

**DISTRICT OF WELLS REGULAR COUNCIL MEETING  
TUESDAY January 03, 2023—7:00pm  
ONLINE (VIA ZOOM)  
AGENDA**

**ZOOM Link: (see full Zoom Link on Page 3)**

<https://us02web.zoom.us/j/88244793819?pwd=RFNlbnV9ZUmlxc0MxUTB6VWtOaIR5dz09>

**1.0 CALL TO ORDER and INDIGENOUS LANDS ACKNOWLEDGMENT**

**1.1 Agenda for the Regular Council meeting of Tuesday January 3, 2023**

1.2 **Recommendation/s:** THAT Council approves the agenda for the Regular Council meeting of Tuesday January 3, 2023, as circulated.

**2.0 MINUTES**

2.1 **Recommendation/s:** THAT Council approves the minutes for the Regular Council meeting of Tuesday December 6, 2022, as circulated.

**3.0 DELEGATIONS AND PRESENTATIONS--NIL**

**4.0 CORRESPONDENCE--NIL**

**5.0 UNFINISHED BUSINESS**

5.1 Strategic Priorities and Special Projects Spreadsheet—Gary Nason, Municipal Advisor

**Recommendation/s:** THAT Council receives the updated Strategic Planning and Special Projects Spreadsheet as per changes made during to December 6, 2022.

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**6.0 Reports (Staff Reports are once a month)**

**6.1 Mayor's Report (verbal updates)**

- Concise Business Plan—Version 3.6 (posted on [www.wells.ca](http://www.wells.ca) “home” page.)
- Water Advisory Update
- Meeting Dates:
  - 2023 January 17<sup>th</sup>, Regular Council Meeting
  - 2023 January 26<sup>th</sup>, In-Camera Strategic Planning Session with Gary Nason—10:00am to 3:00pm
  - 2023 February 7<sup>th</sup>, Regular Council Meeting
  - 2023 February TBD— OCP Meeting for Mayor & Council and Standing Committees with Urban Systems
  - 2023 February 21, Regular Council Meeting
  - 2023 February 22, Joint Lhtako Dene Nation Chief and Council and DOW Mayor and Council Lunch'in Meeting at “The Mill” in Quesnel
- Planning Meetings and Select Committee Updates—Dates required for: OCP January Joint Council and Committees Meeting; Council Strategic Planning Meeting January 26<sup>th</sup>; meeting with Lhtako Dene Nation Chief and Council February 22<sup>nd</sup>
- Staffing Update—CAO Recruitment, EDO Recruitment, Corporate Officer
- Updated Projects Chart
  - P29--REDIP Application for the WBCCRC due January 4<sup>th</sup>
  - P36—Crown Lands—see Pages 18 and 19—Maps prepared by Councillor Josh Trodder-Wanner
  - P38—DOW—Fitness Centre Upgrades and Location Decision
- Data Centralization with Sharepoint and Data Review
- City of Quesnel Meeting—regarding supports for DOW
- District of Wells 2022 and 2023 Mayor's Overview

**6.2 Recommendation/s:** THAT Council approves:

- Co-Chair—Vision and Planning Councillor Dirk Van Stralen (replacing Mayor Coleman on that Committee)

**6.3 Recommendation/s:** THAT the Facilities Committee scope include additional specific buildings and specific parks owned by the District of Wells.

**6.4 Recommendation/s:** THAT Council receives the verbal Mayor's report.

**6.5 Public Works Superintendent Report**

- Snow Removal Update
- Water Pipes Bursting over the Holidays
- Water Plant Update
- Water Testing Update
- Fire Hall Furnace Replacement
- Sewer Lift Station Planning Electrical Upgrade
- Sewer Lift Station and Storm Drain Maintenance by All Haul
- New Sewer System Planning—Environmental Impact Study
- Other

**6.6 Recommendation/s:** THAT Council receives the verbal Public Works Superintendent's report.

**7.0 INFORMATION AND ANNOUNCEMENTS**

7.1 Council

7.2 Staff

7.3 Public Gallery – Questions relating to the agenda.

7.4 New Council Picture

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**8.0 ADJOURNMENT**

8.1 Adjournment of the Regular Council meeting of Tuesday December 06, 2022.

**Recommendation/s:** THAT Council at \_\_\_\_\_ PM adjourns the Regular Council meeting for Tuesday January 3<sup>rd</sup>, 2023

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Ed Coleman is inviting you to a scheduled Zoom meeting.

