Grady’s report.

3.3 **Steve Jenkins** | General Manager | Mascon by TELUS. Internet Service Changes Update

3.4 **Recommendation/s:** THAT Council receives the Steve Jenkins’ report.

**4.0 CORRESPONDENCE**

**4.1 Province of BC Rural Policy and Programs Branch**

*Received: 2023 01 12 via E-mail*

*RE: Rural Economic Diversification and Infrastructure Program*

*Dear Mayor Ed Coleman,*

*This is to let you know that your application submitted on Jan 04, 2023 is currently being reviewed. If additional information is required, program staff will contact you. Decisions on applications are expected on or before March 31, 2023. If you have questions regarding the current status of your application, please contact us at [ruraldevelopment@gov.bc.ca](mailto:ruraldevelopment@gov.bc.ca) or 250-356-7950.*

*We thank you for your continued patience.*

*Sincerely,  
Rural Policy and Programs Branch*

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**5.0 UNFINISHED BUSINESS**

**5.1 Strategic Priorities and Special Projects Spreadsheet—Gary Nason, Municipal Advisor (see pages 10 to 13)**

**5.2 Recommendation/s:** THAT Council receives the updated Strategic Planning and Special Projects Spreadsheet as per changes made during to December 6, 2022, and that no additional changes were added January 3, 2023.

**6.0 Reports (Staff Reports are once a month)**

**6.1 Mayor’s Report (and verbal updates)**

- Concise Business Plan—Version 3.7 (will posted on [www.wells.ca](http://www.wells.ca) “home” page.)
- Engine 12 Fire Truck Replacement
- Water Advisory Update
- Meeting Dates:
  - 2023 January 19<sup>th</sup>, Wells Vision & Planning Select Committee—10:00am
  - 2023 January 26<sup>th</sup>, In-Camera Strategic Planning Session with Gary Nason—10:00am to 3:00pm
  - 2023 February 1, District of Wells Community Buildings and Lands Select Committee—10:00am
  - 2023 February 7<sup>th</sup>, Regular Council Meeting
  - 2023 February TBD—OCP Meeting for Mayor & Council and Standing Committees with Urban Systems
  - 2023 February 21, Regular Council Meeting
  - 2023 February 22, Joint Lhtako Dene Nation Chief and Council and DOW Mayor and Council Lunch’in Meeting at “The Mill” in Quesnel (may include Power Line update)
- Wells Vision & Planning Select Committee—January 19<sup>th</sup>, 10:00am
- Staffing Update—CAO Recruitment, EDO Recruitment, Corporate Officer
- Cariboo Regional District Updates—BC Assessment Results and Hospital Taxation Rates
- Fitness Centre Round Table Update
- Project Grid (see pages 14 and 15)

**6.2 Recommendation/s:** THAT Council receives the verbal Mayor’s report.

**6.3 Community Facility Building Committee Update—Councillor Funk**

From the Community Facility Building Committee meeting this morning, 2023 01 11:

- Meeting Summary/Minutes from the July 14, 2022 *and* December 1, 2022 Committee Meetings
- Recommended name change to reflect expanded mandate: *District of Wells Community Buildings and Lands Select Committee*
- Recommendation to add Elyssia Sasaki of Island Mountain Arts to the Committee
- We also discussed year-round access to public toilets at the Visitor Centre since that area is now under our scope. No recommendation, other than that it's do-able, though there can be challenges in winter....
- Next meeting is Wed. February 1, 2023, 10:00 AM, where the main discussion item will be the latest draft of the OCP. We discussed it briefly today, but since not all Committee members have read it thoroughly, that will be our focus at the next meeting, esp. the sections (and lands) that are relevant to the work of our Committee.

