

A regular meeting of the District of Wells Council was held Tuesday, March 19, 2013 at 7:00 P.M. in Council Chambers, 4243 Sanders Avenue, Wells, BC V0K 2R0

## MINUTES

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**PRESENT:** Mayor Robin Sharpe and Councillors Judy Campbell, Mike Wallace and Virginia Wilkins

**ALSO PRESENT:** Gary Champagne, C.A.O.; Dennis Manuel, Superintendent of Public Works Jason Griffin and Deborah McKay, Deputy Clerk

**PUBLIC GALLERY:** 2 People

**A. CALL TO ORDER AND AGENDA ADOPTION:**

**13-32 MOVED** Councillor Wallace Seconded Councillor Wilkins **THAT** the Agenda be adopted as circulated.

Carried Unanimously

**B. ADOPTION OF MINUTES:**

1. Minutes of Regular Council Meeting, February 19, 2013

**13-33 MOVED** Councillor Wilkins Seconded Councillor Wallace **THAT** the Minutes of the Regular Council Meeting, February 19, 2013 be adopted as circulated.

Carried Unanimously

**C. DELEGATIONS AND PETITIONS: NIL**

**D. BUSINESS ARISING FROM THE MINUTES / UNFINISHED BUSINESS:**

1. Update - Water Quality Report/ Water Treatment Plant

Councillor Wallace pointed out that the Water Quality Update Report was excellent but he takes issue with three points. First, Councillor Wallace takes issue with the fact that the events occurring in December 2012 which triggered the terrible water at the Wells Apartments cannot be identified. Second, he takes issue with the consumer being responsible and noted that when the mains are flushed he has good water for approximately one week each time and he wants to know how this is possible. Councillor Wallace stated that there was no possible way it could not have not come from the District's system. Finally, Councillor Wallace is very concerned with regards to the smell from his hot water tank and wanted to know how this issue could occur in a brand new hot water tank. Councillor Wallace noted that he bought a new hot water tank six months after the water treatment plant opened and six months later his water was bad again. The Superintendent of Public Works expanded on the information in his reports and noted that there was nothing more to be done. Whatever happened appears to be originating at the Wells Apartments or with Councillor Wallace's hot water tank. Councillor Campbell noted that the issue must be in the Wells Apartments pipes and lines as the water is fine everywhere else. The Superintendent of Public Works noted that Wells Apartments may need to flush their water lines.

**13-34 MOVED** Councillor Wallace Seconded Councillor Wilkins **THAT** Council receive the Update-Water Quality Report/Water Treatment Plant report submitted by the

Superintendent of Public Works.

Carried Unanimously

E. NEW BUSINESS:

1. 2012 Audited Financial Statement

Councillor Wilkins asked if the auditor was still Ron Rasmussen. The Administrator noted that Mr. Rasmussen was now affiliated with PMT, with whom he will spend some time before he retires. The Administrator reviewed the financial statement and noted that the District of Wells' debt is down and that the reserves are up. A substantial part of the debt related to the Water Treatment plant will be paid for, over time, by the Federal Gas Tax Rebates.

**13-35** **MOVED** Councillor Wilkins Seconded Councillor Wallace **THAT** Council receive and approve the 2012 Audited Financial Statement.

Carried Unanimously

2. 2012 Management Letter, David B. MacNicol, CA, PMT Chartered Accountants/Business Advisors, LLP

The Administrator noted that the comments were similar to past years.

**13-36** **MOVED** Councillor Wilkins Seconded Councillor Campbell **THAT** Council receive and approve the 2012 Management Letter from David MacNicol, CA, PMT Chartered Accountants/Business Advisors, LLP.

Carried Unanimously

3. Climate Action Revenue Incentive (CARIP) Public Report for the YEAR

The Administrator noted that this report is mandatory in order for the District of Wells to have the carbon tax refunded. The Mayor noted that the new LED street lights were worth investigating.

**13-37** **MOVED** Councillor Wilkins Seconded Councillor Campbell **THAT** Council receive the Climate Action Revenue Incentive (CARIP) Public Report for the YEAR.

Carried Unanimously

4. 2013 Provisional Budget Report

The Administrator provided a verbal overview of the budget and noted that there is nothing unusual. The Administrator noted that some of the projects from the Council Planning Session had been incorporated. The Administrator further noted that the big cost in 2013 would be the District Office foundation repairs. Lastly, the Administrator noted that everything was accomplished in 2012. as per the plan, including buying the pick-up truck and continuing to increase our reserves.

**13-38** **MOVED** Councillor Wilkins Seconded Councillor Wallace **THAT** Council receive and approve the 2013 Provisional Budget Report.

Carried Unanimously

F. CORRESPONDENCE:

1. 13.02.21 Art Kaehn, Past President, NCLGA Nominations Committee Chair re: Nominations Procedures - NCLGA Executive Board

**13-39** **MOVED** Councillor Wallace Seconded Councillor Wilkins **THAT** the 13.02.21 letter from Art Kaehn, Past President, NCLGA Nominations Committee Chair re: Nominations Procedures - NCLGA Executive Board be received.

