

**DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY November 22, 2022—7:00pm
IN PERSON AND ONLINE (VIA ZOOM)
AGENDA**

ZOOM Link: (see full Zoom Link on Page 3)

<https://us02web.zoom.us/j/7390942920?pwd=b1VlbDdiazN0UUtVemJ1SGllcnFvQT09>

Swearing-In of Councillor Dirk Van Stralen by Chief Election Officer Angie Ward

1.0 CALL TO ORDER and INDIGENOUS LANDS ACKNOWLEDGMENT

1.1 Agenda for the Regular Council meeting of Tuesday November 22, 2022

1.2 **Recommendation/s:** THAT Council approves the agenda for the Regular Council meeting of Tuesday November 22, 2022, as circulated.

2.0 MINUTES

2.1 Minutes for the Regular Council Meeting October 25th, Special Open Council Meetings November 1st and 4th, and Inaugural Council Meeting November 8th

2.2 **Recommendation/s:** THAT Council approves the minutes for the Regular Council meeting of Tuesday October 25, 2022, as circulated.

2.3 **Recommendation/s:** THAT Council approves the minutes for the Special Council meeting of Tuesday November 1, 2022, as circulated.

2.4 **Recommendation/s:** THAT Council approves the minutes for the Special Council meeting of Friday November 4, 2022, as circulated.

2.5 **Recommendation/s:** THAT Council approves the minutes for the Inaugural Council meeting of Tuesday November 8, 2022, as circulated.

3.0 DELEGATIONS AND PRESENTATIONS -NIL

4.0 CORRESPONDENCE

4.1 Judy Campbell—Economic Development Officer Past Criteria

4.2 Cam Beck—WBCF AGM Question and 2021 Financial Statements

4.3 Urban Systems Update Email on OCP Process

4.4 **Recommendation/s:** THAT Council receives the letter from Judy Campbell

4.5 **Recommendation/s:** THAT Council receives the letter from Cam Beck

4.6 **Recommendation/s:** THAT Council receives the email from Urban Systems

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5.0 UNFINISHED BUSINESS

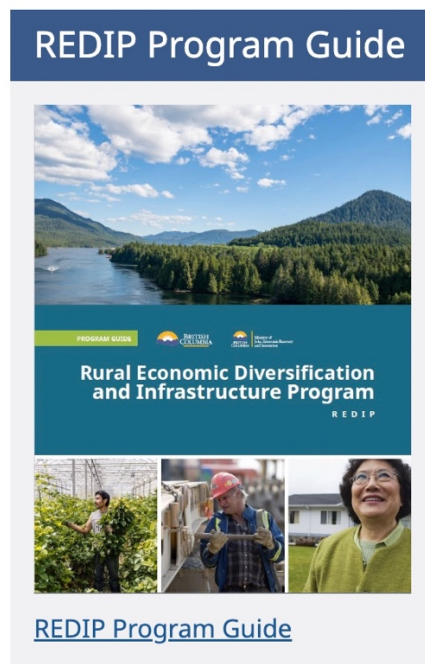
5.1 Strategic Priorities and Special Projects Spreadsheet

Recommendation/s: THAT Council receives the updated Strategic Planning and Special Projects Spreadsheet as per changes made during to November 16, 2022.

6.0 Reports (Staff Reports are once a month)

6.1 Mayor’s Report (verbal updates)

- Concise Business Plan—Version 3.3 (posted on www.wells.ca “home” page.)
- Planning Meetings Update—November 15th to 17th
- Sewer Assessment Report (posted on www.wells.ca “home” page.)—Project next step is an Environmental Impact Study
- Staffing Update—CAO Recruitment, EDO Recruitment, Corporate Officer
- Ice Rink Update—teleposts are complete, log kit is complete, project re-starts April 2023
- Projects Chart (see Page 35)
- The new REDIP Fund may be appropriate for the Wells Barkerville Community Culture and Recreation Centre:



6.2 Recommendation/s: THAT Council approves:

- Co-Chair—Facilities Committee Councillor Trodder-Wanner
- Co-Chair—Vision and Planning Councillor Lewis
- Addition to Vision and Planning—Cam Beck

6.3 Recommendation/s: THAT Council and Vision and Planning Committee hold a joint session with Urban Systems to continue the OCP Process in January 2023.

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6.4 Recommendation/s: THAT the Facilities Committee include all of the District of Wells Buildings, Parks, and District owned Land.

6.5 Recommendation/s: THAT Council approves the following Proposed Regular Council Meeting Schedule for 2023:

January 3, 2023	January 17, 2023	February 7, 2023	February 21, 2023
March 7, 2023	March 21, 2023	April 4, 2023	April 18, 2023
May 2, 2023	May 16, 2023	June 6, 2023	June 20, 2023
July 18, 2023	August 15, 2023	September 5, 2023	September 26, 2023
October 3, 2023	October 17, 2023	November 7, 2023	November 21, 2023
December 5, 2023			

6.6 Recommendation/s: THAT Council receives the verbal Mayor’s report.

7.0 INFORMATION AND ANNOUNCEMENTS

- 7.1 Council
- 7.2 Staff
- 7.3 Public Gallery – Questions relating to the agenda.

8.0 ADJOURNMENT

8.1 Adjournment of the Regular Council meeting of Tuesday November 22, 2022.

Recommendation/s: THAT Council at _____PM adjourns the Regular Council meeting for Tuesday November 22, 2022.

DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY November 22, 2022—7:00pm
IN PERSON AND ONLINE (VIA ZOOM)
AGENDA

Mayor Ed Coleman is inviting you to a scheduled Zoom meeting.