Topic: Mayor Ed Coleman's Zoom Meeting  
Time: Jan 3, 2023 07:00 PM Vancouver

Join Zoom Meeting

<https://us02web.zoom.us/j/88244793819?pwd=RFNlbnV9ZUmlxc0MxUTB6VWtOaIR5dz09>

Meeting ID: 882 4479 3819

Passcode: 871047

One tap mobile

+14086380968,,88244793819#,,,,\*871047# US (San Jose)

+15074734847,,88244793819#,,,,\*871047# US

Dial by your location

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+1 507 473 4847 US

+1 564 217 2000 US

+1 646 876 9923 US (New York)

+1 646 931 3860 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

Meeting ID: 882 4479 3819

Passcode: 871047

Find your local number: <https://us02web.zoom.us/j/88244793819>

**DISTRICT OF WELLS REGULAR COUNCIL MEETING  
DECEMBER 6, 2022  
IN PERSON AND ONLINE (VIA ZOOM)  
MINUTES**

**ATTENDANCE:** Mayor Ed Coleman, Councillors Dorothea Funk, Jenn Lewis, Josh Trotter-Wanner, Dirk Van Stralen

**STAFF:** District Clerk Angela Ward, Public Works Superintendent Niel Doerksen

**SPECIAL GUEST:** Provincial Consultant Gary Nason (Zoom)

**PUBLIC GALLERY:** 1 (in person) 7 (via zoom)

**1.0 CALL TO ORDER and INDIGENOUS LANDS ACKNOWLEDGMENT: 7:03PM**

1.1 Agenda for the Regular Council Meeting of Tuesday December 6, 2022

**22-240 MOVED** Councillor Van Stralen, Seconded Councillor Lewis THAT Council approves the agenda for the Regular Council Meeting of Tuesday December 6, 2022

Carried Unanimously

**2.0 MINUTES**

**2.1** Minutes of the Inaugural Council Meeting of November 8, 2022, as circulated. Councillor Funk proposed a friendly amendment to correct Item 1.6, Acting Mayor Schedule for 2022-2023 to state the following:

- 2022 November & December and 2023 January—Councillor Funk;
- 2023 February, March & April—Councillor Lewis;
- 2023 May, June, & July -- Councillor Van Stralen;
- 2023—August, September, & October—Councillor Trotter-Wanner;
- 2023 November & December—Councillor Funk

**22-241 MOVED** Councillor Lewis, Seconded Councillor Funk THAT the Minutes for the Inaugural Council Meeting of Tuesday November 8, 2022, be approved as amended.

Carried Unanimously

**2.2** Minutes of the Regular Council Meeting of Tuesday, November 22, 2022, as circulated.

Councillor Trotter-Wanner proposed a friendly amendment to change the wording in Motion 22-230 (Community Forest Board) from 'audit' to 'financial engagement review.'

**22-242 MOVED** Councillor Lewis, Seconded Councillor Funk THAT Council approves the Minutes of the Regular Council Meeting of Tuesday November 22, 2022, as amended.

Carried Unanimously

### 3.0 DELEGATIONS AND PRESENTATIONS

**3.1** Louis Orioux, Blackwell and Associates – Verbal presentation and slide show re. the District of Wells Community Wildfire Resiliency Plan 2022

**22-243 MOVED** Councillor Funk, Seconded Councillor Lewis THAT Council receives the Community Wildfire Resiliency Plan 2022 presentation from B.A. Blackwell and Associates with thanks.

Carried Unanimously

### 4.0 CORRESPONDENCE

**4.1** Pacific Economic Development Canada Press Release

Mayor Ed Coleman said that businesses and not-for-profits in Wells impacted by natural disasters across the province are eligible for funding from Pacific Economic Development, and that Community Futures in Quesnel has a dedicated program officer to assist with this.

**22-244 MOVED** Councillor Trotter-Wanner, Seconded Councillor Van Stralen THAT Council receives the press release from Pacific Economic Development Canada.

Carried Unanimously

### 5.0 UNFINISHED BUSINESS

5.1 Strategic Priorities and Special Projects Spreadsheet-Gary Nason, Municipal Advisor

**22-245 MOVED** Councillor Trotter-Wanner, Seconded Councillor Van Stralen THAT Council receives the updated Strategic Priorities and Special Projects Spreadsheet updated to the November 22, 2022 Regular Council Meeting.

Carried Unanimously

### 6.0 REPORTS

**6.1** Mayors Report

- Water advisory update – some lines were flushed on the weekend and more tests done, awaiting results.
- Staffing update – Council has had one in-camera session to discuss staffing – Chief Administrative Officer, Economic Development and Financial Officer roles, with those

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functions being handled on an interim basis, likely until April 1, 2023. Also, once the roles have been finalized, will prioritizing anybody who lives in the community to do some of that work.

