

A regular meeting of the District of Wells Council was held
Tuesday, November 17, 2015
at 7:03 P.M. in Council Chambers, 4243 Sanders Avenue, Wells, BC V0K 2R0

MINUTES

PRESENT: Mayor Robin Sharpe; Councillors Mandy Kilsby and Virginia Wilkins

ALSO PRESENT: Katrina Leckovic, C.A.O.; Margaret Inoue, Marketing and Economic Development Officer; John Aitken, Public Works Superintendent and Deborah McKay, Deputy Clerk

PUBLIC GALLERY: 1 Person

A. CALL TO ORDER AND AGENDA ADOPTION:

15-221 MOVED Councillor Wilkins Seconded Councillor Kilsby **THAT** the Agenda be adopted as amended as follows:

E.2 Surplus Equipment

F.1 Letter of Support for Wells and Area Community Association

J.3 Sign upgrade coming to Highway 26

Carried Unanimously

B. ADOPTION OF MINUTES:

1. Minutes of Regular Council Meeting, October 20, 2015

15-222 MOVED Councillor Wilkins Seconded Councillor Kilsby **THAT** the Minutes of the Regular Council Meeting, October 20, 2015 be adopted as circulated.

Carried Unanimously

2. Minutes of Special Council Meeting, November 3, 2015

15-223 MOVED Councillor Kilsby Seconded Councillor Wilkins **THAT** Council approve the Minutes of the Special Council Meeting, November 3, 2015 as amended as follows:

K. 1 should read "Councillor Kilsby also noted that Heritage BC is doing an assessment of Stop of Interest signs and is looking for feedback on the signs between Quesnel to Barkerville."

Carried Unanimously

C. DELEGATIONS AND PETITIONS: NIL

D. BUSINESS ARISING FROM THE MINUTES / UNFINISHED BUSINESS:

1. Application for Crown Lands – Modification

The Marketing and Economic Development Officer provided a verbal overview of her report.

15-224 MOVED Councillor Wilkins Seconded Councillor Kilsby **THAT** Council receive the information re: Application for Crown Lands – Modification.

Carried Unanimously

- 15-225 MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** Council support the Crown's suggestion to transfer the application for a nominal rent tenure on Parcel X, Block 8, District Lot 131, Cariboo District, Plan 2662 for the purposes of a recycling depot and a cross-country ski-grooming shed to Lot A, District Lot 131.
Carried Unanimously

E. NEW BUSINESS:

1. 2016 Council Meeting Schedule
- 15-226 MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** Council receive and approve the 2016 Council Meeting Schedule.
Carried Unanimously
2. Surplus Equipment
The Administrator provided a verbal overview of her report and noted that the main reason for the recommendation was to address the liability concerns around the rental of equipment by the District of Wells.
- 15-227 MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** Council receive the Surplus Equipment report.
Carried Unanimously
- 15-228 MOVED** Councillor Kilsby Seconded Councillor Wilkins **THAT** Council permit staff to sell the 2006 Ski-Doo snowmobile and associated attachments to the Wells and Area Trails Society for \$1.00; and **THAT** Council permit staff to dispose of the surplus Honda ATV that is currently in non-working condition, with first right of refusal to the Wells and Area Trails Society and Snowmobile Club for a sale price of \$1.00; and **THAT** staff discontinue the practice of renting/lending out all other District owned public works equipment to groups and individuals.
Carried Unanimously

F. CORRESPONDENCE:

1. 15.11.16 Lindsay Read, Executive Director, Wells and Area Community Association (WAACA) re: Letter of support for WAACA's funding application to the BC Community Gaming.
- 15-229 MOVED** Councillor Kilsby Seconded Councillor Wilkins **THAT** Council receive the 15.11.16 letter from Lindsay Read, Executive Director, Wells and Area Community Association (WAACA) re: Letter of support for WAACA's funding application to BC Community Gaming and **THAT** Council write a letter of support for WAACA's funding application to BC Community Gaming.
Carried Unanimously

G. BYLAWS AND RESOLUTIONS:

1. District of Wells Fire Services Bylaw No. 142, 2015
The Administrator noted that, in the case of a provincial fire ban, the Fire Chief of the District of Wells may impose additional bans.
- 15-230 MOVED** Councillor Kilsby Seconded Wilkins **THAT** Council give the fourth and final reading to the District of Wells Fire Services Bylaw No.142, 2015.
Carried Unanimously

H. REPORTS:

1. Marketing & Economic Development Officer Report

The Mayor asked the Economic Development Officer (EDO) if she had attended the Community Forest meeting that was organized by some community members on Thurs, November 12, 2015 and the EDO noted that she did not attend but that she did give the group the up-to-date printed material in regards to the Community Forest.