**6.4 Recommendation/s:** THAT Council receives Community Facility Building Committee Update.

**6.5 Recommendation/s:** THAT Council renames the Community Facility Building Committee to the *District of Wells Community Buildings and Lands Select Committee*

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**6.6 Recommendation/s:** THAT Council add Elyssia Sasaki of Island Mountain Arts to the *District of Wells Community Buildings and Lands Select Committee*

**7.0 INFORMATION AND ANNOUNCEMENTS**

7.1 Council

7.2 Staff

7.3 Public Gallery – Questions relating to the agenda.

7.4 New Council Picture

**8.0 ADJOURNMENT**

8.1 Adjournment of the Regular Council meeting of Tuesday January 17, 2022.

**Recommendation/s:** THAT Council at \_\_\_\_\_ PM adjourns the Regular Council meeting for Tuesday January 3<sup>rd</sup>, 2023

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**IN-PERSON and ONLINE (VIA ZOOM)**  
**AGENDA**

Mayor Ed Coleman is inviting you to a scheduled Zoom meeting.

Topic: Mayor Ed Coleman's Zoom Meeting—Regular Council Meeting

Time: Jan 17, 2023 07:00 PM Vancouver

Join Zoom Meeting

<https://us02web.zoom.us/j/84497698502?pwd=QjVGSzdmcDJnOVFVS2haeCtqMIN2Zz09>

Meeting ID: 844 9769 8502

Passcode: 507106

One tap mobile

+15074734847,,84497698502#,,,,\*507106# US

+15642172000,,84497698502#,,,,\*507106# US

Dial by your location

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 876 9923 US (New York)

+1 646 931 3860 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 408 638 0968 US (San Jose)

Meeting ID: 844 9769 8502

Passcode: 507106

Find your local number: <https://us02web.zoom.us/j/84497698502?pwd=QjVGSzdmcDJnOVFVS2haeCtqMIN2Zz09>

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**DISTRICT OF WELLS REGULAR COUNCIL MEETING**  
**TUE. JANUARY 3, 2023 7:00pm**  
**ONLINE VIA ZOOM**  
**MINUTES**

**ATTENDANCE:** Mayor Ed Coleman; Councillors Dorothea Funk, Jenn Lewis, Josh Trotter-Wanner, Dirk Van Stralen

**STAFF:** District Clerk Angela Ward; Public Works Superintendent Niel Doerksen

**SPECIAL GUEST:** Municipal Advisor Gary Nason

**PUBLIC GALLERY:** 14

**1.0 CALL TO ORDER AND INDIGENOUS LANDS ACKNOWLEDGMENT: 7:03 PM**

1.1 Agenda for Regular Council Meeting of Tuesday, January 3, 2023

Mayor Coleman noted that under Mayor’s Report 6.1 – two recommendations (6.2 and 6.3) should be removed as they were previously passed at the November 22, 2022 Council Meeting.

**23-01 MOVED** Councillor Jenn Lewis, Seconded Councillor Dirk Van Stralen THAT Council approve the amended agenda for the Regular Council meeting of Tuesday January 3, 2023.

Carried Unanimously

**2.0 MINUTES**

2.1 Minutes of the Regular Council Meeting of Tuesday, December 6, 2022.

**23-02 MOVED** Councillor Dirk Van Stralen, Seconded Councillor Lewis THAT Council approves the minutes of Regular Council Meeting of Tuesday December 6, 2022, as circulated

Carried Unanimously

**3.0 DELEGATIONS AND PRESENTATIONS-NIL**

**4.0 CORRESPONDENCE - NIL**

**5.0 UNFINISHED BUSINESS**

5.1 Strategic Priorities and Special Projects Spreadsheet – Gary Nason, Municipal Advisor

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- Category 2 - Sewage Treatment Facility/Senior Government Compliance – a joint meeting with Environment Ministry officials was held a couple of weeks ago.
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- Mr. Nason proposes to update the Strategic Plan for 2023 and beyond with the new Council. An In-Camera planning session is being planned for January 26, 2023, from 10 am to 3 pm. It would include reconciling the Priorities and Projects table with the Project list in the Concise Business Plan.

**23-03 MOVED** Councillor Dorothea Funk, Seconded Councillor Jenn Lewis THAT Council receives, with thanks, the updated Strategic Plan and Special Projects Spreadsheet as per changes made during at the December 6, 2022 Regular Council Meeting.

