

A regular meeting of the District of Wells Council was held September 13, 2016 at 7:00 P.M. in Council Chambers, 4243 Sanders Avenue, Wells, BC V0K 2R0

MINUTES

PRESENT: Mayor Robin Sharpe; Councillors Lorraine Kozar; Mandy Kilsby; Richard Wright and Virginia Wilkins

ALSO PRESENT: Andrew Young, C.A.O. ; John Aitken Public Works Superintendent; and Deborah McKay, Deputy Clerk; Margaret Inoue, Fire Chief

PUBLIC GALLERY: 2 People

A. CALL TO ORDER AND AGENDA ADOPTION:

16-207 MOVED Councillor Wilkins, Seconded Councillor Wright **THAT** the Agenda be adopted as amended as follows:

K. 6. 16.09.09 Trish Emerson, Administrative Coordinator, Clean Energy BC re: Invite to 7th Annual UBCM Reception.

E. 8. Report out on the Fire Hall addition from in-camera meeting.

Carried Unanimously

B. ADOPTION OF MINUTES:

1. Minutes of Regular Council Meeting, August 9, 2016

16-208 MOVED Councillor Wilkins, Seconded Councillor Kilsby **THAT** the minutes of the Regular Council Meeting, August 9, 2016 be adopted as circulated.

Carried Unanimously

C. DELEGATIONS AND PETITIONS: NIL

D. BUSINESS ARISING FROM THE MINUTES / UNFINISHED BUSINESS:

1. Light Up Purple for World Mental Health Day October 10, 2016

The Mayor noted that recognizing mental health problems. At Councillor Wright's suggestion, a notice will be placed in the Wellspring newsletter informing the community about Light Up Purple for World Mental Health Day October 10, 2016 and what can be done to acknowledge Light Up Purple.

16-209 MOVED Councillor Wright, Seconded Councillor Wilkins **THAT** Council discusses Light Up Purple for World Mental Health Day October 10, 2016.

Carried Unanimously

16-210 MOVED Councillor Wright, Seconded Councillor Wilkins **THAT** staff place information in the Wellspring about Light Up Purple for World Mental Health Day October 10, 2016.

Carried Unanimously

E. NEW BUSINESS:

1. Proposed By-Election Dates

16-211 MOVED Councillor Wright, Seconded Councillor Kozar **THAT** Council:

1. Receives the report from the Chief Administrative Officer (CAO) regarding proposed dates for a municipal by-election; **and**
2. Authorizes staff to begin preparations for a municipal by-election to be held on either Saturday, February 25, 2017 or March 4, 2017 to be confirmed by staff.

Carried Unanimously

2. Proclamation for Orange Shirt Day on September 30, 2016
Staff will put out a notice to the community regarding Orange Shirt Day.
- 16-212 MOVED** Councillor Wright, Seconded Councillor Wilkins **THAT** Council receives and approves the Proclamation for Orange Shirt Day to be held on September 30, 2016.

Carried Unanimously

3. Council Resolutions in support of 2016 UBCM meetings
The Administrator provided a verbal overview of the Resolutions, noting that he feels hopeful about the meetings.
- 16-213 MOVED** Councillor Wilkins, Seconded Councillor Kilsby **THAT** Council:
1. Receives the report from the Chief Administrative Officer (CAO) regarding Council resolutions to support upcoming meetings at the 2016 UBCM Convention; **and**
 2. Endorses discussion of the following issues at the 2016 Union of British Columbia Municipalities (UBCM) convention by Mayor Sharpe and Councillor Kozar with the applicable Provincial Ministers and officials:
 1. Honourable Steve Thomson, Minister of Forests, Lands & Natural Resource Operations:
 - a. Visual Quality Protection - The District of Wells seeks the Ministry's support for preserving visual quality corridors in the Wells-Barkerville area from logging activities in order to ensure that established recreational and tourism investments are protected and to sustain long-term tourism, arts, and cultural uses.
 - b. 8400 Road between Wells-Barkerville and Likely, BC - the District of Wells seeks the Ministry's support for maintaining this critical connector road and secondary evacuation route for the communities and businesses in the Wells-Barkerville and Likely area.
 - c. Flood Infrastructure Protection - the District of Wells seeks the Ministry's support to restrict nearby logging operations that can negatively impact civic flood prevention infrastructure such as the District's dike works located along Lowhee Creek.
 - d. Indian Point Creek Bridge Replacement - the District of Wells seeks the Ministry's support for replacing the bridge at Indian Point Creek on the circular route from Barkerville to Highway 16 (Purden Lake via Bowron Lake Road) to support snowmobiling and off-road vehicle uses to help broaden the region's existing

tourism base.