Topic: District of Wells Regular Council Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/7390942920?pwd=b1VlbDdiazN0UUtVemJ1SGllcnFvQT09>

Meeting ID: 739 094 2920

Passcode: 131318

One tap mobile

+12532050468,,7390942920#,,,,*131318# US

+12532158782,,7390942920#,,,,*131318# US (Tacoma)

Dial by your location

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

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+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 408 638 0968 US (San Jose)

+1 507 473 4847 US

+1 564 217 2000 US

+1 646 876 9923 US (New York)

+1 646 931 3860 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

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Meeting ID: 739 094 2920

Passcode: 131318

Find your local number: <https://us02web.zoom.us/j/kob66eegx>

DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY November 22, 2022—7:00pm
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DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY, OCTOBER 25, 2022, 7:00PM
ONLINE (VIA ZOOM)

MINUTES

ATTENDANCE: Mayor Ed Coleman, Councillors Dorothea Funk, Mandy Kilsby, Jenn Lewis, and Shannon McDonagh

STAFF: District Clerk Angela Ward, Public Works Superintendent Neil Doerksen

Special Guest: Gary Nason

PUBLIC GALLERY: 16

1.0 CALL TO ORDER

- 1.1 Agenda for the Regular Council meeting on Tuesday October 25, 2022
- 1.2 Moved Councillor McDonagh, seconded by Councillor Lewis THAT council approve the agenda of the Regular Council meeting of Tuesday October 11, 2022, as circulated.

Carried Unanimously

2.0 MINUTES

2.1 Minutes for the Regular Council Meeting of Tuesday September 27, 2022, and October 11th, 2022.

22-200 MOVED Councillor Lewis, seconded by Councillor McDonagh THAT Council approves the Minutes for the Regular Council Meeting of September 27, 2022, as circulated.

Carried Unanimously

22-201 MOVED Councillor Lewis, seconded by Councillor McDonagh THAT Council approves the Regular Council Meeting of October 11, 2022, as circulated.

Carried Unanimously

3.0 DELEGATIONS AND PRESENTATIONS – NIL

4.0 CORRESPONDANCE

4.1 Dawn Leroy-Barkerville Tube Run and District of Wells seat on Barkerville Heritage Trust Board

**DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY November 22, 2022—7:00pm
IN PERSON AND ONLINE (VIA ZOOM)
AGENDA**

22-202 MOVED Councillor McDonagh, seconded by Councillor Lewis THAT Council receives the letter from Dawn Leroy.

Carried Unanimously

22-203 MOVED Councillor McDonagh, seconded by Councillor Lewis THAT Council requests that Mayor Coleman and the Acting Mayor (at the time), request to have a meeting with the Barkerville Heritage Trust Executive Committee to discuss the Barkerville Tube Run, District of Wells previous seat on the Barkerville Heritage Trust Board, and over all Wells, Barkerville, Bowron, and Highway 26 Tourism Economy

Carried Unanimously

22-204 MOVED Councillor McDonagh, seconded by Councillor Lewis THAT Council put forward a friendly amendment to move forward working on Relationship with the board first then discuss the issues.

Carried Unanimously

5.0 UNFINISHED BUSINESS

5.1 Strategic Priorities and Special Projects Spreadsheet

22-205 MOVED Councillor Lewis, seconded by Councillor McDonagh THAT Council received the undated Strategic Planning and Special Projects Spreadsheet as per changes made during the October 11, 2022, Regular Council meeting.

Carried Unanimously

Gary Nason informed Council that all the new councillors now have the training manual to begin their training after the inaugural meeting on November 8, 2022. Gary also reminded everyone that this was the last business meeting for the old council. Councillor Lewis also noticed that the spread sheet needed to be realign the spreadsheet in future publications in Agenda's and the Business Plan.

6.0 REPORTS

6.1 Public Works

- *Niel gave a verbal update explaining that the generator for the District Office and Community Hall needed some maintenance and service before winter.*
- *The fencing for the ice rink has been installed and roof on the Fire Hall has been completed.*

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- *The old tin from the roof is piled behind the Fire Hall for anyone that wants some, Mayor Ed Coleman asked if some can be saved for the Legion to help protect the front of the building this winter.*
- *Niel also explained that Northern Health was changing some of the water sampling to look for more minerals.*

22-206 MOVED *Councillor Lewis, seconded by Councillor McDonagh THAT Council receive the staff report from the Public Works Superintendent, Niel Doerksen regarding the update to Council.*

Carried Unanimously

6.2 Mayor's Report (verbal updates)

Mayor Ed Coleman informed Council that he has put the new Concise Business Plan and the Sewer Assessment Report posted on www.wells.ca.

The road grading was completed and that we got an extension on the Ice Rink project to August of 2023.

He also explained the Council Meeting Schedule for the Month of November as follows: November 8th will be the inaugural Meeting for new council, November 16th will be mostly Orientation for New Council, November 22 will be New Council's first business meeting.

He also gave a Signing Authorities update and thanked Carrie Chard for her hard work as Fire Chief as her last day is November 14th.

Mayor Coleman also informed Council that the New Fire Chiefs will be Brendan Bailey and Emily Bailey.

22-207 MOVED *Councillor Funk, seconded by Councillor Lewis THAT Council approves Doug Chapman, Interim Chief Financial Officer; Mayor Ed Coleman, Councillor Funk and Councillor Lewis as signing authorities at TD Bank, Quesnel, and removes any other signing authorities at TD Bank.*

Carried Unanimously

22-208 MOVED *Councillor McDonagh, seconded by Councillor Kilsby THAT Council approves Doug Chapman, Interim Chief Financial Officer; Mayor Ed Colman, Councillor Funk and Councillor Lewis as signing authorities at Integris Credit Union, Quesnel and removes any other signing authorities at Integris Credit Union.*

Carried Unanimously

**DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY November 22, 2022—7:00pm
IN PERSON AND ONLINE (VIA ZOOM)
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22-209 MOVED Councillor Lewis, seconded by Councillor Kilsby THAT Council receives the verbal Mayors report.

Carried Unanimously

7.0 INFORMATION AND ANNOUNCEMENTS

7.1 Council

Councillor Lewis informed Council she just came back from the B.C. Forest Association conference, and it was well received with great information.

Councillor Kilsby thanked Carrie Chard for her hard work as Fire Chief

7.2 Staff

Fire Chief Carrie Chard thanked Council and Staff for all the support of the years of her service. She also welcomed the new Chiefs Brendan and Emily Bailey.

District Clerk Angela Ward said that things were moving along at the District Office and that good work was being done.

7.3 Public Gallery

Brendan Bailey thanked Carrie Chard for her service and her welcome.

8.0 ADJOURNMENT

8.1 Adjournment of the Regular Council Meeting of October 25, 2022

22-210 MOVED Councillor McDonagh, seconded by Councillor Kilsby that Council at 8:01pm adjourns the Regular Council Meeting of October 25, 2022.