- REDIP (Rural Economic Development and Infrastructure Program) Application (due Jan. 4, 2023) for a \$1.1 million project at the Wells-Barkerville Community Culture and Recreation Centre – The Mayor received a letter from Osisko Development (BGM) before the meeting with a commitment of \$250,000 for the project, with the remainder to come from REDIP, if approved. Will be asking for of support from the community.
- 2021 Audit – is in its final stages; hope to have final Audited Reports sometime in January. Then can proceed with 2022, where it's like a Budget and Five Year Plan Amendment will be required.
- Provincial funding for Municipal Affairs Advisor Gary Nason has been extended January 31, 2023 and after that the District will extend on its own.
- Data centralization project on Sharepoint means that the public will have better access to public documents such as bylaws. Councillor Trotter-Wanner is assisting with the project.
- The City of Quesnel code of conduct will be adopted by the District of Wells.
- Procedures Bylaw will be updated, whereby cut-off deadline for staff reports and letters from the public will be the Tuesday (week) before a Council Meeting to give more time to review an agenda.
- Mayor Coleman proposed that incoming Councillor Dirk Van Stralen replace the Mayor on the Vision and Planning Committee.

**22-246 MOVED** Councillor Lewis, Seconded by Councillor Funk THAT Council approves Councillor Van Stralen replacing Mayor Ed Coleman on the District of Wells Vision and Planning Select Committee.

Carried Unanimously

- Broadening the scope of the Wells-Barkerville Community Facility Building (WBCFB) Select Committee. An expanded mandate was proposed by Mayor Coleman at the Nov. 22, 2022 Council Meeting and discussed by WBCFB Committee members at their meeting on Dec. 1, 2022. Councillor Funk said the Committee had a good discussion about its mandate and brought forward the motion approved by Committee members at the meeting.

**22-247 MOVED** Councillor Funk, Seconded Councillor Trotter-Wanner THAT the Terms of Reference for the Wells-Barkerville Community Facility Building Select Committee be expanded to include, *in addition* to the Community Facility Building and surrounding green space and

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structures: the Community Hall and the land it sits on: The Visitor Center area and boat launch by Jack of Clubs Lake; any lands that become available as a result of reclamation on land near the Visitor Center; the ball diamond; the Community Garden; Lots 5 and 5a at the corner of the Highway 26 bridge and Pooley Street; and any other District-owned public-use facilities and lands that may be referred to it by Council as the need arises; and that the Committee will be re-named in the near future to reflect its expanded scope.

Carried Unanimously

Councillor Funk also stated there's room to expand the Committee membership for more involvement by community groups using the properties. She also said the next WBCFB Committee meeting is Wed. January 11, 10:00 AM.

**22-248 MOVED** Councillor Lewis, Seconded Councillor Van Stralen THAT Council receives the verbal Mayor's Report of December 6, 2022.

Carried Unanimously

**6.2 Public Works Superintendent Report**

- Public Works Superintendent Niel Doerksen reported that local contractor EA Works is doing a wonderful job of snow clearing this winter and he hears the community is pleased with their services.
- Water plant and testing update – met with Northern Health, who are satisfied with work District is doing, such as flushing, and testing at additional locations.
- He has received an estimate for replacing the furnace at the Fire Hall with a decision to be made in the future.
- The Sewer Lift Station is scheduled to have its pumps serviced next week by All-Haul and he is doing more research into the planned electrical upgrade at the station.
- The sewage lagoon has been causing challenges (1979 technology). There are three compressor motors that aerate the lagoon, but only ever two working at one time. (When he began last June, only one was working). He is now alternating the two pumps. Will be okay through the winter by maintaining current systems, and have estimates in hand for replacing some parts after that. His main objective is to get it up to the 21<sup>st</sup> century.
- The new snow blade on the District truck will provide back-up support to EA Works, as required, during heavy snowfalls, and access to District facilities.

**22-249 MOVED** Councillor Lewis, Seconded Councillor Van Stralen THAT Council receives the verbal Public Works Report from Public Works Superintendent Niel Doerksen.