2. Honourable Steve Thomson, Minister of Forests, Lands & Natural Resource Operations, and the Honourable Rich Coleman, Minister of Natural Gas Development, Deputy Premier, and Minister Responsible for Housing:
 - a. Crown Lands and Housing Development - The District of Wells seeks the Ministry's support for the release, or long-term lease, of Crown lands in Wells in order to provide building sites for the development of new affordable housing units, as well as seasonal worker and tourist accommodation.
3. Honourable Michelle Stilwell, Minister of Social Development & Social Innovation:
 - a. Cultural Programming Development - The District of Wells seeks the Ministry's support for expansion of arts and culture initiatives in the Wells-Barkerville area (e.g. programs focused on history, arts and culture and associated educational opportunities).
4. Honourable Mike Bernier, Minister of Education:
 - a. Educational Facility Improvements - the District of Wells seeks the Ministry's support in advance of undertaking upgrades to the Wells-Barkerville Elementary School. Such upgrades would include, for example: roof replacement, heating system upgrades, window & door replacements, draft sealing, electrical and internet system upgrades, and equipment storage expansion.
5. Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development:
 - a. Infrastructure Upgrades - The District seeks the Ministry's support to upgrade parts of the District's water and sanitary sewer systems that were not replaced by the Cariboo Regional District in 1985.

Carried Unanimously

4. Future Boiler Work at Wells-Barkerville Elementary School

The Administrator provided an overview of the report.

The Public Works Superintendent noted the following about the boilers at the Wells School:

- New boilers would be much more efficient.
- The boiler inspection by BC Safety Authority resulted in one boiler failing the test (with minor corrections to be completed) and the other boiler passing.
- Subject to making the required corrections the BC Safety Authority has allowed the District to operate the two boilers this year until the end of the 2016-17 school year.

The Public Works Superintendent noted that there is a new tank at the school that was very reasonably priced. Canadian Western Mechanical will hook up this tank on September 14, 2016. Councillor Kozar inquired if the new boiler system could be hooked directly into the geothermal system, to which the Public Works Superintendent responded that it could not. This is because the geothermal units

circulate glycol and the boilers system circulates water and the two fluids cannot be mixed.

16-214 **MOVED** Councillor Kilsby, Seconded Councillor Wilkins **THAT** Council receives the report from the Chief Administrative Officer (CAO) concerning future boiler work at the Wells-Barkerville Elementary School.

Carried Unanimously

16-215 **MOVED** Councillor Wright, Seconded Councillor Wilkins **THAT** staff prepares a Request for Proposals (RFP) to be issued in early 2017 for the installation of new boilers at the Wells-Barkerville Elementary School and upgrade other key parts of the school's heating systems (e.g. geothermal system pumps and seals).

Carried Unanimously

5. Proposed Sale of Old District Truck

16-216 **MOVED** Councillor Wright, Seconded Councillor Wilkins **THAT** Council receives the report from the Public Works Superintendent (PWS) regarding the proposed sale of the old District truck

Carried Unanimously

16-217 **MOVED** Councillor Wilkins, Seconded Councillor Kilsby **THAT** Council approves accepting offers on buying the old District Truck as is, where it is for \$1500.00 OBO.

Carried Unanimously

6. Sanitary Sewer

The Public Works Superintendent provided a verbal overview of the report in which he noted that the grease can be tracked and that businesses must use grease traps. Councillor Wright noted that perhaps a financial incentive could be used to encourage businesses to install grease traps.

16-218 **MOVED** Councillor Wright, Seconded Councillor Kilsby **THAT** Council receives the report from the Public Works Superintendent (PWS) regarding the issue of grease build up in the sewage system.

Carried Unanimously

16-219 **MOVED** Councillor Wilkins, Seconded Councillor Kozar **THAT** Council adopts a bylaw restricting the flushing of commercial grease into the sewer system along with education and appropriate fines to violators; and that a representative of the District have access to all local businesses that use grease to ensure the businesses are compliant.