Carried Unanimously

Ed Coleman, Mayor

District Clerk

**DISTRICT OF WELLS SPECIAL OPEN COUNCIL MEETING
TUESDAY NOVEMBER 1, 2022, 1:00PM
ONLINE (VIA ZOOM)
MINUTES**

ATTENDANCE:

COUNCIL: Mayor Ed Coleman, Councillor Jenn Lewis, Councillor Dorothea Funk, Councillor Shannon McDonagh (*Councillor Mandy Kilsby absent because of holidays*)

STAFF: Public Works superintendent Neil Doerksen, District Clerk Angela Ward

SPECIAL GUEST: Gary Nason

PUBLIC GALLERY: 5

1.0 CALL TO ORDER AT 1:18PM

Mayor Ed Coleman – Indigenous Lands Acknowledgement

2.0 MINUTES – NIL

3.0 DELEGATIONS AND PRESENTATIONS – NIL

4.0 CORRESPONDENCE – NIL

5.0 UNFINISHED BUSINESS – NIL

6.0 REPORTS

6.1 Snow removal contract decision (see supplemental package for this topic)

Mayor Ed Coleman explains the difference between the options presented and how it would affect us as a community and the terms of Liability as it is different in each option.

Option 1- Contractor complete snow removal and District covers the contractors Insurance

Option 2-District hires contractor’s staff and rents contractor’s equipment

Option 3-District hires contractor and adds the contractor to district’s Liability Insurance

Option 4-District hires staff and Leases & Rents equipment needed.

22-211 MOVED Councillor Lewis, seconded by Councillor Funk THAT Council approve moving forwarding with EA Works Construction for up to \$185,000 including \$21,000 for Liability Insurance to be approved by CFO Doug Chapman.

Carried Unanimously

6.2 Snow Plow and Sander Quotes provided for information only.

7.0 INFORMATION AND ANNOUNCEMENTS

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7.1 Council – no comments

7.2 Staff – no comments

7.3 Public Gallery – no comments

8.0 ADJOURNMENT

8.1 Adjournment of the Special Council meeting of Tuesday November 1, 2022

22-212 MOVED Councillor Lewis, seconded by Councillor McDonagh THAT Council at 2:29PM adjourns the Special Council meeting for Tuesday November 1, 2022.

Carried Unanimously

Ed Coleman, Mayor

District Clerk

DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY November 22, 2022—7:00pm
IN PERSON AND ONLINE (VIA ZOOM)
AGENDA

DISTRICT OF WELLS SPECIAL OPEN COUNCIL MEETING
November 4, 2022, 9:00AM
ONLINE (VIA ZOOM)

MINUTES

ATTENDANCE

COUNCIL: Mayor Ed Coleman; Councillors Jenn Lewis, Dorothea Funk, and Shannon McDonagh

STAFF: Public Works Superintendent Neil Doerksen, District Clerk Angela Ward

SPECIAL GUEST: Municipal Advisor Gary Nason

REGRETS: Councillor Mandy Kilsby

PUBLIC GALLERY: 4

1.0 CALL TO ORDER AT 9:03 AM

Mayor Ed Coleman – Indigenous Lands Acknowledgement

1.1 Agenda for the Special Open Council meeting of Friday, November 4, 2022

22-212 MOVED Councillor Lewis, Seconded Councillor Funk THAT Council approves the Agenda for the Special Open Council meeting of Friday, November 4, 2022, as circulated.

2.0 MINUTES—NIL

3.0 DELEGATIONS AND PRESENTATIONS—NIL

4.0 CORRESPONDENCE—NIL

5.0 UNFINISHED BUSINESS—NIL

6.0 REPORTS

6.1 Snow Removal Contract Decision

Due to a 2021 Supreme Court Decision against the City of Nelson, snow removal insurance is a complicating expensive factor for municipal snow removal.

Council had approved Option 1 (see below) at its Special Open Council Meeting of November 1, 2022. However, that option is now not feasible, since the additional insurance is \$40,000 versus the approved \$21,000.

The four options were again presented to Council with *Option 3* recommended.

- Option 1—Contractor Complete Snow Removal and District Covers the Contractors Insurance (not feasible as additional insurance is \$40,000 versus approved \$21,000 at the November 1, 2022, Special Council Meeting).
- Option 2—District Hires Contractor’s Staff and Rents Contractor’s Equipment.
- **Option 3—District Hire Contractor and adds the Contractor(s) to District’s Liability Insurance for \$2,000 for each contractor. If there is a claim, the district would pay the deductible.**
- Option 4—District Hires Staff and Leases & Rents Equipment Needed.

In discussing Option 3, Mayor Coleman proposed Wells contractor EA Works (Erik Andersen) as the Primary Contractor, with whom an agreement has already been reached and is awaiting Council approval.

He also proposed Two Boys Contracting (Fred Schmude) as a Supplemental Contractor, for circumstances where additional snow clearing is required, subject to final discussions being completed with the company.

The Service Provider Agreements are based on provincial Blue Book rates.

During the discussion, Councillor Funk proposed that, given the importance of snow clearing in Wells, the District issue a statement to Wells residents once the agreements were completed, highlighting that local contractors would do the work, with clearing done ‘as needed’ based on a snowfall threshold of 10 cm, instead of the previous weekly schedule. She offered to draft the statement.

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22-213 MOVED Councillor Lewis, Seconded Councillor McDonagh THAT Council approves the Service Provider Agreement between The District of Wells and E.A. Works Construction as Primary Contractor, dated 2022 November 04.

Carried Unanimously

22-214 MOVED Councillor Funk, Seconded Councillor McDonagh THAT Council approves a Service Provider Agreement between The District of Wells and Two Boys Contracting, as a Supplemental Contractor, dated 2022 November 04, subject to final discussions being completed.

Carried Unanimously

7.0 INFORMATION AND ANNOUNCEMENTS

7.1 Council

Mayor Coleman announced that the Inaugural Meeting of the newly elected District of Wells Council would be on Tuesday, November 8, 11:00 AM (Later changed to 2:30 PM).

7.3 Public Gallery – Questions relating to the agenda.

None.