Carried Unanimously

## **7.0 INFORMATION AND ANNOUNCEMENTS**

### **7.1 Council**

- Councillor Lewis announced that the Wells and Area Trails Society will once again hold its annual Gourmet Ski on Sat. February 18<sup>th</sup>, 2023, following a two-year hiatus because of Covid. It will include a film festival at the Sunset Theatre in the evening.
- Councillor Funk stated that Wells customers who have WiFi Internet with ABC Communications are being switched over to Internet services from TELUS (ABC's parent company), now that the new TELUS cell tower is operational. This changeover is being phased in. She clarified, after speaking to ABC, that the ABC Tower will not stop service at the end of February as some notices have stated; but that customers who have received a notice for February 28 will need to switch over by then. Other customers can expect to receive letters with different deadlines. She also said she would appreciate a letter or release from TELUS outlining this change in service in Wells. Mayor Coleman said he would follow up with TELUS.
- Councillor Van Stralen reminded us of the great show on at Island Mountain Arts called Wells Works.

### **7.2 Staff**

- District Clerk Angela Ward - the BGM Community Christmas Dinner and the District of Wells Light Up is on Fri. December 9, 2022. She also reminded everyone to bring non-perishable goods for the Christmas Hampers.
- Fire Chief Brendan Bailey – given the high probability of chimney fires, the Brigade has received a recommended new piece of equipment called a Chimney Snuffer. It is lightweight and designed not to damage chimneys. The Certified Breathing Apparatus Tanks are being tested, most have passed and are good for another five years. Also, training is continuing to meet the new minimum training standards of the Office of the Fire Commissioner, which will take at least a year (have up to 18 months). Also, there were no fire incidents this month.

### **7.3 Public Gallery**

- Wells Recycling Depot – attendant Bob Campbell stated that Recycling Depot Winter Hours are 11 am to 2 pm on weekends, through April. Also, when the temperature in Wells is below -10 degrees (based on The Weather Network), the depot will be closed.
- Julia Mackey of the Sunset Theatre announced upcoming events, including a New Year's Eve Cabaret. Also, while the Cafe at the Sunset has been suspended because it was

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unsustainable, there will be times coffee will be available when she is working there administratively.

- Ms. Mackey also asked about community input into a memorandum with Osisko Development. Mayor Coleman explained the District already has a Memorandum of Understanding with ODV. The new tool is a Community Agreement which is at the Osisko Board level. A first draft of their position will come to the District, perhaps in-camera at first, and the District will then formulate its side of the Agreement. He said this will be in the public domain, and on Council Meeting Agendas, as we go through this process.

**7.4 New Council Picture**

- Council decided a picture of new Council, for display in the District Office, would be taken in the New Year.

**8.0 ADJOURNMENT**

**8.1 Adjournment of the Regular Council Meeting for Tuesday, December 6, 2022**

**22-250 MOVED** Councillor Van Stralen, Seconded Councillor Lewis THAT Council at 8:36PM adjourns the Regular Council Meeting for Tuesday, December 6, 2022.

Carried unanimously

\_\_\_\_\_  
Mayor Ed Coleman

\_\_\_\_\_  
District Clerk

## Appendix M

### District of Wells

#### 2022 Strategic Objectives/Priorities/Goals/Special Projects

(Updated to the December 6th/22 Regular Council Meeting – Changes Highlighted in Yellow)

2022 Strategic Priority/Project/Special Work Items (Considered Outside of “Core Services” [Refer to “Core Services” Note 1 at end of Spreadsheet])	Proposed Next Steps	Principal District Contact/Project Manager/Lead
<p><b>CATEGORY 1: “Complete Prior to the End of the Current Council’s Mandate”</b></p> <ul style="list-style-type: none"> <li>• Resolve Outstanding Gas Tax Applicability Issue (Ice Rink vs. Community Cultural and Rec (School) Building Roof vs. Playground)</li> <li>• First Nations Elders Event</li> <li>• Ice Skating Rink Project</li> <li>• Various Facilities Repair/Renovations Projects <ul style="list-style-type: none"> <li>➢ Municipal Hall</li> <li>➢ Fire Hall</li> </ul> </li> <li>• Community Cultural and Rec Centre (School) Building – Roof/Paint Abatement</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting with Gas Tax staff representative held on August 6<sup>th</sup>. Based on information and confirmations forthcoming from that meeting, Council has prioritized the ranking of projects to which the gas tax funding will be applied (Council Motion: Sept 27<sup>th</sup>/22 Council meeting)</li> <li>• Continue discussions with FN on scheduling and arrangements for event, and brief Council</li> <li>• Given that Council has now confirmed project prioritization for the gas tax funding, and subject to satisfactorily addressing current funding shortfall, proceed with project. Note: Ministry of Municipal Affairs has approved a requested extension to <u>August 2023</u> for completion of construction of this project. Teleposts and log kit are complete – recommence construction in April 2023 for completion by specified deadline</li> <li>• Continue with renovations projects subject to ongoing confirmation of available budgetary funds as projects proceed. Some work was undertaken by previous EDO on grant funding applications to potentially assist with Community Hall upgrades</li> <li>• Council authorization has been given to proceed with REDIP Grant application. Application is the process of being finalized and will be submitted by deadline date of Jan 4/23</li> </ul>	<ul style="list-style-type: none"> <li>• Executive Committee (EC) of Council to monitor apportionment of funding and report to Council as required</li> <li>• Mayor and Councillor Lewis, and CAO/EDO</li> <li>• Supt of Public Works (SWP) as principal liaison/oversight of contractors; Mayor as liaison with Council and external private sector funding partners. EC to monitor and report as req’d</li> <li>• As per Ice Skating Rink Project above</li> <li>• As per Ice Skating Rink Project above. Select</li> </ul>

