



DISTRICT OF WELLS
2014 INAUGURAL MEETING
TUESDAY, DECEMBER 2, 2014, 7:00 PM
Council Chambers, 4243 Sanders Avenue, Wells, BC

MINUTES

1. ADMINISTRATION OF OATHS OF OFFICE
By Katrina Leckovic, Chief Administrative Officer.

2. MAYOR ROBIN SHARPE'S INAUGURAL ADDRESS

The Mayor thanked everyone for coming and welcomed the new Council. The Mayor noted that he looked forward to working hard with the new Council for the next four years to address and solve some of the issues of our community. The Mayor gave a special thank you to outgoing Councillors Campbell and Wallace for their years of service and he thanked Councillor Campbell for attending the meeting and noted that Councillor Wallace had forwarded his regrets that he could not attend. The Mayor noted that Councillor Campbell had been in Office since Wells became incorporated and that she had accomplished a lot in that time. Lastly, the Mayor welcomed the Councillors Kilsby and Kozar and noted that they would have fun, work hard and achieve positive results for the community .

3. COUNCILLORS' ADDRESSES

Councillor Mandy Kilsby thanked everyone and noted that she looked forward to her new undertaking as a Councillor.

Councillor Richard Wright thanked everyone and welcomed the new Councillors. Councillor Wright noted that one of our challenges is to plan the next steps for the Community Forest.

Councillor Lorraine Kozar thanked everyone for attending the meeting and for their vote. Councillor Kozar noted that she was excited to be working with the new Council and with Mayor Sharpe. Lastly, Councillor Kozar noted that she was always open to discussions and suggestions from the community.

Councillor Virginia Wilkins thanked everyone who voted her in for her 7th term on Council and she noted that there were a lot of issues to be dealt with such as the Daycare, IMA, the bike lane and signage & safety on the highway through Wells.

4. DISCUSSION of DISTRICT OF WELLS COUNCIL MEETING SCHEDULE for 2015

The Mayor noted that the proposed change in the Council meeting schedule would include one regular Council meeting a month as well as a Committee of the Whole (COW) meeting at which any topics that come up can be discussed at length. The Mayor further noted that any decisions that were reached at a COW meeting would be brought to a regular Council to be passed officially. Regular Council meetings could be added if needed.

- 14-260** **MOVED** Councillor Wilkins Seconded Councillor Wright **THAT** Council approve the Council Meeting Schedule for 2015.

Carried Unanimously

5. APPOINTMENT of DISTRICT OF WELLS REPRESENTATIVE to the CARIBOO REGIONAL DISTRICT

The Mayor noted that an alternate representative to the Cariboo Regional District was required and he requested that if Council members were interested in the position that they report back to the Mayor at the December 16th, 2014 Council meeting.

- 14-261** **MOVED** Councillor Wright Seconded Councillor Wilkins **THAT** Mayor Robin Sharpe be appointed as the District of Wells representative to the Cariboo Regional District Board.

Carried Unanimously

6. APPOINTMENT of DISTRICT OF WELLS REPRESENTATIVE AND ALTERNATE to the NORTHERN DEVELOPMENT INITIATIVE TRUST REGIONAL ADVISORY COMMITTEE

- 14-262** **MOVED** Councillor Wright Seconded Councillor Kozar **THAT** Mayor Robin Sharpe be appointed as the District of Wells representative and that the Acting Mayor be appointed as the alternate to the Northern Development Initiative Trust Regional Advisory Committee.

Carried Unanimously

7. APPOINTMENT of DISTRICT OF WELLS COUNCILLORS to the WELLS BARKERVILLE COMMUNITY FOREST BOARD

- 14-263** **MOVED** Councillor Wright Seconded Councillor Wilkins **THAT** Councillor Virginia Wilkins and Councillor Lorraine Kozar be appointed to the Wells Barkerville Community Forest Board.

Carried Unanimously

8. APPOINTMENT of ACTING MAYOR SCHEDULE

- 14-264** **MOVED** Councillor Wright Seconded Councillor Kilsby **THAT** Councillor Lorraine Kozar be appointed Acting Mayor for the months of January, February and March, 2015 **AND THAT** Councillor Virginia Wilkins be appointed Acting Mayor for the months of April, May and June, 2015 **AND THAT** Councillor Richard Wright be appointed Acting Mayor for the months of July, August and September, 2015 **AND THAT** Councillor Mandy Kilsby be appointed Acting Mayor for the months of October, November and December, 2015.

Carried Unanimously

9. DISCUSSION of STANDING COMMITTEES

The Mayor noted that the following Committees have been proposed: Planning, Zoning and Heritage; Economic Development and Tourism; Emergency Planning; Education, Health and Housing. The Mayor asked the Councillors to think about which committees they would like to chair and to let the Mayor and staff know their preference before the January 20, 2015 Council meeting. The Mayor also invited members of the community to join any of the committees and to also inform the Mayor or staff before the January 20th Council meeting. The Mayor noted that he hoped to have at least two Committee meetings per year.

14-265 **MOVED** Councillor Wilkins Seconded Councillor Kozar **THAT** the list of Standing Committees be approved.