8.0 ADJOURNMENT

8.1 Adjournment of the Special Council meeting of Friday, November 4, 2022.

22-215 MOVED Councillor McDonagh, Seconded Councillor Lewis THAT Council adjourn the Special Open Council meeting for Friday, November 4, 2022, at 9:47 AM.

**DISTRICT OF WELLS INAUGURAL COUNCIL MEETING
NOVEMBER 8, 2022, 7:00PM
INPERSON AND ONLINE (VIA ZOOM)
MINUTES**

1.0 CALL TO ORDER AND INDIGENOUS LANDS ACKNOWLEDGMENT

1.1 Picture of outgoing Council postponed because not all members were present in person. Will try to take pictures on November 22nd meeting.

1.2 Signing Oaths of Office and Code of Conduct for newly Elected Officials was officiated by Angie Ward, Chief Election Officer

- **Mayor Ed Colman**
- **Councillors:**
- **Dorothea Funk**
- **Jenn Lewis**
- **Dirk Van Stralen (will be on November 22nd)**
- **Josh Trotter-Wanner**

22-216 MOVED Councillor Lewis, seconded by Councillor Trotter-Wanner THAT Council approves the agenda for the Inaugural Council meeting of Tuesday November 8, 2022, as circulated.

Carried Unanimously

1.3 Mayor Ed Coleman thanks the outgoing Council Members for all their challenging work in their terms as councillors.

1.4 Inaugural Comments Round Table from Mayor and Council.

1.5 Acting Mayor Schedule and Committees

- Cariboo Regional District – Mayor Ed Coleman and Councillor Funk as Acting Mayor for the months of November, December, and January. Then Councillor Lewis will be the Acting Mayor for the months of February, March, and April. Then Councillor Trotter-Wanner will be Acting Mayor for the Months of May, June, and July. Then Councillor Van Stralen will be Acting Mayor of the months of August, September, and October. Then Councillor Funk as Acting Mayor for the months of November, December.
- Select Committee for Vision and Planning is confirmed with current membership.
- Select Committee for Facilities is confirmed current membership.

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- Councillor Funk will be the representative for Northern Development Trust
- Community Forest Board representative is re-confirmed as Councillor Lewis
- Executive Standing Committee – Mayor Ed Coleman, Acting Mayor Councillor Funk, Interim Chief Financial Officer Doug Chapman, and Municipal Advisor Gary Nason

2.0 MINUTES – NIL

3.0 DELEGATIONS AND PRESENTATIONS – NIL

4.0 CORRESPONDANCE

4.1 Congratulations letter from MLA Coralee Oates

5.0 UNFINISHED BUSINESS – NIL

6.0 MAYOR, COUNCIL, STAFF REPORTS – NIL

7.0 INFORMATION AND ANNOUNCEMENTS

7.1 Public Gallery Messages: CRD says welcome to the new councilors and Cam Beck introduces Intern Rory Tassonyi to the Community Forest

8.0 ADJOURNMENT

8.1 Adjournment of Special Council Meeting of Tuesday November 8, 2022

22-217 MOVED Councillor Lewis, seconded by Councillor Funk THAT Council at 3:28PM adjourns the Special Council Meeting of Tuesday November 8, 2022.

Carried Unanimously

Ed Coleman

District Clerk

**DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY November 22, 2022—7:00pm
IN PERSON AND ONLINE (VIA ZOOM)
AGENDA**

Mayor and Council
District of Wells
Wells, BC, V0K 2R0

November 15, 2022

Dear Mayor and Council,

With recent staff resignations, I assume that you are examining staff roles and what is appropriate for a small town like Wells.

I would like to emphasize the importance of the economic development function to our community. While in the last few years, it seems this function has not been operating at full potential, in the past it has been responsible for many successful programs that have contributed to economic stability and growth. Economic development is a key function that can't be done off the side a CAOs or Deputy Clerk's desk.

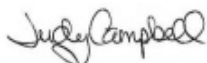
In the past the economic development function has involved much more than just grant writing. One important and very labour-intensive function that previous EDOs have performed is the coordination of co-operative advertising programs to ensure that Wells is well represented in key tourism publications of the CCCTA, Destination BC and other national, provincial and regional associations.

Also key to our tourism sector is media relations. Previous EDOs have had good working relationships with local, regional and provincial media, have issued regular press releases, and organized 'fam' tours to keep Wells as a 'top-of-mind' destination. They have regularly attended, and even served as directors on, regional tourism associations.

On the local level, EDOs have organized many community-building events such as Fred Wells Day, Multi-cultural Day, and Volunteer Appreciation events, as well as provided support to the local Chamber of Commerce. In addition, they have written grants that have developed important infrastructure.

As a small community it is important to keep many options open, not to 'rest on our laurels' or 'put all our eggs in one basket'. Even though we have a major development on the horizon (which may or may not actually happen), our economic development strategy must be multi-pronged. All balls must stay in the air. It is my belief that we need a full-time Economic Development Officer, preferably with a community economic development background.

Sincerely,



Judy Campbell
Wells, BC

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TUESDAY November 22, 2022—7:00pm
IN PERSON AND ONLINE (VIA ZOOM)
AGENDA



PO Box 69
Wells BC V0K 2R0

November 17, 2022

By email to
clerk@wells.ca

Mayor and Council
District of Wells
4243 Sanders Street
PO Box 219
Wells BC V0K 2R0

Re: WBCF Ltd. Annual General Meeting

On November 8 the Wells-Barkerville Community Forest 2021 Ltd year-end financial statements were delivered to the company's shareholder, the District of Wells. The official receipt of the financial statements will conclude all the business that is normally conducted at a company's annual general meeting: the shareholder(s) receive the annual financial statements, the shareholder(s) receive the annual report of the directors (already done), and the shareholder(s) elect the company's directors for the next one year term (already done).

As prescribed by law and by the company's Articles of Incorporation, a company's Annual General Meeting is a meeting of the shareholder(s). Article 11.5 of the company's articles of incorporation specifies those persons entitled to attend a meeting of the shareholder.