Carried Unanimously

## **6.0 REPORTS**

### **6.1 Mayor's Report**

In addition to the Mayor's Report outline in the Agenda, Mayor Coleman noted the following:

- Water advisory – the District is continuing to test regularly. Have lowered the lead levels to healthy levels on the District's lines. However, the District has to assume there is some lead in mostly domestic lines which can contaminate the system. Still recommending households get filters on their taps for drinking and cooking and the District will continue to provide bottled water, while working with the province on a solution. Thanks to the Fire Brigade for their help in flushing lines and to Public Works.
- Met with Quesnel Mayor Ron Paul, as well as the CAO and CFO, who have offered any support the District needs for best practices, documents, bylaw language, etc.
- Grants – there are some unused grants that have been identified, including \$460,00 for the water treatment plant, which can be activated and the government is willing to extend.
- Fitness Centre – there was a round-table discussion on moving the fitness equipment from the lower level of the Community Hall back to the Culture and Recreation Centre (school building) and what would be involved (painting, air system). Preliminary information will be available at the January 17 Council Meeting. It was agreed that Councillor Jenn Lewis and District Clerk Angela Ward will work together to get feedback from the gym users on equipment needs and preferences.
- See Mayor's Overview for 2022 and 2023 attached to the Agenda.
- Motions from the January 3, 2023 *In-Camera* meeting to be reported to the public:

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- 1) Council approved a motion to extend Gary Nason as Municipal Advisor from February to May, 2023 inclusive, after provincial funding for his contract expires at the end of January, 2023, subject to the District's 2023 Budget and his availability. (Moved Councillor Lewis, Seconded Councillor Van Stralen. Carried unanimously).
- 2) Council approved a motion to extend Doug Chapman's contract as part-time Interim Chief Financial Officer, until March, 2024, for continuity, especially regarding the audits, subject to the budget and his availability. (Moved Councillor Van Stralen, Seconded Councillor Trotter-Wanner. Carried unanimously).

During discussion of the Mayor's Report, Councillor Lewis 1) reminded the public to return empty water bottles to the District Office, and 2) that the Vision and Planning Committee, which she co-chairs with Councillor Van Stralen, would have a meeting before the joint February meeting with Urban Systems, the Official Community Plan consultant.

**23-04 MOVED** Councillor Jenn Lewis, Seconded Councillor Dirk Van Stralen THAT Council receives the verbal Mayor's report.

Carried Unanimously

**6.2 Public Works Superintendent's Report**

- Public Works Superintendent Niel Doerksen has been busy during the holidays on a number of issues, including burst pipes at the RCMP station and elsewhere, the need to replace the Fire Hall furnace, repair the Community Hall furnaces, and a burned (fairly new) motor at the sewage lagoon, among others (see Agenda).
- The Pur filters have been tested and work well to remove lead in drinking water to well below national safety standards.
- Upon questions from Councillors Funk and Lewis, he will look into any possible warranties for malfunctioning equipment.

**23-05 MOVED** Councillor Jenn Lewis, Seconded Councillor Dorothea Funk THAT Council receives the verbal Public Works Superintendent's report.

Carried Unanimously

## **7.0 INFORMATION AND ANNOUNCEMENTS**

### **7.1 Council**

- Councillor Lewis
  - The Wells and Area Trails Society Gourmet Ski on February 18 is open for registration.
  - The Wells and Area Community Association will hold a pickleball workshop January 7, 2023, 10AM at the Community Hall.
- Councillor Funk
  - She has re-established and updated the District's email distribution list and will be looking after it for the time being until a decision is made re. its future management.
  - She will try to get more information from TELUS about the change in Internet service in Wells from ABC, (delegated from the Mayor) and is hoping to have something to report at the next meeting.

### **7.2 District Clerk**

- She has been providing support to Public Works during the holiday season.

