

A regular meeting of the District of Wells Council was held Tuesday, July 14, 2015 at 7:00 P.M. in Council Chambers, 4243 Sanders Avenue, Wells, BC V0K 2R0

## MINUTES

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**PRESENT:** Mayor Robin Sharpe and Councillors Mandy Kilsby, Lorraine Kozar, Virginia Wilkins and Richard Wright

**ALSO PRESENT:** Katrina Leckovic, C.A.O.; Margaret Inoue, Marketing and Economic Development Officer; Deborah McKay, Deputy Clerk and Chelsea Dunk, Municipal Intern

**PUBLIC GALLERY:** 2 People

**A. CALL TO ORDER AND AGENDA ADOPTION:**

**15-135 MOVED** Councillor Wilkins Seconded Councillor Wright **THAT** the Agenda be adopted as amended as follows:

E. 2 Infrastructure Management Grant

E. 3 Rental Policy for Municipal Facilities

F. 5 15.07.13 Northern Development Initiative Trust re: You're invited to Celebrating Northern Trust's 10<sup>th</sup> Anniversary

H. 4 Public Works Report

J. 9 15.07.14 Arn van Iersel, Auditor General for Local Government, BC re: Performance audit report on the City of Dawson Creek.

Carried Unanimously

**B. ADOPTION OF MINUTES:**

1. Minutes of Regular Council Meeting, June 16, 2015

The Mayor noted that missing from the minutes was the fact that Island Mountain Arts (IMA) was granted an exemption to the Noise Bylaw by Council with the stipulation that scheduled music is over at 11 PM with the last half hour, until 11:30 PM, used for tear down and clean-up.

**15-136 MOVED** Councillor Wright Seconded Councillor Kilsby **THAT** the Minutes of the Regular Council Meeting, June 16, 2015 be adopted as circulated.

Carried Unanimously

**C. DELEGATIONS AND PETITIONS:**

1. Presentation by Dave Jorgenson, Owner, Bear's Paw Café

Mr. Jorgenson provided a verbal report in which he stated that because Highway 26 is a numbered highway it falls under the legislation implemented by the Ministry of Transportation (**MOT**), which Mr. Jorgenson noted is not in the best interest of the community of Wells. The speed signs slow people down somewhat but they are only a warning. Mr. Jorgenson put forth the following solutions for traffic control on Highway 26 as it passes through Wells:

- line painting on the highway;
- bike lanes- Mr. Jorgenson noted that this would be the easiest solution;
- ditches filled on the highway to allow for more parking.

Mr. Jorgenson further noted that he would like staff to write a letter to the Minister

of Transportation in regards to these issues. Councillor Wright noted that Len Sauchuk and Michelle Shilling from MOT suggested that a letter from Council would be a solution in regards to lines on the highway and the ditches filled.

Councillor Kilsby inquired about the Wells Museum sign which was missing from the highway and the Administrator responded that it may have been removed by Emcon. The Administrator noted that she had spoken a representative from the Ministry of Transportation in regards to the new business signs which will be posted on Highway 26 soon. The Mayor noted that Todd Hubner from the MOT was willing to come to Wells for a proper meeting to discuss the problems Wells is having in regards to line painting, bike lanes and filling the appropriate ditches. Councillor Wright thanked Mr. Jorgenson for all the work he has done on these issues.

Jay Vermette noted that the ditches cannot be filled in or they will flood. Mr. Vermette also noted that hash marks were being installed on the roads in Prince George. Councillor Wright noted that 100 Mile used rumble strips and more reflectors.

- 15-137** **MOVED** Councillor Wright Seconded Councillor Wilkins **THAT** the presentation by Dave Jorgenson, Owner, Bear's Paw Cafe re: Encroachment by the Ministry of Highways on Wells Economy be received.

Carried Unanimously

- 15-138** **MOVED** Councillor Wright Seconded Councillor Wilkins **THAT** staff write a letter to the Minister of Transportation re: traffic control on Highway 26 as it passes through Wells which includes filling ditches to be used for parking, painting highway lines and creating bike lanes.