<p><b>CATEGORY 1 (cont’d)</b></p> <ul style="list-style-type: none"> <li>• Road Maintenance and Snow Removal Contract</li> <li>• BC Hydro – Energy Conservation Program for Wells</li> <li>• NDIT Power-line Options– HW 26 Corridor</li> <li>• Telus Pole at Fire Hall Site</li> </ul>	<ul style="list-style-type: none"> <li>• At the Nov 4<sup>th</sup>/22 Special Council Meeting Council approved contract award and insurance provision option, with Interim CFO to review, confirm and finalize financial details</li> <li>• Project successfully completed.</li> <li>• Consultant contract has been awarded for this project, and project now underway</li> <li>• Communications have been undertaken with Telus, with removal of pole imminent</li> </ul>	<p>Committee to be involved in grant application process</p> <ul style="list-style-type: none"> <li>• Supt. of Public Works as principal liaison/oversight of contractor. Interim CFO - oversight of financial details.</li> <li>• Councillor Funk as principal Council Liaison</li> <li>• EC to monitor project and report to Council as required. Mayor to be Council liaison with other external project partners as required.</li> <li>• Supt. of Public Works</li> </ul>
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## Appendix M

### District of Wells

#### 2022 Strategic Objectives/Priorities/Goals/Special Projects

(Updated to the December 6th/22 Regular Council Meeting – Changes Highlighted in Yellow)

2022 Strategic Priority/Project/Special Work Items (Considered Outside of “Core Services”)	Proposed Next Steps	Principal District Contact/Project Lead
<p><b><u>CATEGORY 2: “Commence, or Continue to Expend Resources and Staff Time to Further Advance the Project Prior to the End of the Current Council’s Mandate, but Not Necessarily Complete by End of Mandate or by Year End 2022”</u></b></p> <ul style="list-style-type: none"> <li>• Community Transition Response/Table</li> <li>• Wildfire <u>Structure</u> Protection Plan</li> <li>• Official Community Plan Update</li> </ul>	<ul style="list-style-type: none"> <li>• Project ongoing, and meetings proceeding involving multiple partners</li> <li>• Project is in process in conjunction with Provincial Fire Commissioners Office. <b>Draft report is being finalized and will be scheduled for future Council meeting for presentation in early 2023.</b></li> <li>• Council motion (Sept 27<sup>th</sup>/22) to <u>not</u> proceed with readings of OCP Bylaw pending election of new Council; draft OCP document was received for information only and matter referred to incoming new Council for determination of next steps. Council motion (Nov 22/22) to schedule joint meeting of Council and Select Committee in late Jan ’23 for presentation of draft OCP document, overview by consultants and determination of next steps. <b>Meeting date to be confirmed.</b></li> </ul>	<ul style="list-style-type: none"> <li>• Mayor and Council Liaison (to be determined). EC to monitor progress and report to Council as req’d</li> <li>• EC/Fire Chief; Council liaison for project to be designated after draft consultant’s report is reviewed by EC and presented to Council</li> <li>• EC and designated representative(s) from Select Committee</li> </ul>