### **7.3 Fire Chief**

Co-Fire Chief Brendan Bailey

- Mayor and Council are being copied with weekly Brigade reports, which are to be kept confidential unless otherwise noted.
- He has prepared a 2022 Brigade Report (confidential) from which he can report the following:
  - Training. Four volunteers have taken the air brakes course, practical component. One has taken the written course, and received endorsement, which means there are now two members who can operate the secondary engine. He and Co-Chief Emily Bailey will be taking the Fire Service Instructor course to be certified to train the Brigade. Quesnel Volunteer Fire Brigade will be coming out about one Saturday a month for comprehensive training.
  - Call-outs. There were 22 call-outs in 2022. Nine were false alarms which is much less than the nearly 20 false alarms the previous year, mostly from Barkerville, which is working hard with TELUS to confirm with Security first before dispatching the Wells Brigade.
- Thanks to Niel and Public Works for their huge efforts during the holidays.
- Smoke alarms and CO2 detectors – will make them available at the District Office for those who can't afford them.

### **7.4 Gallery**



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- Julia MacKey – the Sunset Theatre can provide a letter of support for the REDIP grant application if more letters are needed. The Sunset’s *Exploration Series* is about to begin at the end of January. She will also be moving her admin work to the Sunset and if the Café sign is out, coffee is available.
- Dawn Leroy – 1) asked the Fire Chief is there would be a public report on any actions taken as a result of their house fire in 2022. Co-Fire Chief Brendan Bailey said yes, and also he could review this personally with her.
- Dawn Leroy – 2) had some questions about maintaining the Priorities and Projects table going forward and incorporating additional projects from the Projects Tracking Grid (Appendix. N, Concise Business Plan). Mr. Nason said this will be a major topic at the January 26 planning meeting and the two grids may be incorporated into one document that is regularly updated. Ms. Leroy said these grids are helpful, informative and transparent.

**8.0 ADJOURNMENT**

**23-06 MOVED** Councillor Dirk Van Stralen, Seconded Councillor Jenn Lewis THAT Council at 8:23PM adjourns the Regular Council Meeting of Tuesday, January 3, 2023.

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Ed Coleman, Mayor

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Angela Ward, District Clerk

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## Appendix M

### District of Wells

#### 2022 Strategic Objectives/Priorities/Goals/Special Projects

(Updated to the December 6th/22 Regular Council Meeting – Changes Highlighted in Yellow)

2022 Strategic Priority/Project/Special Work Items (Considered Outside of “Core Services” [Refer to “Core Services” Note 1 at end of Spreadsheet])	Proposed Next Steps	Principal District Contact/Project Manager/Lead
<p><b>CATEGORY 1: “Complete Prior to the End of the Current Council’s Mandate”</b></p> <ul style="list-style-type: none"> <li>• Resolve Outstanding Gas Tax Applicability Issue (Ice Rink vs. Community Cultural and Rec (School) Building Roof vs. Playground)</li> <li>• First Nations Elders Event</li> <li>• Ice Skating Rink Project</li> <li>• Various Facilities Repair/Renovations Projects <ul style="list-style-type: none"> <li>➢ Municipal Hall</li> <li>➢ Fire Hall</li> </ul> </li> <li>• Community Cultural and Rec Centre (School) Building – Roof/Paint Abatement</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting with Gas Tax staff representative held on August 6<sup>th</sup>. Based on information and confirmations forthcoming from that meeting, Council has prioritized the ranking of projects to which the gas tax funding will be applied (Council Motion: Sept 27<sup>th</sup>/22 Council meeting)</li> <li>• Continue discussions with FN on scheduling and arrangements for event, and brief Council</li> <li>• Given that Council has now confirmed project prioritization for the gas tax funding, and subject to satisfactorily addressing current funding shortfall, proceed with project. Note: Ministry of Municipal Affairs has approved a requested extension to <u>August 2023</u> for completion of construction of this project. Teleposts and log kit are complete – recommence construction in April 2023 for completion by specified deadline</li> <li>• Continue with renovations projects subject to ongoing confirmation of available budgetary funds as projects proceed. Some work was undertaken by previous EDO on grant funding applications to potentially assist with Community Hall upgrades</li> <li>• Council authorization has been given to proceed with REDIP Grant application. Application is the process of being finalized and will be submitted by deadline date of Jan 4/23</li> </ul>	<ul style="list-style-type: none"> <li>• Executive Committee (EC) of Council to monitor apportionment of funding and report to Council as required</li> <li>• Mayor and Councillor Lewis, and CAO/EDO</li> <li>• Supt of Public Works (SWP) as principal liaison/oversight of contractors; Mayor as liaison with Council and external private sector funding partners. EC to monitor and report as req’d</li> <li>• As per Ice Skating Rink Project above</li> <li>• As per Ice Skating Rink Project above. Select</li> </ul>