Carried Unanimously

D. BUSINESS ARISING FROM THE MINUTES / UNFINISHED BUSINESS:

LIRN Final Report

- 15-139** **MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** Council receive the report entitled "Traction for Social Action: Creating a Strategic Social Plan for Wells, Bowron Lakes and New Barkerville" produced through "Learning Initiatives for Rural and Northern BC" (LIRN).

Carried Unanimously

E. NEW BUSINESS:

1. Procurement and Purchasing Policy

The Mayor introduced Chelsea Dunk to Council. Ms. Dunk provided a verbal overview of the report. Mayor and Council noted that it was very well written.

- 15-140** **MOVED** Councillor Wilkins Seconded Councillor Wright **THAT** Council receive the Procurement and Purchasing Policy report and **THAT** Council adopt the Procurement and Purchasing Policy.

Carried Unanimously

2. District of Wells Infrastructure Management Plan - Proposed Grant Application  
Chelsea Dunk, Municipal Intern provided a verbal review of her report.

- 15-141** **MOVED** Councillor Wright Seconded Councillor Kozar **THAT** Council receive the

District of Wells Infrastructure Management Plan - Proposed Grant Application report and **THAT** Council support an application to the Local Government Infrastructure Planning Grant Program to develop an Asset Management Plan for the District's roads, water and sewer systems.

Carried Unanimously

3. Rental Policy for Municipal Facilities

The Administrator provided a verbal overview of the report and policy.

**15-142** **MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** Council receive the report and **THAT** Council approve the Rental Policy for Municipal Facilities.

Carried Unanimously

F. CORRESPONDENCE:

1. 15.07.02 Bob Gammer, Manager, Community Relations, BC Hydro re: Meeting request with BC Hydro at the 2015 UBCM Convention

The Mayor noted that the District of Wells delegates will be making requests at UBCM in regards to power outages, three phase power, hydro poles and transformer upgrades. Councillor Wright noted that Barkerville campground issues should also be addressed.

**15-143** **MOVED** Councillor Wright Seconded Councillor Wilkins **THAT** the 15.07.02 letter from Bob Gammer, Manager, Community Relations, BC Hydro re: Meeting request with BC Hydro at the 2015 UBCM Convention be received.

Carried Unanimously

2. 15.07.03 Birgit Schmidt, Manager, Client Service, Local Government Division, Ministry of Community, Sport and Cultural Development re: 2015 UBCM Convention- "Excellence in Action" Vancouver, September 21-25, 2015  
The Mayor noted that the District of Wells delegates will have an official meeting with Coralee Oakes, MLA at UBCM.

**15-144** **MOVED** Councillor Kilsby Seconded Councillor Wright **THAT** the 15.07.03 letter from Birgit Schmidt, Manager, Client Service, Local Government Division, Ministry of Community, Sport and Cultural Development re: 2015 UBCM Convention- "Excellence in Action" Vancouver, September 21-25, 2015 be received.

Carried Unanimously

3. 15.07.08 Amanda Woods, Coordinator, Northern Exposure Conference, Island Mountain Arts re: Use of School Gym – Thanksgiving Weekend

**15-145** **MOVED** Councillor Wilkins Seconded Councillor Kozar **THAT** the 15.07.08 letter from Amanda Woods, Coordinator, Northern Exposure Conference, Island Mountain Arts re: Use of School Gym – Thanksgiving Weekend be received.

Carried Unanimously

**15-146** **MOVED** Councillor Wright Seconded Councillor Kilsby **THAT** the 15.07.08 letter from Amanda Woods, Coordinator, Northern Exposure Conference, Island Mountain Arts re: Use of School Gym – Thanksgiving Weekend be tabled to the next Council meeting so that staff may investigate accommodations with IMA and have further discussions with local accommodations in regards to the overnight dates required for the Conference.