Carried Unanimously

7. Climate Action Revenue Incentive Program (CARIP) – Update

The Administrator provided a verbal update of the CARIP report update.

16-220 **MOVED** Councillor Wilkins, Seconded Councillor Kilsby **THAT** Council receives the report from the Chief Administrative Officer (CAO) regarding the Climate action Revenue Incentive Program (CARIP) update.

Carried Unanimously

- 16-221** **MOVED** Councillor Wilkins, Seconded Councillor Kilsby **THAT** Council:
1. Accepts the revised District of Wells' 2015 Climate Action Revenue Incentive Program (CARIP) report as well as resubmission and reposting of the publication to the Province and the public respectively; **AND**
 2. Authorizes staff to resubmit and repost the revised District of Wells' 2015 Climate Action Revenue Incentive Program (CARIP) report to the Province and the public respectively.

Carried Unanimously

8. Report out on the Fire Hall addition from in-camera meeting. The Administrator noted that the Barkerville Heritage Trust has raised over \$100,000 for the new Fire Hall and that \$15,000 is still required to widen the Hall. The District of Wells has committed to find the \$15,000 to make this happen. This resolution was passed at an in-camera meeting of Council.

F. COMMITTEE OF THE WHOLE: NIL

G. CORRESPONDENCE:

1. 16.08.15 Lindsay Read, Executive Director, Wells and Area Community Association re: Job Creation Partnership (JCP) application
16-222 **MOVED** Councillor Wright, Seconded Councillor Kilsby **THAT** the 16.08.15 letter from Lindsay Read, Executive Director, Wells and Area Community Association re: Job Creation Partnership (JCP) application be received.
Carried Unanimously
2. 16.08.16 Margaret Inoue, President, Wells and Area Community Association (WAACA) re: Danger tree on Community Garden property. Ms. Inoue noted that the Public Works Supervisor had agreed to the municipality and WAACA each paying half the removal cost for the tree. RW thinks that the DOW should pay the whole amount. The Mayor agrees with RW and that the DOW pay the whole bill.
16-223 **MOVED** Councillor Wilkins, Seconded Councillor Kilsby **THAT** the 16.08.09 letter from Margaret Inoue, President, Wells and Area Community Association re: Danger tree on community garden property be received.
Carried Unanimously
- 16-224** **MOVED** Councillor Wilkins, Seconded Councillor Kilsby **THAT** the District of Wells covers the full cost to hire Quesnel Tree Removal to remove the danger tree on the Community Garden lot.
Carried Unanimously
3. 16.08.09 Mayor Galina Durant, District of Stewart re: Small Talk Forum 2016 Councillor Wilkins and Councillor Wright noted that the District should focus on "Emergency Egress in Small Communities" as a topic for the Small Talk Forum 2016.
16-225 **MOVED** Councillor Kozar, Seconded Councillor Wilkins **THAT** the 16.08.09 letter from Mayor Galina Durant, District of Stewart re: Small Talk Forum 2016 be received.

Carried Unanimously

H. BYLAWS AND RESOLUTIONS:

1. Proposed 2017 Permissive Tax Exemptions
16-226 **MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** Council receives the report and attachments from the Chief Administrative Officer (CAO) regarding proposed property tax exemptions for 2017;
Carried Unanimously

- 16-227** **MOVED** Councillor Wilkins, Seconded Councillor Kilsby **THAT** Council gives the first reading to 2017 Permissive Tax Exempting Bylaw (Bylaw No. 149, 2016).
Carried Unanimously

- 16-228** **MOVED** Councillor Wright, Seconded Councillor Kilsby **THAT** Council authorizes staff to post the public notice of the proposed property tax exemptions for 2017, and bring 2017 Permissive Tax Exempting Bylaw (Bylaw No. 149, 2016) to the October 11, 2016 Council meeting for consideration and public input as presented.
Carried Unanimously