<p><b>CATEGORY 1 (cont’d)</b></p> <ul style="list-style-type: none"> <li>• Road Maintenance and Snow Removal Contract</li> <li>• BC Hydro – Energy Conservation Program for Wells</li> <li>• NDIT Power-line Options– HW 26 Corridor</li> <li>• Telus Pole at Fire Hall Site</li> </ul>	<ul style="list-style-type: none"> <li>• At the Nov 4<sup>th</sup>/22 Special Council Meeting Council approved contract award and insurance provision option, with Interim CFO to review, confirm and finalize financial details</li> <li>• Project successfully completed.</li> <li>• Consultant contract has been awarded for this project, and project now underway</li> <li>• Communications have been undertaken with Telus, with removal of pole imminent</li> </ul>	<p>Committee to be involved in grant application process</p> <ul style="list-style-type: none"> <li>• Supt. of Public Works as principal liaison/oversight of contractor. Interim CFO - oversight of financial details.</li> <li>• Councillor Funk as principal Council Liaison</li> <li>• EC to monitor project and report to Council as required. Mayor to be Council liaison with other external project partners as required.</li> <li>• Supt. of Public Works</li> </ul>
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## Appendix M

### District of Wells

#### 2022 Strategic Objectives/Priorities/Goals/Special Projects

(Updated to the December 6th/22 Regular Council Meeting – Changes Highlighted in Yellow)

2022 Strategic Priority/Project/Special Work Items (Considered Outside of “Core Services”)	Proposed Next Steps	Principal District Contact/Project Lead
<p><b><u>CATEGORY 2: “Commence, or Continue to Expend Resources and Staff Time to Further Advance the Project Prior to the End of the Current Council’s Mandate, but Not Necessarily Complete by End of Mandate or by Year End 2022”</u></b></p> <ul style="list-style-type: none"> <li>• Community Transition Response/Table</li> <li>• Wildfire <u>Structure</u> Protection Plan</li> <li>• Official Community Plan Update</li> </ul>	<ul style="list-style-type: none"> <li>• Project ongoing, and meetings proceeding involving multiple partners</li> <li>• Project is in process in conjunction with Provincial Fire Commissioners Office. <b>Draft report is being finalized and will be scheduled for future Council meeting for presentation in early 2023.</b></li> <li>• Council motion (Sept 27<sup>th</sup>/22) to <u>not</u> proceed with readings of OCP Bylaw pending election of new Council; draft OCP document was received for information only and matter referred to incoming new Council for determination of next steps. Council motion (Nov 22/22) to schedule joint meeting of Council and Select Committee in late Jan ’23 for presentation of draft OCP document, overview by consultants and determination of next steps. <b>Meeting date to be confirmed.</b></li> </ul>	<ul style="list-style-type: none"> <li>• Mayor and Council Liaison (to be determined). EC to monitor progress and report to Council as req’d</li> <li>• EC/Fire Chief; Council liaison for project to be designated after draft consultant’s report is reviewed by EC and presented to Council</li> <li>• EC and designated representative(s) from Select Committee</li> </ul>

