

A regular meeting of the District of Wells Council was held Tuesday, April 21, 2015 at 7:00 P.M. in Council Chambers, 4243 Sanders Avenue, Wells, BC V0K 2R0

## MINUTES

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PRESENT: Mayor Robin Sharpe and Councillors Mandy Kilsby, Lorraine Kozar, Virginia Wilkins and Richard Wright

ALSO PRESENT: Katrina Leckovic, C.A.O.; Margaret Inoue, Marketing and Economic Development Officer; Dennis Manuel, Superintendent of Public Works and Deborah McKay, Deputy Clerk

PUBLIC GALLERY: 4 People

A. CALL TO ORDER AND AGENDA ADOPTION:

**15-51 MOVED** Councillor Kilsby Seconded Councillor Wilkins **THAT** the Agenda be adopted as amended as follows:

***Recommend THAT Council approve holding a special meeting on May 5, 2015, directly following the Committee of the Whole meeting, in order to consider the District of Wells Tax Rates Bylaw No.139, 2015 and District of Wells Financial Plan Bylaw No. 140, 2015.***

L. CLOSED MEETING

Carried Unanimously

B. ADOPTION OF MINUTES:

1. Minutes of Regular Council Meeting, March 24, 2015

**15-52 MOVED** Councillor Kozar Seconded Councillor Kilsby **THAT** the Minutes of the Regular Council Meeting, March 24, 2015 be adopted as circulated.

Carried Unanimously

C. DELEGATIONS AND PETITIONS: NIL

D. BUSINESS ARISING FROM THE MINUTES / UNFINISHED BUSINESS: NIL

E. NEW BUSINESS:

1. Integrated Official Community Plan-Strategic Priorities Application

**15-53 MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** Council receive the Integrated Official Community Plan-Strategic Priorities Application report.

Carried Unanimously

**15-54 MOVED** Councillor Wilkins Seconded Councillor Kozar **THAT** Council support the application to the Gas Tax Strategic Priorities Fund for an Integrated Official Community Plan.

Carried Unanimously

2. United Church-Strategic Priorities Application  
Councillor inquired about the status of the beam under the church and the

Administrator noted that the contract for the beam was in place until October, 2015.

**15-55** **MOVED** Councillor Wright Seconded Councillor Kilsby **THAT** Council receive the United Church-Strategic Priorities Application report.  
Carried Unanimously

**15-56** **MOVED** Councillor Wright Seconded Councillor Kilsby **THAT** Council approve and support the application to the Gas Tax Strategic Priorities Fund for the Wells Arts Centre (United Church) foundation repair and building upgrade project.  
Carried Unanimously

F. CORRESPONDENCE:

1. 15.04.09 Dr. Charles Jago, Northern Health Board Chair re: NCLGA Annual General Meeting, Prince George, BC, May 6-8, 2015  
The Mayor noted that the District of Wells should make an appointment with the Northern Board at NCLGA to talk about a community nurse and to thank Northern Health for the Community Bus.

**15-57** **MOVED** Councillor Wright Seconded Councillor Wilkins **THAT** the 15.04.09 letter from Dr. Charles Jago, Northern Health Board Chair re: NCLGA Annual General Meeting, Prince George, BC, May 6-8, 2015 be received.  
Carried Unanimously

2. 15.04.15 Dianne Andreesen, Treasurer, Wells Recreation Society re: Gaming Grant Application

**15-58** **MOVED** Councillor Wright Seconded Councillor Kozar **THAT** the 15.04.15 letter from Dianne Andreesen, Treasurer, Wells Recreation Society re: Gaming Grant Application be received.  
Carried Unanimously

**15-59** **MOVED** Councillor Wright Seconded Councillor Kozar **THAT** Council direct staff to write a letter of support for the gaming grant application by the Wells Recreation Society.  
Carried Unanimously

G. BYLAWS AND RESOLUTIONS:

1. District of Wells Garbage Collection Regulation Bylaw No.138, 2015

**15-60** **MOVED** Councillor Wright Seconded Councillor Kilsby **THAT** Council give the fourth and final reading to the District of Wells Garbage Collection Regulation Bylaw No.138, 2015.  
Carried Unanimously

2. District of Wells Tax Rates Bylaw No.139, 2015

The Administrator noted that the Bylaw represented an overall 3% increase in taxes. Councillor Wright noted that an article should go in the Wellspring informing people as to where their tax dollars are directed. The Administrator noted that a pamphlet with the tax breakdown for the year would be included with the tax notices this year. The Administrator provided a verbal overview of the Bylaw, reviewing the summary and policy statements.

