



School Use Policy

Purpose of Policy

1. The purpose of this policy is to establish guidelines for the use of the Wells-Barkerville Community School building, owned by the District of Wells. The School is a hub in the community and offers an effective use of taxpayers' investment in providing citizens with a place to come together, volunteer, build skills, access community programs, become physically active and build a strong and healthy community. The School has been primarily reserved for School District 28 and educational activities and organizations, for example Island Mountain Arts; however, this Policy also serves to permit the use of school facilities by community groups and other third party organizations when not required for educational purposes.

Priority of Use

2. The primary function of the Wells-Barkerville Community School is to serve the needs of School District 28 students. A secondary function is to provide, where feasible and practical, the facilities to serve the educational, recreational, and social needs of the community.
3. The Wells-Barkerville Community School shall be made available based on the following priority scale:

- First Priority:** School District 28
- Second Priority:** Daycare
- Third Priority:** Educational programming
- Fourth Priority:** Local non-profit organizations
- Fifth Priority:** Others

General

4. The District of Wells shall consider the safety of students and staff and the protection of District property when approving School use. Between September 1st and June 30th (8:00 AM to 4:00 PM, Monday to Friday) School users are required to undergo a Criminal Record Check. Between September 1st and June 30th (4:00 PM to 8:00 AM, Monday to Friday, Saturday and Sunday) School users may be required to undergo a Criminal Record Check.
5. Requests for use of the Wells-Barkerville Community School must be made to the District of Wells Municipal Office.

6. Persons renting and/or using the Wells-Barkerville Community School must comply with the District of Wells' Rental Policy for Municipal Buildings.
7. Rental rates, damage deposits and other specific facility use guidelines shall be observed as established in the District of Wells' Rental Policy for Municipal Buildings and the Fees and Charges Bylaw.

Previous Policies

8. Any previous school use policies of the District of Wells are hereby repealed.

PASSED by Resolution of the Council of the District of Wells this 16 day of September, 2014.

Chief Administrative Officer

Date