15-231 MOVED Councillor Wilkins Seconded Kilsby **THAT** the Marketing and Economic Development Officer report be received.

Carried Unanimously

2. Public Works Superintendent (PWS) Report

The Public Works Superintendent (PWS) provided a verbal report in which he noted that the following items were dealt with in the fall of 2015 :

- School

The PWS did a walk around the school with the principal, Perry Loftstrom and the teacher, Alison Galbraith and found a few things, but nothing too serious.

The security system will be installed on two school doors by Graydon Security before the end of December 2015. This will be a fob system with limited access to the school during school hours.

- Water Treatment Plant- Flushing and recharging will be done on November 25, 2015.
- Key Upgrades –To be proposed for 2016 Budget for the Wells Community Hall, District of Wells office, Water Treatment Plant and the School.
- Sewer Lagoon needs to be cleaned. The PWS is concerned with the aeration system. The blowers have been services but there are no existing records or manuals for the lagoon.
- Fire servicing of the fire extinguishers and emergency lighting is scheduled for January 2016.
- Streetlights- one problem which will be dealt with.
- Fire drill at the school is scheduled for November 19th, 2015.
- The water shut-offs and main gate valves both work well.
- Lift pump system and sewer system are both running well.
- The reservoir will be cleaned next year.
- The oil tank at the school can be used during the winter but other options need to be looked at in regards to the tank removal and replacement.

15-232 MOVED Councillor Kilsby Seconded Wilkins **THAT** the Public Works Superintendent report be received.

Carried Unanimously

3. Fire Department Report

The Fire Chief noted that the department will have access to free software from Prince George dispatch in order to manage the personal records.

15-233 MOVED Councillor Wilkins Seconded Kilsby **THAT** the Fire Department Report submitted by Margaret Inoue, Fire Chief be received.

Carried Unanimously

4. Cheque Register 15.10.01 to 15.10.31
15-234 **MOVED** Councillor Kilsby Seconded Councillor Wilkins **THAT** Council approve Electronic Fund Transfers and Cheques 4364 to 4411 from Integris Credit Union for the period of October 1, 2015 to October 31, 2015 for a total amount of \$41,871.23.

Carried Unanimously

5. Outstanding Actions Item Report
15-235 **MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** the Outstanding Actions Item Report be received.

Carried Unanimously

- 15-236** **MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** Council form an ad-hoc Heritage Committee specifically to create a Heritage Registry.

Carried Unanimously

I. COMMITTEE REPORTS: NIL

J. CONSENT CALENDAR:

- 15-237** **MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** the Consent Calendar be adopted as circulated.

1. 15.10.29 Judy Mooring, Visitors Experiences, Barkerville Historic Town re: Thank you for donation towards Halloween fireworks.
2. 15.11.05 Gordon Ruth, Auditor general for Local Government re: Introduction.
3. 15.11.12 Monica Weatherly, BC Government Caucus Communications re: Sign upgrade coming to Highway 26.

Carried Unanimously

K. INFORMATION AND ANNOUNCEMENTS:

1. Council Members:

Councillor Kilsby offered her congratulations on a successful Volunteer Night. Councillor Kilsby also expressed her thank you to the District for getting the wrecking ball going in Wells.

Councillor Wilkins congratulated the Marketing and Economic Development Officer for her recent appointment as Fire Chief of the Wells Volunteer Fire Brigade. Councillor Wilkins noted that the Wells Legion Remembrance Day service went very well with a huge turn-out.

The Mayor noted that he had been away a lot including to Vancouver with Julia and his Mom and sister and meetings include Cariboo regional District (CRD) Budget, CRD Board and Cariboo Chilcotin (CCBAC). The Mayor noted that new information will be released after the CCBAC AGM. Lastly the Mayor noted that winter is upon our community and requested that people please be careful when driving.

2. Staff:

The Deputy Clerk congratulated the Marketing and Economic Development Officer for her appointment as Fire Chief. The Deputy Clerk noted that the next Community Potluck was scheduled for 6 PM on December 10, 2015. Lastly, the Deputy Clerk noted that the Christmas Tree Light-up was on December 5, 2015.

3. Public Gallery: NIL

L. ADJOURNMENT:

15-238 MOVED Councillor Wilkins Seconded Councillor Kilsby **THAT** the meeting adjourn at 7:58 PM.

Carried Unanimously

Robin Sharpe, Mayor

Katrina Leckovic, CAO