**15-61** **MOVED** Councillor Wright Seconded Councillor Kozar **THAT** Council give the

first three readings to the District of Wells Tax Rates Bylaw No.139, 2015.  
Carried Unanimously

3. District of Wells Financial Plan Bylaw No. 140, 2015  
The Administrator provided a verbal overview of the Bylaw, reviewing the summary, the recommendations and policy statements.
- 15-62** **MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** Council give the first three readings to the District of Wells Financial Plan No.140, 2015.  
Carried Unanimously

#### H. REPORTS:

1. Marketing & Economic Development Officer (EDO) Report  
Councillor Wright inquired as to how the Community Forest meeting went and what the status of the Community Forest was at the present time. The EDO responded that the meeting went well and that she has had some community response and that the Board is working on additional community engagement opportunities. The Mayor and Councillor Kozar noted that the Community Forest meeting was productive. The Mayor asked the EDO about the biomass tour she took in Nazko and how the system worked. The EDO responded that Nazko's heating system was working well with two systems in place. The EDO noted that Nazko uses pellets in their system.
- 15-63** **MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** the Marketing and Economic Development Officer report be received.  
Carried Unanimously
2. Superintendent of Public Works and Fire Chief Reports  
The Superintendent of Public Works and Fire Chief provided a verbal overview of his reports.  
The Superintendent of Public Works provided an update on the dike repair, noting that the existing material from the creek will be used and an excavator from Barkerville Gold Mine will be used.  
The Fire Chief noted that the new fire truck is now in Barkerville. Some members of the Fire Brigade will take air brakes training. The Quesnel Fire Chief, Sylvain Gauthier, will begin training the Wells Fire Brigade on the new truck beginning April 22, 2015.  
Councillor Wilkins inquired about the cost of a generator to use during power outages for the sewer and the water treatment plant. The Superintendent of Public Works noted that a portable generator would be the best and he further noted that the District would need a 65-75 watt generator. Staff will investigate options for a portable generator.
- 15-64** **MOVED** Councillor Kozar Seconded Councillor Kilsby **THAT** the Marketing and Economic Development Officer report be received.  
Carried Unanimously
3. Cheque Register 15.03.01 to 15.03.31
- 15-65** **MOVED** Councillor Wilkins Seconded Councillor Kozar **THAT** Council approve Electronic Fund Transfers and Cheques 3981 to 4054 from Integris Credit Union for the period of March 1, 2015 to March 31, 2015 for a total amount of \$34,074.90 .

Carried Unanimously

4. Outstanding Actions Item Report  
Discussion ensued in regards to having Hydro come out to Wells as soon as possible.

**15-66** **MOVED** Councillor Wilkins Seconded Councillor Wright **THAT** the Outstanding Actions Item Report be received.

Carried Unanimously

I. COMMITTEE REPORTS:

1. Planning, Zoning & Heritage - NIL
2. Economic Development & Tourism - NIL
3. Emergency Planning - NIL
4. Education, Health & Housing - NIL

J. CONSENT CALENDAR:

**15-67** **MOVED** Councillor Wright Seconded Councillor Wilkins **THAT** the Consent Calendar be adopted as amended as follows:

2. 15.04.07 Tanja McQueen, Chief Executive Officer, BC Water & Waste Association re: February 2015 Report- *Are Our Water Systems at Risk?*
3. 15.04.08 Kris Murray, Business Administrator, Ministry of Forests, Lands and Natural Resource Operations, BC Timber Sales, Cariboo-Chilcotin Business Area re: BC Timber Sales Licence issued in District of Wells area.
5. 15.04.14 Coralee Oakes, Minister of Community, Sport and Cultural Development re: Unconditional Grant Funding Letter.

Carried Unanimously

1. 15.04.02 Dawn Leroy, Treasurer, Wells Snowmobile Club re: Update from the Wells Snowmobile Club.  
Councillor Wright noted that Dawn Leroy's report was excellent and useful. Mrs. Leroy added that the Snowmobile Club plans to install an upgraded transformer from BC Hydro and is hoping for Council's support.