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<p>CATEGORY 2 (cont'd)</p> <ul style="list-style-type: none"> <li>• Various Related Housing Initiatives – i.e. Release of Crown Land/Application to BC Housing/Housing Needs Assessment Report (subject to grant funding)</li> <li>• Wells/Osisko Development – Memorandum of Understanding/Community Agreement</li> <li>• Highest Priority Issues Related to Sewer Treatment Facility/Senior Government Compliance</li> <li>• Playground Project</li> <li>• Community Wildfire Resiliency Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Mayor to update Council in detail on current status of these various initiatives and proposed next steps, and obtain Council direction as required</li> <li>• Mayor to keep Council briefed on current status, and once proposed terms of draft Community Agreement are received from Osisko, obtain Council direction as required on next steps. Draft Community Agreement is currently at the Osisko Board level and anticipated for receipt in near future</li> <li>• Consultants currently undertaking a feasibility study for the required upgrades to the wastewater facility, and ongoing external technical support has been confirmed. Communications have been established with Ministry of Environment regarding requirement for an Environmental Assessment Study of the proposed project. Joint meeting with both Ministries of Municipal Affairs and Environment now proposed as next step</li> <li>• Given that Council has now confirmed project prioritization for the gas tax funding, and subject to satisfactorily addressing current funding shortfall, proceed with project.</li> <li>• Draft report summary presentation was given at the December 6<sup>th</sup>/23 Regular Council Meeting. Report to be finalized and final version of report to be submitted imminently.</li> </ul>	<ul style="list-style-type: none"> <li>• Mayor, in consultation with EC</li> <li>• Mayor and Councillor Funk as principal Councillor liaisons, and EC</li> <li>• EC/Supt of Public Works in consultation with and direction from Council as required</li> <li>• Supt of Public Works (SWP) as principal liaison/oversight of contractors; Mayor as liaison with Council and external private sector funding partners. EC to monitor and report as req'd</li> <li>• EC/Fire Chief; Council liaison for project to be designated after consultant's report finalized</li> </ul>
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## Appendix M

### District of Wells

#### 2022 Strategic Objectives/Priorities/Goals/Special Projects

(Updated to the December 6th/22 Regular Council Meeting – Changes Highlighted in Yellow)

2022 Strategic Priority/Project/Special Work Item (Outside of "Core Services")	Proposed Next Steps	Principal District Contact/Project Lead
<p><b>CATEGORY 3: "No Further Work or Progress Proposed During the Current Council's Mandate, Unless Other Competing Higher Priorities and Available Resources Permit – Refer Item to New Council"</b></p> <ul style="list-style-type: none"> <li>• Issues Related to Water Treatment Plant</li> <li>• Matters Related to Unightly Premises Bylaw</li> <li>• New Community Poster Board/Bulletin Boards for District Office</li> <li>• Installation of New LED (Street) Lights in Conjunction with BC Hydro</li> <li>• Review of District Bylaws re. Financial Sustainability</li> <li>• Issues Related to Cemetery</li> <li>• Joint Partnership Project with Local First Nation</li> <li>• Community Round Table</li> <li>• Bear Aware Signs</li> </ul>	<ul style="list-style-type: none"> <li>• Project completed</li> </ul>	

Note 1: The Principal "Core Services" Activities and Projects Which Will Require the Active and Direct Attention of the Transition Team (ExecuCommittee (EC), Interim CFO and Municipal Advisor) Prior to the End of the Current Council's Mandate Are:

- a. Day to day operational (administrative and financial) oversight of District services
- b. Corporate Officer function (i.e. Preparation of Council Agendas, Minutes, Correspondence)
- c. Staffing/human resource matters (i.e. recruitment and selection of new staff; training of staff)
- d. Statutory follow-up and filings flowing out of the 2022 general local election
- e. Interim Chief Financial Officer - Reconciliation and update of current status of 2022 Budget and Five Year Financial Plan
- f. Interim Chief Financial Officer - 2022 statutory municipal filing requirements (in particular the 2021 Annual Report; 2021 Audited Financial Statements (proposed for presentation at November 22<sup>nd</sup>/22 Regular Council Meeting); 2021 SOFI Report; 2021 LGDE Financial Form; Other miscellaneous required periodic filings with various senior government ministries and agencies (ie, for skating rink improvements, water treatment plant).
- g. Interim Chief Financial Officer - Progress towards preparation of the 2023 (Provisional) Budget
- h. Completion and submission, if possible, of any grant applications which were commenced and in-progress by previous CAO and EDO

