

Wells-Barkerville Community Forest Ltd.

Minutes: Open Board Meeting

June 19, 2017

Held at District of Wells Municipal Hall

Attendance: John Massier (Board Chair); Margaret Inoue; Paul Galliazzo, RPF; Ian Macdonald; Andrew Young, CAO, District of Wells

Regrets: Councillor Lorraine Kozar

Public Attending: Four (4)

1. CALL TO ORDER AND ADOPTION OF AGENDA

- a. The Meeting of the Wells-Barkerville Community Forest Ltd (WBCF) Board was called to order by the Chair at 6:00 PM
- b. Agenda – Moved by Paul Galliazzo, Seconded by Ian Macdonald, that the Agenda be adopted as amended by adding:
 - i. Discussion regarding Financial, Accounting and Taxation Advice as Item 4 (b)
 - ii. BC Community Forest Association 2017 Conference report by Margaret Inoue as Item 5 (c)
 - iii. BC News Article regarding “New Annual Allowable Cut for Quesnel Timber Supply Area” dated June 16-2017 as Item 7 (e)
 - iv. Consideration of a late item in Closed Meeting as Item 8 (a)

2. ADOPTION OF MINUTES

- a. Adoption of Minutes from May 23, 2017 Board Meeting

Moved by Margaret Inoue, Seconded by Ian Macdonald that the minutes of the May 23, 2017 Board meeting be adopted as presented.

Passed Unanimously

3. DELEGATIONS AND PETITIONS: Nil

4. BUSINESS ARISING FROM THE MINUTES / UNFINISHED BUSINESS:

a. WBCF budget requirements

Ian Macdonald asked if it would be possible to move forward with a discussion about hiring staff. Could that be put on the next agenda?

Moved by Margaret Inoue, Seconded by Ian Macdonald to receive the budget materials as an operating budget for 2017 and to adjust it as needed.

Passed Unanimously

b. Financial, Accounting and Taxation Advice

Board Chair Massier suggested that a meeting be organized with PMT Accountants (Williams Lake and Quesnel) to seek financial advice to: support the WBCF; differentiate between company profits and dividends; and avoid paying unnecessary corporate income taxes.

Moved by Paul Galliazzo, Seconded by Ian Macdonald that a meeting be organized between PMT Accountants and the Board as soon as possible in order to obtain financial, accounting and taxation advice to help support the Wells-Barkerville Community Forest.

Passed Unanimously

5. NEW BUSINESS:

a. Closed Meeting Policies – background materials for review

The Board discussed the proposed Closed Meeting policy for the WBCF and made some suggested changes to the document. The Board also discussed a draft Open Meeting Policy document.

Moved by Paul Galliazzo, Seconded by Margaret Inoue that the proposed Closed Meeting Policy as well as the draft Open Meeting Policy be received and revised based on the meeting comments provided by the Board members.

Passed Unanimously

b. Shareholder / Corporation Contract – discussion

Moved by Andrew Young, Seconded by Paul Galliazzo that the copy of the “Shareholder / Corporation Contract” document be received as a template for drafting purposes, and that a WORD version of the document be circulated to the Board members and to the Shareholder for mutual review and comment.

Passed Unanimously

- c. BC Community Forest Association 2017 Conference report by Margaret Inoue as Item 5 (c)

Margaret Inoue provided the Board with an overview of some of the conference sessions she attended. A copy of her summary notes concerning the BCCFA conference was distributed to the Board Members.

She noted particularly that based on one of the sessions she attended Community Forests in BC were advised to have insurance to help support forest fire fighting. As requested, she reported on recommendations and experience of other Community Forests regarding insurance, fire fighting, trails liability, taxation and strategic planning consultants.

Moved by Ian Macdonald, Seconded by Paul Galliazzo that the summary notes and report from Margaret Inoue concerning the 2017 BC Community Forest Association Conference be received. Passed Unanimously

6. COMMITTEE REPORTS: Nil

7. CORRESPONDENCE:

- a. Copy of letter to FLNRO authorizing West Fraser Mills to act on behalf of WBCF

Moved by Margaret Inoue, Seconded by Ian Macdonald, that the letter to FLNRO authorizing West Fraser Mills to act on behalf of WBCF be received.

Passed Unanimously

- b. Copy of West Fraser Mills June 12, 2017 PowerPoint presentation slides concerning forestry plans for the WBCF

Margaret Inoue stated that she would like to provide comments to Chris Elden regarding WFM's proposed forestry plan for the WBCF.

It was noted too by other Board members that the WBCF Board needs to see the revised harvest plan before it is finalized by WFM. Comments from the public on the plan are also encouraged and should be sent in writing to Chris Elden at WFM and to the WBCF Board.

Moved by Paul Galliazzo, Seconded by Margaret Inoue, that the copy of the materials presented by West Fraser Mills at the June 12, 2017 public meeting be received.
Passed Unanimously

- c. Copy of 2012 Forest Stewardship Plan from West Fraser Mills - Quesnel TSA & TFL52

Moved by Paul Galliazzo, Seconded by Ian Macdonald, that the copy of the 2012 Forest Stewardship Plan from West Fraser Mills - Quesnel TSA & TFL52 be received.
Passed Unanimously

- d. BCTS referral concerning proposed cut blocks dated June 15-2017

Moved by Paul Galliazzo, Seconded by Ian Macdonald, that the copy of the BCTS referral concerning proposed blocks and roads for cut blocks A56007 and A57795 be received.

Passed Unanimously

- e. BC News Article regarding “New Annual Allowable Cut for Quesnel Timber Supply Area” dated June 16-2017

Moved by Paul Galliazzo, Seconded by Ian Macdonald, that the BC News Article regarding “New Annual Allowable Cut for Quesnel Timber Supply Area” dated June 16-2017 be received.

Passed Unanimously

8. PUBLIC COMMENTS

- a. Larry Pawlowicz – agreed that the WBCF should have insurance to protect it from potential liabilities arising from forestry activities, as well as other activities by third parties in the forest. He also encouraged the board members, shareholder representatives and the public to tour the forest as it would help everyone develop a shared understanding of it.
- b. Jay Vermette – indicated that he recently took a tour of the boundaries of the WBCF. He agreed that the Board should take a tour of the WBCF. In relation to the “Shareholder / Corporation Contract” he wondered how the front of the document is used in relation to the actual agreement.
- c. Carrie Johnston – stated that the establishment of the community forest is an awesome development. She stated that she would be happy to put up meeting notices in Barkerville Historic Town to help share information about the community forest.

9. CLOSED MEETING

- a. At 8:10 pm the following portion of the meeting was closed to the public to consider a confidential financial matter.

10. RECALL TO ORDER AND REPORT

- a. At 8:45 pm the Open meeting of the WBCF Board was recalled to order by Chair Massier.

11. NEXT MEETING

- a. Reminder: The next WBCF Board meeting is scheduled for July 17, 2017. Desi Cheverie, District Recreation Officer, Quesnel - Central Cariboo has expressed an interest in attending the meeting to meet the Board.

12. ADJOURNMENT

- a. At 8:45 pm it was moved by Paul Galliazzo, Seconded by Ian Macdonald that the WBCF Board meeting of June 19, 2017 be adjourned.