In addition to those persons who are entitled to vote at a meeting of shareholders, the only other persons entitled to be present at the meeting are the directors, the president (if any), the secretary (if any), the assistant secretary (if any), any lawyer for the Company, the auditor of the Company, any persons invited to be present at the meeting by the directors or by the chair of the meeting and any persons entitled or required under the *Business Corporations Act* or these Articles to be present at the meeting; but if any of those persons does attend the meeting, that person is not to be counted in the quorum and is not entitled to vote at the meeting unless that person is a shareholder or proxy holder entitled to vote at the meeting.

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I'm concerned this restriction may cause some unhappiness among community members who might want to participate, and I believe we can provide much better opportunities for people to engage with the community forest.

Despite this restriction and this potential for unhappiness, and though the business of the annual general meeting would simply repeat business that has already been concluded, the directors of the company are prepared to schedule an annual general meeting for December 5 if that continues to be the wish of Council.

However, the shareholder still retains the authority to waive the holding of an annual general meeting if it chooses.

At your November 22 meeting please:

- receive by resolution the company's 2021 year-end financial statements
- either confirm the scheduling of the company's annual general meeting or, by resolution, waive the requirement for the annual general meeting
- if you choose to proceed with the annual general meeting, please identify, by resolution, the individual / proxy who will act on behalf of the shareholder at the meeting in accordance with Article 11.4 of the company's articles of incorporation. "If there is only one shareholder entitled to vote at a meeting of shareholders: (1) the quorum is one person who is, or who represents by proxy, that shareholder, and (2) that shareholder, present in person or by proxy, may constitute the meeting."

I must emphasize that whether or not Council waives the need for an annual general meeting, we are planning initiatives that will provide better opportunities for the community to engage with the community forest. Until now the pandemic has largely denied those opportunities.

As always, please allow us to address any questions or concerns you may have about the community forest or about the company.

Sincerely,

Cam Beck, Coordinator

**DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY November 22, 2022—7:00pm
IN PERSON AND ONLINE (VIA ZOOM)
AGENDA**



PO Box 69
Wells BC V0K 2R0

November 11, 2022

By email

Mayor and Council
District of Wells
4243 Sanders Street
PO Box 219
Wells BC V0K 2R0

Wells-Barkerville Community Forest Ltd's financial statements

Wells-Barkerville Community Forest Ltd's financial statements for the year ended December 31, 2022 as prepared by PMT Chartered Professional Accountants are attached. A paper copy was hand delivered to your office on the day of Council's swearing-in on November 8.

A draft of these statements was sent earlier to the former DOW Chief Administrative Officer. Unfortunately we did not receive these final statements until just before the recent municipal election, and so we chose to deliver them to the new Council on the day of the swearing-in.

As always we would welcome any questions about the financial statements or other matters related to the community forest.

Sincerely,

A handwritten signature in blue ink, appearing to read "Cam Beck", with a large loop at the end.

Cam Beck, Coordinator

WELLS-BARKERVILLE COMMUNITY FOREST LTD.
Financial Statements
In Canadian Dollars
Year Ended December 31, 2021

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101 - 262 Reid Street
Quesnel, BC V2J 2M2
Telephone 250-991-0940
Fax 250-991-0942
www.pmtcpa.com

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Shareholder of Wells-Barkerville Community Forest Ltd.

We have reviewed the accompanying financial statements of Wells-Barkerville Community Forest Ltd. (the Corporation) that comprise the balance sheet as at December 31, 2021, and the statements of retained earnings, income and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standards (IFRS), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Wells-Barkerville Community Forest Ltd. as at December 31, 2021, and its financial performance and its cash flows for the year then ended in accordance with IFRS.

Quesnel, BC
September 12, 2022


PMT CHARTERED PROFESSIONAL
ACCOUNTANTS LLP

DISTRICT OF WELLS REGULAR COUNCIL MEETING
TUESDAY November 22, 2022—7:00pm
IN PERSON AND ONLINE (VIA ZOOM)
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WELLS-BARKERVILLE COMMUNITY FOREST LTD.

Balance Sheet

In Canadian Dollars

December 31, 2021

	2021	2020
ASSETS		
Current		
Cash and cash equivalents	\$ 101,684	\$ 143,134
Accounts receivable	484,442	206,383
Prepaid expenses	1,232	1,232
	<u>587,358</u>	350,749
Capital assets (Note 6)	78,525	-
	<u>\$ 665,883</u>	<u>\$ 350,749</u>

LIABILITIES		
Current		
Accounts payable and accrued liabilities	\$ 3,519	\$ 2,685
Goods and services tax payable	15,066	8,995
Dividends payable	228,860	96,662
	<u>247,445</u>	108,342

SHAREHOLDER'S EQUITY		
Share capital (Note 9)	100	100
Retained earnings	418,338	242,307
	<u>418,438</u>	242,407
	<u>\$ 665,883</u>	<u>\$ 350,749</u>

ON BEHALF OF THE BOARD

 Director
 Director

See notes to financial statements

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WELLS-BARKERVILLE COMMUNITY FOREST LTD.

Statement of Retained Earnings

In Canadian Dollars

Year Ended December 31, 2021

	2021	2020
Retained earnings - beginning of year	\$ 242,307	\$ 170,007
Net income	<u>404,891</u>	<u>168,962</u>
	647,198	338,969
Dividends declared	<u>(228,860)</u>	<u>(96,662)</u>
Retained earnings - end of year	<u>\$ 418,338</u>	<u>\$ 242,307</u>

See notes to financial statements

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WELLS-BARKERVILLE COMMUNITY FOREST LTD.

Statement of Income

In Canadian Dollars

Year Ended December 31, 2021

	2021	2020
Revenue	\$ 555,070	\$ 210,925
Stumpage costs	95,501	14,088
Gross profit	459,569	196,837
General and administrative expenses		
Advertising and promotion	5,350	265
Amortization	406	-
Bank charges and interest	245	299
Contract services	7,945	7,198
Directors' expenses	214	811
Donations	-	1,500
Insurance	2,973	2,750
Interpretive program	658	-
Learning forest expense	18,950	-
Licences, dues and fees	758	275
Office and miscellaneous	1,925	409
Professional fees	5,360	4,161
Property taxes	183	-
Rental	1,850	1,850
Signage	-	2,552
Travel	4,965	5,812
	51,782	27,882
Income from operations	407,787	168,955
Other income (expenses)		
Contributions for trail development	38,125	41,063
Trail development expenses	(41,021)	(41,056)
	(2,896)	7
Net income	\$ 404,891	\$ 168,962

See notes to financial statements

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WELLS-BARKERVILLE COMMUNITY FOREST LTD.