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## Appendix N—Projects Tracking Grid

P=priority (1 to 3) G=Goals Alignment Number ID=idea identified PL=planning  
IP=implementation phases CP=planned completion CA=actual completion E=evaluation (1 to 10)

Project #	Ref	Project Title and Actions	P	G	ID	PL	IP1	IP2	IP3	CP	CA	E
P001	1	PROV BC Outdoor Ice Rink	1		x	x	x	x				
P002	2	DOW Sewer System Assessment	1		x	x						
P003	3	DOW & Partners–New OCP	2		x	x	x	x				
P004	4	DOW & Partners–Community Cultural & Recreation Centre	1		x	x						
P005	5	DOW & Partners–Playground	2		x	x						
P006	6	Indigenous Partnerships	1		x	x						
P007	7	DOW Municipal Hall Upgrades	1		x	x	x					
P008	8	DOW Firehall Upgrades	1		x	x	x					
P009	9	DOW Road Maintenance and Snow Removal Contract	1		x	x	x	x				
P010	10	BC Hydro Community Energy Project	1		x	x	x	x				
P011	11	NDIT Highway 26 Power Line Project	1		x	x	x					
P012	12	Telus Pole at Firehall	1		x	x	x	x				
P013	13	PROV BC–Community Transition Response Table	2		x	x	x					
P014	14	PROV BC–Community Wildfire Structure Protection Plan	2		x	x	x	x				
P015	15	UBCM–Community Structural Fire Protection Plan	2		x	x	x	x				
P016	16	PROV BC–Housing & BC Housing	2		x	x						
P017	17	Osisko MOU and Community Agreement	2		x	x	x					
P018	18	DOW & Partners–Water System Assessment	1		x	x	x					
P019	19	PROV BC & DOW–Cemetery	3		x	x						
P020	20	Wells Community Forest Phase 2	2		x	x	x	x				
P021	21	PROV BC–Green Infrastructure Project	2		x	x						

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## Appendix N—Projects Tracking Grid

(See also Appendix N—Projects Tracking Grid)

**P**=priority (1 to 3) **G**=Goals Alignment Number **ID**=idea identified **PL**=planning  
**IP**=implementation phases **CP**=planned completion **CA**=actual completion **E**=evaluation (1 to 10)

Project #	Ref	Project Title and Actions	P	G	ID	PL	IP1	IP2	IP3	CP	CA	E
P022	22	DOW & Partners—Emergency Response Plan	2		x	x	x	x	x			
P023	23	UBCM—Fire Equipment & Training Grant	2		x	x						
P024	24	DOW—Change Sand in Water System	1		x	x	x					
P025	25	NDIT—2023 Economic Development Officer Funding	1		x	x	x					
P26	26	DOW Electrical Upgrade at Sewer Lift Station	1		x	x	x					
P27	27	UBCM ISTP and OCP Project	1		x	x	x					
P28	28	UBCM Wildfire Recovery	1		x	x	x					
P29	29	PROV BC—REDIP WBCRC Project	1		x	x						
P30	30	PROV BC Jack of Club Lake & Area Reclamation Project	2		x	x						
P31	31	DOW & Partners—Water System Replacement Test Drilling Program	1		x	x	x					
P32	32	DOW Public Works Garage and Shop Assessment	2		x							
P33	33	FCM Smart Facilities Grant	2		x	x						
P34	34	SERVICE CANADA—Youth CSTP 018263319	2		x	x	x	x	x			
P35	35	UBCM Economic Development Plan	2		x	x						
P36	36	DOW & PROV BC—Crownlands	2		x	x						
P37	36	PROV BC—Community Works Funds	2		x	x						
P38	38	DOW—Fitness Centre Upgrades and Location Decision	1		x	x						