**15-68** **MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** the 15.04.02 letter from Dawn Leroy, Treasurer, Wells Snowmobile Club re: Update from the Wells Snowmobile Club be received.

Carried Unanimously

4. 15.04.13 Christy Cattermole, Ministry of Energy and Mines re: Placer Lease Application Referral- Comments or concerns File 13990-602.

**15-69** **MOVED** Councillor Wright Seconded Councillor Wilkins **THAT** the 15.04.13 letter from Christy Cattermole, Ministry of Energy and Mines re: Placer Lease Application Referral- Comments or concerns File 13990-602.be received.

K. INFORMATION AND ANNOUNCEMENTS:

1. Council Members:

**Councillor Wright** noted that he was glad to be back. Councillor Wright also noted that the Mayor and John Massier had a meeting with Ministers Thomson, Oakes and Bond at which they were informed the Indian Point bridge will be removed. Councillor Wright encouraged people to continue to write letters as they may have an effect in the decision to remove the Indian Point Bridge.

**Councillor Wilkins** noted that she is glad that Wanda Johnstone is back at home and hopes that she is feeling better.

**Councillor Kilsby** noted that she was taking her Level 3 First Aid.

**Councillor Kozar** thanked everyone for attending the meeting.

**Mayor Sharpe** noted that he, along with Councillors Wilkins and Kozar and the Administrator, attended an Emergency Measures Training course in Williams Lake on April 16, 2015. The Mayor also noted that he and Councillor Wright attended the Barkerville Heritage Trust board meeting in Prince George from April 17<sup>th</sup> to 19<sup>th</sup>, 2015. The Mayor noted that he would attend a meeting on April 23<sup>rd</sup> with the Minister of Forests, Lands & Natural Resource Operations and BC Timber Sales for a briefing in regards to annual allowable cuts.

2. Staff:

**The Superintendent of Public Works** thanked the people of Wells, Barkerville and Quesnel for the huge support given to him and his wife. The Superintendent of Public Works also noted that things change from day to day and that she has remained positive and strong throughout the whole ordeal. Councillor Wright stated to the Superintendent of Public Works, "Please give our love to Wanda."

**The Deputy Clerk** confirmed the attendees for the 2015 NCLGA.

**The Marketing and Economic Development Officer noted that** the SPARC meeting was on April 23, 2015 by invitation in the afternoon with a 7:00 PM public session directly following the community potluck.

**The Administrator** noted that the payphone has been installed at the Jack O Clubs General. The Administrator also noted that the Emergency Notification System will be launched on May 5, 2015 at which time the public will be able to register. The Administrator further noted that pamphlets and more information will follow on the website and Facebook in regards to the Emergency Notification System. The Administrator noted that she attended a Fire Services workshop, sponsored by the Fire Services of BC and Local Government Management Association (LGMA), which was very beneficial and will result in an update to the District of Wells Fire Services Bylaw as well as fire training. Lastly, the Administrator noted that she attended a Gas Tax workshop to learn the requirements of the new agreement which includes beginning to establish an Asset Management plan as a condition to receive the Gas Tax funding.

3. Public Gallery:

Constable Jason Archer noted that he is going to Fort Vermillion Alberta at the end of May, 2015 for his next placement and that his replacement from Fort St. John will be in Wells before that time.

- 15-70** **MOVED** Councillor Wright Seconded Councillor Kozar **THAT** Council hold a special meeting of Council on May 5, 2015 in order to consider the District of Wells Tax Rates Bylaw No.139, 2015 and District of Wells Financial Plan Bylaw No. 140, 2015.

Carried Unanimously

L. CLOSED MEETING:

- 15-71** **MOVED** Councillor Wilkins Seconded Kilsby **THAT**, pursuant to Section 90(2) (b) of the Community Charter, the following portion of this meeting is closed to the public.

Carried Unanimously

- 15-72** **MOVED** Councillor Kozar Seconded Councillor Wright **THAT** the full balance of School Tax owed to the Ministry of Finance Property Taxation Branch be paid from Reserves.

Carried Unanimously

M. ADJOURNMENT:

- 15-73** **MOVED** Councillor Wilkins Seconded Councillor Wright **THAT** the meeting adjourn at 8:31PM.

Carried Unanimously

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Robin Sharpe, Mayor

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Katrina Leckovic, CAO