Statement of Cash Flows

In Canadian Dollars

Year Ended December 31, 2021

	2021	2020
Operating activities		
Net income	\$ 404,891	\$ 168,962
Item not affecting cash:		
Amortization of capital assets	406	-
	<u>405,297</u>	<u>168,962</u>
Changes in non-cash working capital:		
Accounts receivable	(278,059)	(206,383)
Accounts payable and accrued liabilities	835	(9,716)
Goods and services tax payable	6,071	15,525
Dividends payable	132,198	96,662
	<u>(138,955)</u>	<u>(103,912)</u>
Cash flow from operating activities	<u>266,342</u>	<u>65,050</u>
Investing activity		
Purchase of capital assets	(78,932)	-
Financing activity		
Dividends declared	(228,860)	(96,662)
Decrease in cash flow	<u>(41,450)</u>	<u>(31,612)</u>
Cash - beginning of year	<u>143,134</u>	<u>174,746</u>
Cash - end of year	<u>\$ 101,684</u>	<u>\$ 143,134</u>

See notes to financial statements

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WELLS-BARKERVILLE COMMUNITY FOREST LTD.

Notes to Financial Statements

In Canadian Dollars

Year Ended December 31, 2021

1. Basis of presentation

The financial statements were prepared in accordance with International Financial Reporting Standards (IFRS).

2. Description of business

Wells-Barkerville Community Forest Ltd. (the "Corporation") is a wholly owned subsidiary of the District of Wells. The principal place of business is located at 4243 Sanders Road in Wells, British Columbia. The registered office is located at 204-1302 Seventh Avenue, Prince George, British Columbia. Wells-Barkerville Community Forest Ltd. was formed by Articles of Incorporation under the Business Corporations Act of British Columbia, Canada.

The Corporation owns and manages a Community Forest under agreement with the Province of British Columbia and with its sole shareholder, the District of Wells.

The Corporation is classified as a Government Business Entity under the Canadian Public Sector Accounting Standards. As such, these financial statements are prepared in accordance with International Financial Reporting Standards. The Corporation is exempt from tax under section 149 of the Income Tax Act (Canada).

3. Impact of COVID-19

The COVID-19 pandemic in British Columbia has not caused business disruptions to the Corporation's operations subsequent to the yearend. The usual business activities of log sales and community forest development will continue for 2022. The Corporation's operations and program delivery was adapted to reflect the changing provincial health orders. COVID-19 adds additional volatility to the market that can impact operations however, the Corporation is unable to estimate this impact on operations.

4. Significant accounting policies

Cash and cash equivalents

Cash and cash equivalents consist of cash on hand less outstanding cheques and deposits with a maturity of less than three months at the time of purchase. When outstanding cheques are in excess of cash on hand, the excess is reported in bank indebtedness.

Prepaid expenses

Prepaid expenses include insurance and other items paid in advance and are recognized as an expense over the period of expected benefit.

Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives on a declining balance basis at the following rates:

Computer equipment	55%
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Revenue

The Corporation recognizes revenue in the period in which the transactions or events occurred that gave rise to the revenue. All revenue is recorded on the accrual basis. Revenue is measured at the fair value of the consideration received or to be received.

(continues)

DISTRICT OF WELLS REGULAR COUNCIL MEETING
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WELLS-BARKERVILLE COMMUNITY FOREST LTD.

Notes to Financial Statements

In Canadian Dollars

Year Ended December 31, 2021

4. Significant accounting policies (continued)

Uncertainty from use of estimates

The preparation of financial statements in conformity with IFRS requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

The significant accounting policies subject to such judgments and the key sources of estimation uncertainty that, in the Corporation's opinion, could significantly affect the reported results or financial position are the Corporation's potential liability for reforestation expenses in connection with the Community Forest.

5. Changes in accounting policies

There are no standards or amendments or interpretations to existing standards issues but not yet effective which are expected to have material impact on the financial statements.

6. Capital assets

	Cost	Accumulated amortization	2021 Net book value	2020 Net book value
Computer equipment	\$ 1,477	\$ 406	\$ 1,071	\$ -
Land	77,454	-	77,454	-
	<u>\$ 78,931</u>	<u>\$ 406</u>	<u>\$ 78,525</u>	<u>\$ -</u>

7. Financial Instruments

The Corporation is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Corporation's risk exposure and concentration as of December 31, 2021.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Corporation is exposed to credit risk from customers and its cash held in banking institutions. In order to reduce its credit risk, the Corporation reviews a new customer's credit history before extending credit and conducts regular reviews of its existing customers' credit performance. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information.

There is no change in the risk exposure from the previous period.

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WELLS-BARKERVILLE COMMUNITY FOREST LTD.

Notes to Financial Statements

In Canadian Dollars

Year Ended December 31, 2021

8. Related party transactions

The Corporation declared dividends payable of \$228,860 (2020 - \$96,662) to the District of Wells in 2021. The dividend was paid on March 17, 2022.

These transactions are in the normal course of business and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

9. Share capital

Authorized:

100,000	Class A common shares, without par value
100,000	Class B common shares, without par value
1,000,000	Class C non-voting preference shares, without par value
1,000,000	Class D non-voting preference shares, without par value
1,000,000	Class E non-voting preference shares, par value of \$0.0001
1,000,000	Class F non-voting preference shares, par value of \$100.00

	<u>2021</u>	<u>2020</u>
Issued and fully paid:		
100 Class A common shares	<u>\$ 100</u>	<u>\$ 100</u>

10. Contingent liability

On September 1, 2014, the Corporation signed a 25 year Community Forest Agreement with the Province of British Columbia. The agreement provides for the right to harvest timber and subsequently reforest. The corporation has signed a contract with West Fraser in regards to wood harvesting and silviculture in the Community Forest. Under this contract, West Fraser will provide all forest managements services to the Community Forest and will be responsible for utilizing or selling all logs from the Community Forest. The Corporation may be liable for costs to regenerate an area to "free growing" on the the Community Forest if an obligation is created by the tenure holder that is outside the scope of the contract with West Fraser. A new agreement with West Fraser was signed October 18, 2018 and expires December 31, 2023.

