

JOB SUMMARY

DISTRICT OF WELLS COMMUNITY LIAISON (CARIBOO GOLD PROJECT)

Reporting to the Chief Administrative Officer (CAO) of the District of Wells (the “District”), the Community Liaison (Cariboo Gold Project) acts as the District’s principal day-to-day liaison with Osisko Development Corporation (the “ODV”) on all matters pertaining to the Cariboo Gold Project (the “project”). This includes all phases of the project including community consultation, permitting, construction, operation and reclamation. The Community Liaison is required to adhere to all legislation and District policies applicable to those engaged by the District. The Community Liaison position is managed by, and under the direction and control of the District, with the primary objective being to provide the District, for the duration of the project, with additional resource capacity and specialized expertise on matters related to the project. This may include, when considered warranted by the District and subject to the prior approval of the District’s Council, outsourcing for additional third party technical consulting resources to support the services provided by the Community Liaison.

PRIMARY DUTIES AND RESPONSIBILITIES OF THE COMMUNITY LIAISON (CARIBOO GOLD PROJECT)

- Acting as the principal day-to-day liaison between the District and ODV, including in all community meetings in the District relating to the project and its impacts on the District, the community at large, and its citizenry;
- Reviewing in a timely manner, pursuant to any required statutory and/or project deadlines, all documentation prepared and provided by ODV, B.C. Provincial Ministries, the Province’s Environmental Assessment Office, or other external parties relating to the project, and reporting to the District with a written synopsis of the documentation including any written recommendations related thereto, for consideration by the District. This may include the preparation of regular written reports for presentation at Regular Council and Select Committee meetings of the District;
- When considered warranted by the District, and subject to the prior approval of the District’s Council, outsourcing for additional third party technical consulting resources and expertise to augment and support the services provided by the Community Liaison.
- Actively engaging with community residents of the District, with respect to the specific project documentation and information noted above, and providing any feedback to the District and to ODV with respect to such engagement, including any concerns, impacts or issues raised by the community at large and individual citizens;
- Engaging with community residents of the District with respect to any other general matters relating to the project as considered warranted, and providing any feedback to the District and to ODV with respect to such engagement, including any concerns or issues raised by the community at large and individual citizens;

- Participating in all information sessions provided by ODV and the District regarding the project, or any other information sessions ODV or the District deems relevant to the project and to the services provided by the Community Liaison;
- When considered warranted by ODV and the District, engaging with the following parties on matters related to the project:
 - Lhtako Dene First Nation, Xatsull, Williams Lake First Nation, other First Nations
 - The District's Facilities and Lands Select Committee
 - The District's Vision and Planning Select Committee
 - The B.C. Environmental Assessment Office
 - Cariboo Regional District
 - Other external parties and agencies as deemed necessary by the District and ODV from time to time as the project progresses
- Reviewing and providing advice and recommendations to the District on the following Management Plans for the project, which may from time to time be provided to the District pursuant to the conditions of the Environmental Assessment Certificate for the project:
 - Construction Environmental Management Plan;
 - Care and Maintenance Plan
 - Public Information Plan
 - Environmental Effects Management Plan
 - Caribou Mitigation and Monitoring Plan
 - Air Quality Plan
 - Community Effects Management Plan
 - Health and Medical Services Plan
 - Drinking Water Treatment Plan
 - Human Health Monitoring and Management Plan
 - End Land Use Management Plan
 - Greenhouse Gas Reduction Plan
 - Aquatic Effects Monitoring Plan
- Monitoring, reviewing and providing advice to the District on other matters and impacts related to the project, which may not otherwise be addressed by the Construction Management Plan or the other specific Management Plans noted above, including:
 - Blasting management
 - Fire suppression
 - Noise management
 - Traffic management
 - Site restoration
 - Vegetation management
 - Surface water and groundwater protection
 - Waste management, including hazardous water
 - Spill protection and response related to hydrocarbon storage and leaks
 - Construction of buildings, roads, and bridges
 - Emergency management
 - Communications including between the District, ODV, community members interface

- Developing and maintaining positive external relations with Provincial Ministries, Federal Departments, First Nations, educational institutions, local businesses, not-for-profits, community organizations and individual local citizenry on matters related to the project:
- Sharing and/or disclosing confidential information related to the project, however only in strict conformance with the terms and conditions of the “Community Liaison Funding Agreement”;
- Otherwise acting in a manner which is consistent with the terms and conditions of the “Community Liaison Funding Agreement”; and
- Carrying out and performing such other related duties as the CAO may assign from time to time.

PREFERRED QUALIFICATIONS FOR THE COMMUNITY LIAISON (CARIBOO GOLD PROJECT)

- A university degree, professional certification or diploma from a recognized post-secondary institution, in an occupational field related to the principal job responsibilities and accountabilities noted above for this position;
- Training and experience that demonstrate a sufficient degree of technical knowledge in select areas considered pertinent to the Project;
- Progressively responsible experience working in a generally similar role, preferably in a local government environment;
- Project management experience;
- Well-developed public communication skills, including the ability to summarize technical documents for a lay audience;
- Knowledge and experience in community and stakeholder engagement.

The incumbent will be required to attend evening and weekend meetings from time to time, including meetings of the District’s Council and Select Advisory Committees. For further information contact:

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 District of Wells
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