Carried Unanimously

10. APPOINTMENT of SIGNING AUTHORITIES for the DISTRICT OF WELLS.

14-266 **MOVED** Councillor Wright Seconded Councillor Kilsby **THAT** Katrina Leckovic, Chief Administrative Officer of the District of Wells (herein called the "Corporation", be and is hereby authorized for and on behalf of the Corporation to negotiate with, deposit with, or transfer to INTEGRIS CREDIT UNION OR ROYAL BANK OF CANADA (the "Bank"), for credit to the Corporation's account only and any cheques and other orders for the payment of money, and for that purpose to endorse the same on behalf of the Corporation either in writing or by rubber stamp;

AND THAT all cheques of the Corporation be drawn in the name of the Corporation and be signed on its behalf by either Mayor Robin Sharpe, or any Councillor (one of Mandy Kilsby, Lorraine Kozar, Virginia Wilkins or Richard Wright) **AND** either Katrina Leckovic, Chief Administrative Officer or Deborah McKay, Deputy Clerk, or Dennis Manuel, Superintendent of Public Works;

AND THAT Katrina Leckovic, Chief Administrative Officer, be and is hereby authorized for and on behalf of the Corporation from time to time to receive the said Bank statement of account of the Corporation together with all relative vouchers and all unpaid bills lodged for collection by the Corporation and all items returned unpaid and charged to the account of the Corporation, and to sign and deliver to the Bank the Bank's form of verification, settlement of balance and release;

AND THAT Katrina Leckovic, Chief Administrative Officer, be and hereby authorized for and on behalf of the Corporation to obtain delivery from the Bank of all and any stocks, bonds and other securities held by the Bank in safekeeping or otherwise for the account of the Corporation and to give valid and binding receipts therefore;

AND THAT this resolution be communicated to the Bank and remain in force until written notice to the contrary shall have been given to the Manager for the time being of the branch of the Bank at which the account of the Corporation is kept and receipt of such notice duly acknowledged in writing;

WE HEREBY CERTIFY that the above is a true copy of a resolution passed at a meeting of Council of the District of Wells duly convened and regularly held in accordance with the law governing the said "Corporation" on this 2nd day of December, 2014.

Carried Unanimously

11. APPOINTMENT OF DISTRICT OF WELLS AUDITOR FOR 2011 FISCAL YEAR

14-267 **MOVED** Councillor Wilkins Seconded Councillor Wright **THAT** the Chartered Accounting firm of PMT Chartered Accounts of Quesnel, B.C. be appointed to undertake the annual municipal audit and prepare the District of Wells Audited Financial Statements.

Carried Unanimously

12. MINUTES of REGULAR COUNCIL MEETING, NOVEMBER 18, 2014

14-268 **MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** Council approve the Minutes of the Regular Council Meeting, November 18, 2014.

Carried Unanimously

13. CONSENT CALENDAR

14-269 **MOVED** Councillor Wilkins Seconded Councillor Kilsby **THAT** the Consent Calendar be adopted as circulated.

1. 14.11.27 Huckleberry Day Care Committee re: Update
2. 14.11.27 Margaret Inoue, Marketing & Economic Development re: CRD partnership for 2015 Games.
3. 14.11.28 Margaret Inoue, Marketing & Economic Development re: Community Energy & Emissions Plan.

Carried Unanimously

Councillor Wright noted that the District of Wells needed to send another letter to BC Hydro in regards to the power outages and to encourage Hydro to undertake more vegetation control. Councillor Wright also noted that as the chair of the Emergency Planning Committee (EPC) he is concerned that, if there was a power outage in -30 temperatures for an extended period, the at-risk citizens without proper insulation, generators or wood heat would be in a dangerous situation. Councillor Wright further noted that the EPC would come up with a plan for the at-risk citizens during an extended outage in very cold weather involving meeting at the Wells Community Hall. Councillor Wilkins noted that a notice could be put out to the community advising them where to gather during a power outage.

14-270 **MOVED** Councillor Wright Seconded Councillor Wilkins **THAT** staff write a letter to BC Hydro reiterating our concern in regards to the power outages in our community.

Carried Unanimously

Councillor Wright noted that Ed Coleman should be invited to attend a Council meeting to formalize the relationship between Wells and Barkerville.

14-271 **MOVED** Councillor Wright Seconded Councillor Wilkins **THAT** Council formally invite the CEO of Barkerville, Ed Coleman, to address Council at the January 20, 2015 Council meeting.

Carried Unanimously

Councillor Kilsby noted that the Wells Historical Society is in dire need of members and that if anyone was interested in joining to please contact Councillor Kilsby.

The Administrator noted that all the Candidates who ran in the Election must file their Financial Disclosure Statements to the government by February 13, 2015.

The Deputy Clerk welcomed the new Councillors and congratulated the Mayor and Council.

Bill Horne noted "Go Team".

14. ADJOURNMENT:

14-272 **MOVED** Councillor Wilkins Seconded Councillor Kozar **THAT** the meeting adjourn at 7:45 PM.

Carried Unanimously

15. RECEPTION: Cake and coffee were served.

Katrina Leckovic, CAO
District of Wells

Robin Sharpe, Mayor
District of Wells