The Corporation has not provided for any tax liability as it believes that it is exempt from tax under section 149 of the Income Tax Act (Canada). This exemption is based on the fact that all revenue activities of the Corporation take place within the boundaries of the District of Wells, with the exception of activities that are as a result of an agreement between the Corporation and the Province of British Columbia. The amount of any reassessment; if this exemption was not available, has not been calculated.

11. Financial Risks

Management and monitoring of financial risks is performed by the Corporation's management, which manages all financial exposures and reports annually to the Board of Directors.

The Corporation's management does not believe it has any significant credit risk, liquidity risk, market risk, currency risk, or interest rate risk, as the Corporation does not have any significant borrowings or foreign currency holdings.

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Hi Mayor Coleman,

Thanks for the call this afternoon. As discussed, I will connect with Andrew next week when he is back to talk through the next steps for the session with the committee and council, as well as the bylaw updates.

As for the formal steps to adopt an OCP. Here is a summary base on the requirements outlined in the [Local Government Act](#) and the [Community Charter](#):

1. If the plan applies to agricultural land, then the plan must be referred to the Agricultural land commission. Other referrals are also required/advised before adoption (School district, local First Nations, etc.)
2. Public notice must be provided for a minimum of two weeks in a newspaper or other equivalent method.
3. Hold first and second reading of the bylaw where it is considered in conjunction with the municipal financial plan and any applicable waste management plan.
4. Hold a public hearing on the official community plan. The public hearing must be held at least one day after first and second reading.
5. The plan is then referred to the Ministry of Municipal Affairs for final approval and comment.

I hope this helps!

Cheers,
Andrew

ANDREW CUTHBERT RPP, MCIP (*he/him/his*)
Planner t 778-370-7220 c 778-870-2286

Appendix M

District of Wells

2022 Strategic Objectives/Priorities/Goals/Special Projects (Updated to November 16th/22 – Changes Highlighted in Yellow)

2022 Strategic Priority/Project/Special Work Items (Considered Outside of “Core Services” [Refer to “Core Services” Note 1 at end of Spreadsheet])	Proposed Next Steps	Principal District Contact/Project Manager/Lead
<p>CATEGORY 1: “Complete Prior to the End of the Current Council’s Mandate”</p> <ul style="list-style-type: none"> • Resolve Outstanding Gas Tax Applicability Issue (Ice Rink vs. Community Cultural and Rec (School) Building Roof vs. Playground) • First Nations Elders Event • Ice Skating Rink Project • Various Facilities Repair/Renovations Projects <ul style="list-style-type: none"> ➢ Municipal Hall ➢ Fire Hall • Community Cultural and Rec Centre (School) Building – Roof/Paint Abatement 	<ul style="list-style-type: none"> • Meeting with Gas Tax staff representative held on August 6th. Based on information and confirmations forthcoming from that meeting, Council has prioritized the ranking of projects to which the gas tax funding will be applied (Council Motion: Sept 27th/22 Council meeting) • Continue discussions with FN on scheduling and arrangements for event, and brief Council • Given that Council has now confirmed project prioritization for the gas tax funding, and subject to satisfactorily addressing current funding shortfall, proceed with project. Note: Ministry of Municipal Affairs has approved a requested extension to <u>August 2023</u> for completion of construction of this project. Posts are <u>now in place – recommence construction in 2023 for completion by specified deadline</u> • Continue with renovations projects subject to ongoing confirmation of available budgetary funds as projects proceed. Some work was undertaken by previous EDO on grant funding applications to potentially assist with Community Hall upgrades • Given that Council has now confirmed project prioritization for the gas tax funding, and subject to satisfactorily addressing current funding shortfall, proceed with project 	<ul style="list-style-type: none"> • Executive Committee (EC) of Council to monitor apportionment of funding and report to Council as required • Mayor and Councillor Lewis, and CAO/EDO • Supt of Public Works (SWP) as principal liaison/oversight of contractors; Mayor as liaison with Council and external private sector funding partners. EC to monitor and report as req’d • As per Ice Skating Rink Project above • As per Ice Skating Rink Project above

<p>CATEGORY 1 (cont’d)</p> <ul style="list-style-type: none"> • Road Maintenance and Snow Removal Contract • BC Hydro – Energy Conservation Program for Wells • NDIT Power-line Options– HW 26 Corridor • Telus Pole at Fire Hall Site 	<ul style="list-style-type: none"> • At the Nov 4th/22 Special Council Meeting Council approved contract award and insurance provision option, with Interim CFO to review, confirm and finalize financial details • Project successfully completed. • Consultant contract has been awarded for this project, and project now underway • Communications have been undertaken with Telus, with removal of pole imminent 	<ul style="list-style-type: none"> • Supt. of Public Works as principal liaison/oversight of contractor. Interim CFO - oversight of financial details. • Councillor Funk as principal Council Liaison • EC to monitor project and report to Council as required. Mayor to be Council liaison with other external project partners as required. • Supt. of Public Works
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Appendix M

District of Wells

2022 Strategic Objectives/Priorities/Goals/Special Projects (Updated to November 16th/22 – Changes Highlighted in Yellow)

2022 Strategic Priority/Project/Special Work Items (Considered Outside of “Core Services”)	Proposed Next Steps	Principal District Contact/Project Lead
<p><u>CATEGORY 2: “Commence, or Continue to Expend Resources and Staff Time to Further Advance the Project Prior to the End of the Current Council’s Mandate, but Not Necessarily Complete by End of Mandate or by Year End 2022”</u></p> <ul style="list-style-type: none"> • Community Transition Response/Table • Wildfire <u>Structure</u> Protection Plan • Official Community Plan Update 	<ul style="list-style-type: none"> • Project ongoing, and meetings proceeding involving multiple partners • Project is in process in conjunction with Provincial Fire Commissioners Office. • Council motion (Sept 27th/22) to <u>not</u> proceed with readings of OCP Bylaw pending election of new Council; draft OCP document received for information only and matter referred to incoming new Council for determination of next steps. Proposed update to be given at November 22nd/22 Regular Council Meeting. 	<ul style="list-style-type: none"> • Mayor and Council Liaison (to be determined). EC to monitor progress and report to Council as req’d • EC/Fire Chief; Council liaison for project to be designated after draft consultant’s report is reviewed by EC and presented to Council • EC and designated representative(s) from Select Committee