Carried Unanimously

4. 15.07.09 Dan Jepsen, Chairman & CEO, C3 Alliance Corporation re: 2<sup>nd</sup> Annual Resource Breakfast Series September 22<sup>nd</sup> to 24<sup>th</sup> – Vancouver, BC  
**15-147 MOVED** Councillor Wright Seconded Councillor Kozar **THAT** the 15.07.09 letter from Dan Jepsen, Chairman & CEO, C3 Alliance Corporation re: 2<sup>nd</sup> Annual Resource Breakfast Series September 22<sup>nd</sup> to 24<sup>th</sup> – Vancouver, BC be received.  
Carried Unanimously

5. 15.07.13 Northern Development Initiative (NDI) Trust re: You're invited to Celebrating Northern Trust's 10<sup>th</sup> Anniversary  
Staff will notify NDI that the delegates who are present at UBCM 2015 will be attending the NDI Celebration event.  
**15-148 MOVED** Councillor Wilkins Seconded Councillor Wright **THAT** the 15.07.13 letter from Northern Development Initiative Trust re: You're invited to Celebrating Northern trust's 10<sup>th</sup> Anniversary be received.  
Carried Unanimously

G. BYLAWS AND RESOLUTIONS: NIL

H. REPORTS:

1. Marketing & Economic Development Officer (EDO) Report.  
In response to Councillor Wright's inquiry about the Gold Rush Trail workshop, the EDO noted that the workshop was worthwhile and involved discussion of the target group, branding and updating the marketing from marketing Yale to Barkerville.  
Mayor asked the EDO how the BCCFA conference was to which the EDO replied that it was useful, involving a lot of information and networking as well as discussions in regards to visual management and its impacts on tourism..  
The EDO noted that the Love Wells project was going well with 17 businesses currently signed up and that the deadline to sign up was August 7, 2015.  
The EDO's verbal addition to her report stated that there is currently a manager at the Whitecaps Motel and therefore rentals to the public may be possible on the weekends.  
**15-149 MOVED** Councillor Wilkins Seconded Councillor Wright **THAT** the Marketing and Economic Development Officer report be received.  
Carried Unanimously
2. Cheque Register 15.06.01 to 15.06.30  
**15-150 MOVED** Councillor Kozar Seconded Councillor Kilsby **THAT** Council approve Electronic Fund Transfers and Cheques 4172 to 4206 from Integris Credit Union for the period of June 1, 2015 to June 30, 2015 for a total amount of \$38,196.12.  
Carried Unanimously
3. Outstanding Actions Item Report  
Councillor Wright inquired about the final report from IMA,. The Administrator noted that IMA had agreed to follow up with staff in regards to parking, barricades and signage for ArtsWells. Councillor Wright noted that Public Works

was welcome to use his livestock panels for fencing at the helipad. The Administrator noted that the livestock panels combined with snow fencing and strongly worded signs should ensure that no one camps at the helipad.

**15-151 MOVED** Councillor Kozar Seconded Councillor Wilkins **THAT** the Outstanding Actions Item Report be received.

Carried Unanimously

4. Public Works Report

The Administrator provided a verbal overview of the Public Works report. The Administrator noted that a cleanup is still required along the whole dike channel before mid August. The Administrator also noted that the painting contract for the District of Wells will be offered to out of town contractors. The Mayor noted that new 30 km sign is covered with branches which need to be trimmed to improve visibility.

**15-152 MOVED** Councillor Wright Seconded Councillor Wilkins **THAT** the Public Works Report for June 2015 be received.

Carried Unanimously

I. COMMITTEE REPORTS:

1. Planning, Zoning & Heritage - NIL
2. Economic Development & Tourism - NIL
3. Emergency Planning – NIL
4. Education, Health & Housing – NIL

J. CONSENT CALENDAR:

**15-153 MOVED** Councillor Wright Seconded Councillor Kozar **THAT** the Consent Calendar be adopted as circulated.

1. 15.06.12 Lori Ackerman, Chair, Peace River Regional District re: Order in Council No. 148.
3. 15.06.23 Councillor Sav Dhaliwal, President, UBCM Business re: 2015 Resolutions.
4. 15.06.25 Don Krusel, President and Chief Executive Officer, Prince Rupert Port Authority re: Facts and Figures Summary.
5. 15.06.29 Lorraine Logan, President, Council of Senior Citizens' Organization of BC (COSCO) re: International Day of Older Persons.
6. 15.06.29 Coralee Oakes, Minister of Community, Sport and Cultural Development re: Small Community Grant payment.
7. 15.06.30 Cathy Ulrich, President and Chief Executive Officer, Northern Health re: NCLGA Meeting, Prince George, May 6, 2015
8. 15.07.02 Lynn Embury-Williams, Executive Director, Wood WORKS! BC re: 2015 Community Recognition Awards.
9. 15.07.14 Arn van Iersel, Auditor General for Local Government, BC re: Performance audit report on the City of Dawson Creek.