I. REPORTS:

1. Public Works Superintendent Report
The Public Works Superintendent (PWS) provided a verbal overview of his report. The PWS also noted that he is still waiting on the water and sewer extensions go-ahead from Barkerville Gold Mines (BGM) and also noted that BGM needs to provide the District of Wells with a bond. The estimated cost of the water and sewer extensions is between \$180,000 & \$200,000. Lastly, the PWS showed a photo to Council of water leaks coming out of the underground copper pipes in Wells.
16-229 **MOVED** Councillor Wilkins, Seconded Councillor Kilsby **THAT** the Public Works Superintendent report be received.
Carried Unanimously

2. Cheque Register 16.08.01 to 16.08.31
16-230 **MOVED** Councillor Wright, Seconded Councillor Kilsby **THAT** Council approves Electronic Fund Transfers and Cheques 4816 to 4857 from Integris Credit Union for the period of August 1, 2016 to August 31, 2016 for a total amount of \$55,265.09.
Carried Unanimously

3. Outstanding Action Items Report
16-231 **MOVED** Councillor Wilkins, Seconded Councillor Kozar **THAT** the Outstanding Actions Item Report be received.
Carried Unanimously

4. Fire Brigade Update
The Fire Chief provided a verbal overview of her report.
16-232 **MOVED** Councillor Wilkins, Seconded Councillor Kilsby **THAT** Council

receives the Fire Brigade Update from the Wells Volunteer Fire Brigade Fire Chief.

Carried Unanimously

- 16-233** **MOVED** Councillor Wilkins, Seconded Councillor Kozar **THAT** Council approves the transfer of \$1600 from the Wells Fire Brigade's remaining Conference and Travel budget and Supplies budget to the Communications Gear Repairs and Replacement budget.

Carried Unanimously

J. COMMITTEE REPORTS: NIL

K. CONSENT CALENDAR:

- 16-234** **MOVED** Councillor Wright, Seconded Councillor Kilsby **THAT** the Consent Calendar be adopted as amended as follows:

1. 16.08.12 Megan Klitch, Tobacco Lead, Canadian Cancer Society, BC and Yukon re: BC's Tobacco and Vapour products Control Act.
2. 16.08.15 Lisa Kraus, Vice President, Likely & District Chamber of Commerce re: 8400 Road.
4. 16.08.30 Canadian Energy Pipeline Association (CEPA) re: 2016 UBCM Convention - CEPA Reception.
5. 16.08.31 Britt Swoveland, Manager, RadonAware Program and Partnerships re: Radon Gas Awareness.
6. 16.09.09 Trish Emerson, Administrative Coordinator, Clean Energy BC re: Invite to 7th Annual UBCM Reception.

Carried Unanimously

3. 16.08.24 Lindsey Wood, Acting Resource Manager re: 8400 Road.
Councillor Wright noted that without grading and brushing, the road will not last.

L. INFORMATION AND ANNOUNCEMENTS:

1. Council Members:

Councillor Kilsby thank you to Councillor Wright and for everyone's patience.

Councillor Wilkins noted that she will miss Councillor Wright very much and thanked him for everything.

Councillor Wright noted that he really enjoyed being on Council and noted that the community has moved along a lot in the last year. He will visit and is willing to sit on a committee. He thanked the Mayor, Council and staff.

Mayor Sharpe noted that he will miss Councillor Wright and thanked him for everything. The Mayor also thanked Margaret Inoue for all her work.

2. Staff:

The Administrator noted that it has been a pleasure working with Councillor

Wright.

The Deputy Clerk thanked Councillor Wright for everything.

3. Public Gallery: NIL

A fifteen minute break was taken to have cake and present Councillor Wright with a thank you gift. Margaret Inoue, former Marketing and Economic Development Officer, was also presented with a card and gift.

M. CLOSED MEETING

16-235 At 9:35 PM it was **MOVED** Councillor Wilkins, Seconded Councillor Kilsby **THAT**, pursuant to Section 90(1) (d) and Section 90(1) (e) of the Community Charter, the following portion of this meeting is closed to the public to discuss matters related to:

1. The security of the property of the municipality;
2. The acquisition, disposition or expropriation of land or improvements and
3. Labour relations.

Carried Unanimously

N. ADJOURNMENT:

16-236 **MOVED** Councillor Wright, Seconded Councillor Wilkins **THAT** the meeting adjourn at 10:55 PM.

Carried Unanimously

Robin Sharpe, Mayor

Andrew Young, CAO