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<p>CATEGORY 2 (cont'd)</p> <ul style="list-style-type: none"> • Various Related Housing Initiatives – i.e. Release of Crown Land/Application to BC Housing/Housing Needs Assessment Report (subject to grant funding) • Wells/Osisko Development – Memorandum of Understanding/Community Agreement • Highest Priority Issues Related to Sewer Treatment Facility/Senior Government Compliance • Playground Project • Community Wildfire Resiliency Plan 	<ul style="list-style-type: none"> • Mayor to update Council in detail on current status of these various initiatives and proposed next steps, and obtain Council direction as required • Mayor to keep Council briefed on current status, and once proposed terms of draft Community Agreement are received from Osisko, obtain Council direction as required on next steps. Proposed for initial presentation at Dec 6th/22 In Camera Meeting • Consultants currently undertaking a feasibility study for the required upgrades to the wastewater facility, and ongoing external technical support has been confirmed. Communications have been initiated with Ministry of Environment and will be ongoing. Anticipated for further update at November 22nd/22 Regular Council Meeting • Given that Council has now confirmed project prioritization for the gas tax funding, and subject to satisfactorily addressing current funding shortfall, proceed with project. • Draft report (July 20/22) has been received by District. EC to connect with consultant after internal review and determine next steps with project (i.e. presentation of report to Council). 	<ul style="list-style-type: none"> • Mayor, in consultation with EC • Mayor and Councillor Funk as principal Councillor liaisons, and EC • EC/Supt of Public Works in consultation with and direction from Council as required • Supt of Public Works (SWP) as principal liaison/oversight of contractors; Mayor as liaison with Council and external private sector funding partners. EC to monitor and report as req'd • EC/Fire Chief; Council liaison for project to be designated after draft consultant's report reviewed by staff
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Appendix M

District of Wells

2022 Strategic Objectives/Priorities/Goals/Special Projects (Updated to November 16th/22 – Changes Highlighted in Yellow)

2022 Strategic Priority/Project/Special Work Item (Outside of "Core Services")	Proposed Next Steps	Principal District Contact/Project Lead
<p>CATEGORY 3: "No Further Work or Progress Proposed During the Current Council's Mandate, Unless Other Competing Higher Priorities and Available Resources Permit – Refer Item to New Council"</p> <ul style="list-style-type: none"> • Issues Related to Water Treatment Plant • Matters Related to Unsightly Premises Bylaw • New Community Poster Board/Bulletin Boards for District Office • Installation of New LED Lights in Conjunction with BC Hydro • Review of District Bylaws re. Financial Sustainability • Issues Related to Cemetery • Joint Partnership Project with Local First Nation • Community Round Table • Bear Aware Signs 	<ul style="list-style-type: none"> • Project completed 	

*Note 1: The Principal "Core Services" Activities and Projects Which Will Require the Active and Direct Attention of the Transition Team (Executive Committee (EC), Interim CFO and Municipal Advisor) Prior to the End of the Current Council's Mandate Are:

- a. Day to day operational (administrative and financial) oversight of District services
- b. Corporate Officer function (i.e. Preparation of Council Agendas, Minutes, Correspondence)
- c. Staffing/human resource matters (i.e. recruitment and selection of new staff; training of staff)
- d. Statutory follow-up and filings flowing out of the 2022 general local election
- e. **Interim Chief Financial Officer - Reconciliation and update of current status of 2022 Budget and Five Year Financial Plan**
- f. **Interim Chief Financial Officer - 2022 statutory municipal filing requirements** (in particular the 2021 Annual Report; 2021 Audited Financial Statements (proposed for presentation at November 22nd/22 Regular Council Meeting); 2021 SOFI Report; 2021 LGDE Financial Form; Other miscellaneous required periodic filings with various senior government ministries and agencies (i.e. for skating rink improvements, water treatment plant).
- g. **Interim Chief Financial Officer - Progress towards preparation of the 2023 (Provisional) Budget**
- h. Completion and submission, if possible, of any grant applications which were commenced and in-progress by previous CAO and EDO

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Projects

P=priority (1 to 3) G=Goals Alignment Number ID=idea identified PL=planning
IP=implementation phases CP=planned completion CA=actual completion E=evaluation (1 to 10)

Project #	Ref	Project Title and Actions	P	G	ID	PL	IP1	IP2	IP3	CP	CA	E
P001	1	Outdoor Ice Rink	1		x	x	x	x				
P002	2	Sewer System Assessment	1		x	x						
P003	3	New OCP	2		x	x	x	x				
P004	4	Community Cultural & Recreation Centre	1		x	x						
P005	5	Playground	2		x	x						
P006	6	Indigenous Partnerships	1		x	x						
P007	7	Municipal Hall Upgrades	1		x	x	x					
P008	8	Firehall Upgrades	1		x	x	x					
P009	9	Road Maintenance and Snow Removal Contract	1		x	x	x	x				
P010	10	BC Hydro Community Energy Project	1		x	x	x	x				
P011	11	NDIT Highway 26 Power Line Project	1		x	x	x					
P012	12	Telus Pole at Firehall	1		x	x	x	x				
P013	13	Community Transition Response Table	2		x	x	x					
P014	14	Community Wildfire Structure Protection Plan	2		x	x	x	x				
P015	15	Community Structural Fire Protection Plan	2		x	x	x	x				
P016	16	Housing & BC Housing	2		x	x						
P017	17	Osisko MOU and Community Agreement	2		x	x	x					
P018	18	Water System Assessment	2		x	x	x					
P019	19	Cemetery	3		x	x						
P020	20	Wells Community Forest Phase 2	2		x	x	x	x				
P021	21	Green Infrastructure Project	2		x	x						
P022	22	Emergency Response Plan	2		x	x	x	x	x			
P023	23	UBCM—Fire Equipment & Training Grant	2		x	x						
P024	24	Change Sand in Water System	1		x	x	x					
P025	25	2023 Economic Development Officer Funding NDIT	1		x	x	x					