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<p>CATEGORY 2 (cont'd)</p> <ul style="list-style-type: none"> <li>• Various Related Housing Initiatives – i.e. Release of Crown Land/Application to BC Housing/Housing Needs Assessment Report (subject to grant funding)</li> <li>• Wells/Osisko Development – Memorandum of Understanding/Community Agreement</li> <li>• Highest Priority Issues Related to Sewer Treatment Facility/Senior Government Compliance</li> <li>• Playground Project</li> <li>• Community Wildfire Resiliency Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Mayor to update Council in detail on current status of these various initiatives and proposed next steps, and obtain Council direction as required</li> <li>• Mayor to keep Council briefed on current status, and once proposed terms of draft Community Agreement are received from Osisko, obtain Council direction as required on next steps. Draft Community Agreement is currently at the Osisko Board level and anticipated for receipt in near future</li> <li>• Consultants currently undertaking a feasibility study for the required upgrades to the wastewater facility, and ongoing external technical support has been confirmed. Communications have been established with Ministry of Environment regarding requirement for an Environmental Assessment Study of the proposed project. Joint meeting with both Ministries of Municipal Affairs and Environment now proposed as next step</li> <li>• Given that Council has now confirmed project prioritization for the gas tax funding, and subject to satisfactorily addressing current funding shortfall, proceed with project.</li> <li>• Draft report summary presentation was given at the December 6<sup>th</sup>/23 Regular Council Meeting. Report to be finalized and final version of report to be submitted imminently.</li> </ul>	<ul style="list-style-type: none"> <li>• Mayor, in consultation with EC</li> <li>• Mayor and Councillor Funk as principal Councillor liaisons, and EC</li> <li>• EC/Supt of Public Works in consultation with and direction from Council as required</li> <li>• Supt of Public Works (SWP) as principal liaison/oversight of contractors; Mayor as liaison with Council and external private sector funding partners. EC to monitor and report as req'd</li> <li>• EC/Fire Chief; Council liaison for project to be designated after consultant's report finalized</li> </ul>
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## Appendix M

### District of Wells

#### 2022 Strategic Objectives/Priorities/Goals/Special Projects

(Updated to the December 6th/22 Regular Council Meeting – Changes Highlighted in Yellow)

2022 Strategic Priority/Project/Special Work Item (Outside of "Core Services")	Proposed Next Steps	Principal District Contact/Project Lead
<p><b>CATEGORY 3: "No Further Work or Progress Proposed During the Current Council's Mandate, Unless Other Competing Higher Priorities and Available Resources Permit – Refer Item to New Council"</b></p> <ul style="list-style-type: none"> <li>• Issues Related to Water Treatment Plant</li> <li>• Matters Related to Unsightly Premises Bylaw</li> <li>• New Community Poster Board/Bulletin Boards for District Office</li> <li>• Installation of New LED (Street) Lights in Conjunction with BC Hydro</li> <li>• Review of District Bylaws re. Financial Sustainability</li> <li>• Issues Related to Cemetery</li> <li>• Joint Partnership Project with Local First Nation</li> <li>• Community Round Table</li> <li>• Bear Aware Signs</li> </ul>	<ul style="list-style-type: none"> <li>• Project completed</li> </ul>	

Note 1: The Principal "Core Services" Activities and Projects Which Will Require the Active and Direct Attention of the Transition Team (Executive Committee (EC), Interim CFO and Municipal Advisor) Prior to the End of the Current Council's Mandate Are:

- a. Day to day operational (administrative and financial) oversight of District services
- b. Corporate Officer function (i.e. Preparation of Council Agendas, Minutes, Correspondence)
- c. Staffing/human resource matters (i.e. recruitment and selection of new staff; training of staff)
- d. Statutory follow-up and filings flowing out of the 2022 general local election
- e. Interim Chief Financial Officer - Reconciliation and update of current status of 2022 Budget and Five Year Financial Plan
- f. Interim Chief Financial Officer - 2022 statutory municipal filing requirements (in particular the 2021 Annual Report; 2021 Audited Financial Statements (proposed for presentation at November 22<sup>nd</sup>/22 Regular Council Meeting); 2021 SOFI Report; 2021 LGDE Financial Form; Other miscellaneous required periodic filings with various senior government ministries and agencies (e.g. for skating rink improvements, water treatment plant).
- g. Interim Chief Financial Officer - Progress towards preparation of the 2023 (Provisional) Budget
- h. Completion and submission, if possible, of any grant applications which were commenced and in-progress by previous CAO and EDO

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## Appendix N—Projects Tracking Grid

P=priority (1 to 3) G=Goals Alignment Number ID=idea identified PL=planning  
IP=implementation phases CP=planned completion CA=actual completion E=evaluation (1 to 10)

