

A Committee of the Whole meeting was held Tuesday, October 6, 2015 at 7:00 P.M.
in Council Chambers, 4243 Sanders Avenue, Wells, BC V0K 2R0

MINUTES

PRESENT: Mayor Robin Sharpe and Councillors Mandy Kilsby, Lorraine Kozar and Virginia Wilkins

ALSO PRESENT: Katrina Leckovic, C.A.O.; John Aitken, Public Works Superintendent; Deborah McKay, Deputy Clerk

PUBLIC GALLERY: NIL

A. CALL TO ORDER AND AGENDA ADOPTION:

C15-33 **MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** the Agenda be adopted as circulated.

Carried Unanimously

B. ADOPTION OF MINUTES:

1. Minutes of the Committee of the Whole Meeting, May 5, 2015
C15-34 **MOVED** Councillor Wilkins Seconded Councillor Kozar **THAT** Committee of the Whole approve the Minutes of the Committee of the Whole Meeting, May 5, 2015.

Carried Unanimously

C. DELEGATIONS AND PETITIONS: NIL

D. BUSINESS ARISING FROM THE MINUTES / UNFINISHED BUSINESS:

1. District of Wells Fire Services Bylaw No.142, 2015

The Administrator provided a verbal overview of her report in regards to the District of Wells Fire Services Bylaw No.142, 2015. The Administrator noted that the Bylaw includes the following information:

- The District of Wells supports exterior firefighting only.
- Specific guidelines are included in the Bylaw in regards to becoming a firefighter and attending a fire scene.
- The Fire Chief has the capability to ban open burning
- Individuals and/ or companies would be penalized after four subsequent false alarms.

The Administrator noted that the Fire Services Bylaw No.142, 2015 was reviewed by the Fire Brigade. The Administrator also noted that fire hazards in District owned buildings have been reviewed by the Public Works Superintendent resulting in groups being required to clean up their storage rooms.

C15-35 **MOVED** Councillor Kozar Seconded Councillor Wilkins **THAT** Council discuss the Fire Services Bylaw No.142, 2015.

Carried Unanimously

2. District of Wells Bylaw Notice Enforcement Bylaw No.143, 2015 and Bylaw

Notice Adjudication Policy

The Administrator provided a verbal overview of the report, noting that the Bylaw would be the most useful for less severe infractions and would have been useful a number of times in the past. Once the Bylaw was passed a contract would have to be signed by the District of Wells with a provincially approved adjudicator.

- C15-36** **MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** Council discuss the District of Wells Bylaw Notice Enforcement Bylaw No.143, 2015 and Notice Adjudication Policy.
Carried Unanimously

3. Comprehensive Fees and Charges Bylaw

The Administrator noted that, with the implementation of the Comprehensive Fees and Charges Bylaw, most of the District's fees would be included in one bylaw.

- C15-37** **MOVED** Councillor Kozar Seconded Councillor Kilsby **THAT** Council discuss the Comprehensive Fees and Charges Bylaw No.144, 2015.
Carried Unanimously

4. Municipal Ticket Information Bylaw

The Administrator provided a verbal overview of her report noting that tickets have not been used up to this point but, if a situation is serious enough, the municipal ticketing may be used.

- C15-38** **MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** Council discuss the Municipal Ticket Information Bylaw No.145, 2015.
Carried Unanimously

5. District of Wells 2016 Permissive Tax Exempting Bylaw No.146, 2015

The Mayor noted that the tax exemption bylaw did not include the new building that Island Mountain Arts (IMA) has purchased. The Mayor suggested that IMA be exempted from paying the Local Services Taxes which is approximately \$800. Discussion by the Committee of the Whole (COW) ensued.

- C15-39** **MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** Council discuss the District of Wells 2016 Permissive Tax Exempting Bylaw No.146, 2015.
Carried Unanimously

E. NEW BUSINESS: NIL

F CORRESPONDENCE:

1. 15.09.15 Christy Cattermole re: File 13990-02-42 Placer Lease 362505 Term Extension Application Event 5557830

- C15-41** **MOVED** Councillor Wilkins Seconded Councillor Kozar **THAT** the 15.09.15 letter from Christy Cattermole re: File 13990-02-42 Placer Lease 362505 Term Extension Application Event 5557830 be received.
Carried Unanimously

- C15-42** **MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** staff write a letter to Christy Cattermole inquiring about the exact location of the Placer Lease 362505 claim.

Carried Unanimously

2. 15.09.22 Steve Lemke, Forest Technologist, Ministry of Forests, Lands and Natural Resources, Quesnel District re: Referral-1620905 NoW Claim/Crown Grant – Please reply by October 16, 2015
The Public Works Superintendent noted that he would take some photos and report on the present state of the Lowhee Dyke.

C15-43 **MOVED** Councillor Kozar Seconded Councillor Wilkins **THAT** the 15.09.22 letter from Steve Lemke, Forest Technologist, Ministry of Forests, Lands and Natural Resources, Quesnel District re: Referral-1620905 NoW Claim/Crown Grant – Please reply by October 16, 2015 be received and **THAT** staff write a letter to express concerns in regards to the impact the work on Cow-Barkerville Mountain would have on the Lowhee Dyke and the Lowhee Creek.

Carried Unanimously

G. BYLAWS AND RESOLUTIONS: NIL

H. REPORTS:

1. Committee of the Whole (COW) Outstanding Actions Item Report
- C15-44** **MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** the Committee of the Whole (COW) Outstanding Actions Item Report be received.

Carried Unanimously

I. CONSENT CALENDAR:

All matters listed here are considered to be routine and non-controversial and will be received by one motion. There will be no separate discussion of these items unless a member so requests, in which case the item will be removed from the Consent Calendar and considered either separately under another heading of the regular Agenda or immediately after the adoption of the Consent Calendar.

C15-45 **MOVED** Councillor Kilsby Seconded Councillor Kozar **THAT** the Consent Calendar be adopted as circulated.

1. 15.08.19 Dr. Vanessa Craig, president, College of Applied Biology re: Working with applied biology professionals ensures access to credible and accountable science-based advice (see Deputy Clerk for pamphlets).
2. 15.09.14 Bronwyn Barter, Provincial President, Ambulance Paramedics of BC re: Downloading of Ambulance Service in the Making.
3. 15.09.22 Scott Sitter, Regional Assessor, Northern BC Region, BC Assessment re: BC Assessment Re-Org
4. 15.09.22 Arn van Iersel, Auditor General for Local Government re: Performance audit report on the Comox Valley Regional District.
5. 15.09.28 Arn van Iersel, Auditor General for Local Government re: Performance audit report on the City of Surrey.
6. 15.09.28 Arn van Iersel, Auditor General for Local Government re: Performance audit report on the District of West Vancouver.

Carried Unanimously

J. INFORMATION AND ANNOUNCEMENTS: NIL

K. ADJOURNMENT:

C15-46 MOVED Councillor Secoded Wilkins Councillor Kilsby **THAT** the meeting adjourn at 8:08 PM.

Carried Unanimously

Robin Sharpe, Mayor

Katrina Leckovic, CAO