



Purpose

The purpose of this policy is to establish guidelines for awarding grants to community organizations within the District whose work benefits the local community. The awarding of all grants-in-aid is the prerogative of Council and/or the Grants Review Committee and should not be viewed as an entitlement by any group.

Policy

1. Grants-in-aid are designed as grants to assist eligible groups and associations with:
 - general operating costs;
 - costs associated with the introduction of new programs, the procurement of equipment or the development of new facilities.
2. Any group that wishes to apply for a grant-in-aid must submit to the District of Wells Office:
 - a written justification of the need for the grant;
 - the latest financial statement of the organization;
 - the projected income and expense statements for the group or for the specific project on which grant monies would be expended;
 - a demonstration of the benefit to the community of the group's work;
 - a completed Application Form.
3. Accountability is a requirement of all grant recipients. Successful applicants will be expected to account fully for the expenditure of a grant and to make their financial records open and available to the public.
4. At the end of the grant period the recipient will be required to complete the Grant-In-Aid Recipient Follow-Up Report including a financial statement of the program/activity details.
5. Only one application per organization may be submitted in each funding year. In extenuating circumstances, more than one application per organization may be considered in a funding year.
6. Each year the District shall advertise the availability of grants-in-aid and the requirement for a formal grants-in-aid application for the coming year.

7. The application deadline will be established on an annual basis by the District of Wells.
No late applications will be considered.
8. Funding may be revoked by the District of Wells should there be a misappropriation of funds, failure to report or misrepresentation by the receiving organization.
9. All past Grant-In-Aid Policies are hereby revoked.

PASSED by Resolution of the District of Wells Council this 18th day of November, 2014.

Robin Sharpe, Mayor

Katrina Leckovic, CAO