Carried Unanimously

2. 15.06.15 Bob Simpson, Mayor, City of Quesnel re: Request for Assistance –

Quesnel Cell Guards; July 31- August 3, 2015. Staff will send out a thank you letter to the City of Quesnel for the cell guards during ArtsWells.

K. INFORMATION AND ANNOUNCEMENTS:

1. Council Members:

**Councillor Wright** noted that the Wells Wildlife Smart Committee agreed that they will support the signs that fold. Councillor Wright also noted that he checked Camel Drive and there is road width being used as part of the campground which could possibly be used as part of the ATV route to the gas station. Councillor Wright noted that 300 people attended the Theatre Royal on the weekend of July 11<sup>th</sup> and 12<sup>th</sup>, 2015 for the Fiddle Show. Lastly, Councillor Wright noted that he would be driving the 3100 Road to Likely to check on it. Councillor Wright noted that on June 29<sup>th</sup> the bridge on the Purden Lake road was still there.

**Councillor Wilkins** noted that the signs on the red roof should have been put up in May. Councillor Wilkins also noted that she has seen many caribou this year in the middle of the highway. Councillor Wilkins reported that she saw a caribou and a deer licking salt on the highway on the same day. Councillor Wilkins commented that the Wells Historical Society would to have the Museum roof painted if the District wanted to use the "Property Improvement" money for that project. Lastly, Councillor Wilkins noted that when people ask her if there is a shortcut to Purden Lake and she tells them no, there is not.

**Councillor Kozar** wished Councillor Kilsby and her fiancé congratulations on their engagement and upcoming marriage Councillor Kozar thanked the Marketing & Economic Development Officer, Lindsay Read and Rebecca McCarthy for all the work they do on the Wells Farmers' Market.

**Councillor Kilsby** noted that the trail work that has been done in the bog looks great.

**Mayor Sharpe** noted that it was great to have Chelsea Dunk, who grew up in the Cariboo, at the District Office as an Intern. The Mayor noted that the Barkerville Heritage Trust held their AGM on June 27<sup>th</sup> and have elected a new Chair, Don Bassermann with John Massier as the past Chair. The Mayor noted that the AGM was full and the Theatre shows, which were great, also had good turnouts.

Staff:

2.

**The Administrator** noted that she understood that Council had mentioned that the red roof signage was in bad shape and shouldn't be put up. The Mayor asked that the signs be looked at and possibly put back up.

**The Marketing and Economic Development Officer (EDO)** noted that the Farmers' Market was very successful and would carry on throughout the summer on every second Sunday from July 26<sup>th</sup> until September. The Farmers' Market hours are 9 AM to noon.

**The Deputy Clerk** noted that she spoke to Bob Buxton and the RCMP about the campers that were parked on Mr. Buxton's property.

**The Municipal Intern** noted that she had driven the 3100 Road from Wells to Likely and that it was in fairly good shape.

3. Public Gallery:

**Jay Vermette** noted that about one month ago the hydrants were flushed and there was turbidity for approximately two days. Ever since the turbidity was present the cold water is rank. Staff will investigate. The Mayor noted that possibly when the water main broke it caused turbidity. Mr. Vermette also noted that when it rains the ditches on the highway in South Wells fill quickly with water. Mr. Vermette further noted that if the ditches were completely filled in with dirt the result would be flooding.

L. ADJOURNMENT:

**15-154 MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** the meeting adjourn at 8:48 PM.

Carried Unanimously

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Robin Sharpe, Mayor

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Katrina Leckovic, CAO