Carried Unanimously

2. 13.02.25 Ian Hannah, R.P.F. Planning Forester, Ministry of Forests, Lands and Natural Resource Operations re: BC Timber Sales Proposed Blocks and Roads Timber Sale Licence A90167 and A90171  
Councillor Campbell noted that we need to find out what the visual impact is. The Marketing and Economic Development Officer will investigate.
- 13-40** **MOVED** Councillor Wallace Seconded Councillor Wilkins **THAT** the 12.05.25 letter from Ian Hannah, R.P.F. Planning Forester, Ministry of Forests, Lands and Natural Resource Operations re: BC Timber Sales Proposed Blocks and Roads Timber Sale Licence A90167 and A90171 be received.  
Carried Unanimously

G. BYLAWS AND RESOLUTIONS:

1. District of Wells Fees and Services Bylaw No.119, 2013
- 13-41** **MOVED** Councillor Wallace Seconded Councillor Wilkins **THAT** Council give the first three readings to the District of Wells Fees and Services Bylaw No.119, 2013.

Carried Unanimously

2. District of Wells Freedom of Information and Protection of Privacy Bylaw No.120, 2013  
The Administrator noted that this is an update to the current Freedom of Information and Protection of Privacy Bylaw, a new model that references the most current Provincial Legislation.
- 13-42** **MOVED** Councillor Campbell Seconded Councillor Wallace **THAT** Council give the first three readings to the District of Wells Freedom of Information and Protection of Privacy Bylaw No. 120, 2013.

Carried Unanimously

H. REPORTS:

1. Marketing & Economic Development Officer Report  
The Marketing & Economic Development Officer provided a verbal overview of his report.
- 13-43** **MOVED** Councillor Campbell Seconded Councillor Wallace **THAT** the Marketing and Economic Development Officer report be received.

Carried Unanimously

2. Superintendent of Public Works and Fire Chief Reports  
Superintendent of Public Works and Fire Chief Reports provided a verbal overview of his report.

- 13-44** **MOVED** Councillor Wilkins Seconded Councillor Wallace **THAT** the Superintendent of Public Works and Fire Chief reports be received.

Carried Unanimously

3. Cheque Register 13.02.01 to 13.02.28
- 13-45** **MOVED** Councillor Wallace Seconded Councillor Campbell **THAT** Council approve Electronic Fund Transfers and Cheques 2617 to 2668 from Integris Credit Union for the period of February 1, 2013 to February 28, 2013 for a total amount of \$50,617.30.

Carried Unanimously

4. Outstanding Actions Item Report
- 13-46 MOVED** Councillor Wilkins Seconded Councillor Wallace **THAT** the Outstanding Actions Item Report be received.

Carried Unanimously

I. CONSENT CALENDAR:

- 13-47 MOVED** Councillor Wallace Seconded Councillor Wilkins **THAT** the Consent Calendar be adopted as circulated.

1. 13.01.02 David B. MacNicol, CA, PMT Chartered Accountants/Business Advisors, LLP re: 2012 Audit of the District of Wells.
2. 13.02.14 Basia Ruta, Auditor General for Local Government re: Auditor General for Local Government-Audit Planning for 2013/14.
3. 13.02.21 Gail Lucier, Administrative Coordinator, Cariboo Chilcotin Beetle Action Coalition re: Request to become a participating member of the Board of the Cariboo Chilcotin Beetle Action Coalition .
4. 13.03.05 David B. MacNicol, CA, PMT Chartered Accountants/Business Advisors, LLP re: 2012 Audit of the District of Wells..
5. 13.03.06 Jamie Harding, Community Relations Advisor, Coastal GasLink Pipeline Project Ltd. re: Public Comment Period - Coastal GasLink Environmental Application Information Requirements.
6. 13.03.11 Bill Bennett, Minister of Community, Sport and Cultural Development re: Small Community Grant.

Carried Unanimously

J. INFORMATION AND ANNOUNCEMENTS:

1. Council Members:  
Councillor Campbell noted that she had a great holiday.

Councillor Wilkins inquired as to what the District of Wells was donating to the NCLGA AGM Silent Auction and was informed that there was no Silent Auction planned for 2013. Councillor Wilkins noted that the interior walls of the District office needed painting.

The Mayor noted that he had recently attended a number of meetings including the regional Northern Development Initiative (NDI) meeting in 100 Mile House. He learned there that the supplemental programs the District of Wells had applied for under the new regional funding plan will probably be approved. The Mayor also noted that he attended an excellent Leonard Cohen concert while away.

2. Staff:  
The Deputy Clerk noted that the Mayor and Councillors Wilkins and Wallace were registered to attend the NCLGA AGM in Quesnel on May1- 3, 2013.

The Administrator noted that the District of Wells received three grants recently which are for the Economic Development Officer, the Grant Writer and an Intern from UNBC. The Administrator noted that he will recall Margaret Inoue to fill the

Grant Writer position. The Administrator announced that he would be away from April 6 to 22, 2013. Lastly, the Administrator noted that Chris Brookes was selling baked goods in front of the Ray Davis Room on Monday and Tuesday nights until 9:00 PM.

3. Public Gallery: NIL

K. ADJOURNMENT:

**13-48** **MOVED** Councillor Wallace Seconded Councillor Wilkins **THAT** the meeting adjourn at 8:28 PM.

Carried Unanimously

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Robin Sharpe, Mayor

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Gary Champagne, CAO