Project #	Ref	Project Title and Actions	P	G	ID	PL	IP1	IP2	IP3	CP	CA	E
P001	1	PROV BC Outdoor Ice Rink	1		x	x	x	x				
P002	2	DOW Sewer System Assessment	1		x	x						
P003	3	DOW & Partners–New OCP	2		x	x	x	x				
P004	4	DOW & Partners–Community Cultural & Recreation Centre	1		x	x						
P005	5	DOW & Partners–Playground	2		x	x						
P006	6	Indigenous Partnerships	1		x	x						
P007	7	DOW Municipal Hall Upgrades	1		x	x	x					
P008	8	DOW Firehall Upgrades	1		x	x	x					
P009	9	DOW Road Maintenance and Snow Removal Contract	1		x	x	x	x				
P010	10	BC Hydro Community Energy Project	1		x	x	x	x				
P011	11	NDIT Highway 26 Power Line Project	1		x	x	x					
P012	12	Telus Pole at Firehall	1		x	x	x	x				
P013	13	PROV BC–Community Transition Response Table	2		x	x	x					
P014	14	PROV BC–Community Wildfire Structure Protection Plan	2		x	x	x	x				
P015	15	UBCM–Community Structural Fire Protection Plan	2		x	x	x	x				
P016	16	PROV BC–Housing & BC Housing	2		x	x						
P017	17	Osisko MOU and Community Agreement	2		x	x	x					
P018	18	DOW & Partners–Water System Assessment	1		x	x	x					
P019	19	PROV BC & DOW–Cemetery	3		x	x						
P020	20	Wells Community Forest Phase 2	2		x	x	x	x				
P021	21	PROV BC–Green Infrastructure Project	2		x	x						

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## Appendix N—Projects Tracking Grid

(See also Appendix N—Projects Tracking Grid)

**P**=priority (1 to 3) **G**=Goals Alignment Number **ID**=idea identified **PL**=planning  
**IP**=implementation phases **CP**=planned completion **CA**=actual completion **E**=evaluation (1 to 10)

Project #	Ref	Project Title and Actions	P	G	ID	PL	IP1	IP2	IP3	CP	CA	E
P022	22	DOW & Partners—Emergency Response Plan	2		x	x	x	x	x			
P023	23	UBCM—Fire Equipment & Training Grant	2		x	x						
P024	24	DOW—Change Sand in Water System	1		x	x	x					
P025	25	NDIT—2023 Economic Development Officer Funding	1		x	x	x					
P26	26	DOW Electrical Upgrade at Sewer Lift Station	1		x	x	x					
P27	27	UBCM ISTP and OCP Project	1		x	x	x					
P28	28	UBCM Wildfire Recovery	1		x	x	x					
P29	29	PROV BC—REDIP WBCRC Project	1		x	x						
P30	30	PROV BC Jack of Club Lake & Area Reclamation Project	2		x	x						
P31	31	DOW & Partners—Water System Replacement Test Drilling Program	1		x	x	x					
P32	32	DOW Public Works Garage and Shop Assessment	2		x							
P33	33	FCM Smart Facilities Grant	2		x	x						
P34	34	SERVICE CANADA—Youth CSTP 018263319	2		x	x	x	x	x			
P35	35	UBCM Economic Development Plan	2		x	x						
P36	36	DOW & PROV BC—Crownlands	2		x	x						
P37	36	PROV BC—Community Works Funds	2		x	x						
P38	38	DOW—Fitness Centre Upgrades and Location Decision	1		x	x						



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District of Wells  
2022 and 2023  
By Mayor Ed Coleman

2022 opened with a By-election for the District of Wells (DOW) Council that needed three more Councillors and a Mayor. Once the new Council was in-place, the work began:

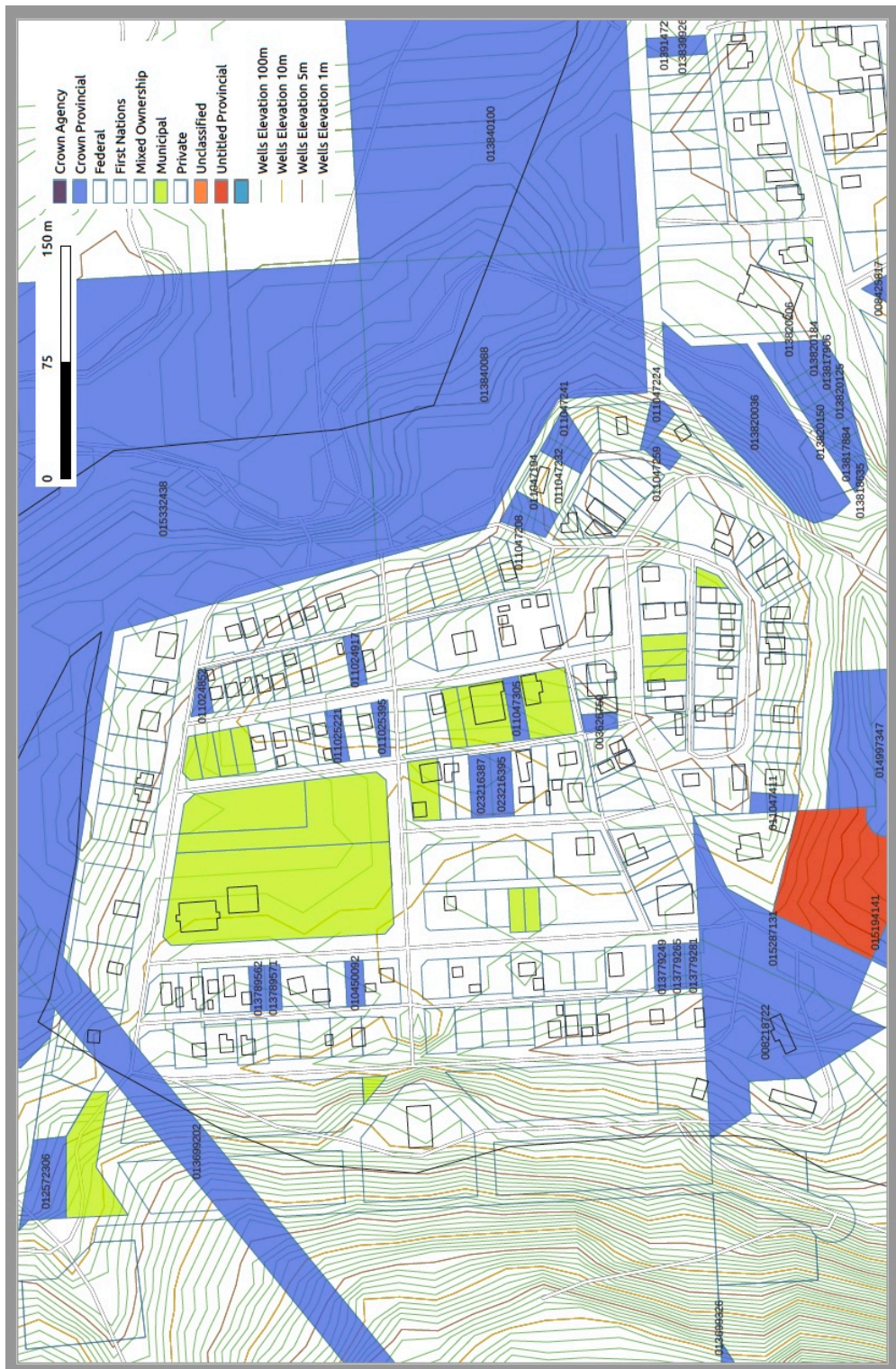
- Council developed a Concise Business Plan, that is updated twice a month.
- Identified 36 Projects to invest in with its Partners: Indigenous Nations, Other Regional Local Governments and Municipalities, the Province of BC, Government of Canada, UBCM, NDIT, the Wells Community Forest Board, and Industry—especially West Fraser Mills and Osisko Developments Cariboo Gold Project.
- Larger Projects include the Outdoor Covered Skating Rink, the Wells Barkerville Community Cultural and Recreation Centre (WBCRC) and other District of Wells Facilities upgrades.
- There was a project with BC Hydro for residents, where participating residents received complementary upgrades for energy efficiency. The residents helped the DOW meet its target of 90 households, resulting in a \$15,000 additional investment in led lighting for the WBCRC.
- DOW also assessed all of its infrastructure and facilities, and engaged in Official Community Plan consultation and Wildfire and Structural Fire Assessments.
- We also had another election in October 2022, which established a new Council with three incumbants and two new Councillors.

2023 will bring the following:

- Relationship development with Lhatko Dene Nation and other indigenous partners.
- Completion of the Outdoor Covered Skating Rink (50 by 100 feet) by August 2023.
- Potential significant upgrades to the Wells Barkerville Community Cultural and Recreation Centre with a donation of \$250,000 from Osisko Developments and the prospect of a partnership with the Province of BC for Phase 1 and part of Phase 2 of the renovation project.
- Implementation of Wildfire and Structure Fire Protection recommendations from two comprehensive reports.
- Design of an upgraded \$5 to \$7 million sewer treatment system.
- Design of an upgraded \$5 water system, and maintenance of the current system in the meantime.
- Hearing from the Province of BC on the outcome of the Osisko Developments Cariboo Gold Project. A multi-million dollar project that has been planned since 2015, and has been a rigorous Environmental Assessment process for the past three years.
- Develop a Community Agreement with Osisko Developments for the Cariboo Gold Project.

The community has worked hard on working together for the futures of Wells, BC. We thank all, a wish all a great 2023.

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